



Bylaws/COP Subcommittee Meeting Agenda

Meeting Called By: *Frances Tsai, Chief Justice* **Type of Meeting:** *General*

Date: *Tuesday, November 17, 2015*

Location: *A.S.I. Conference Room U-SU 203*

Time: *3:15pm – 4:30pm*

Attendees: *Bylaws and Codes of Procedure Sub-Committee, General Public*

I. Organizational Items

- a. Call to Order
- b. Roll Call (Establishment of Quorum)
- c. Adoption of Agenda for November 17, 2015
- d. Adoption of Minutes for November 3, 2015

II. Public Forum/Announcement

This time is allotted for members of the public or representatives to make announcements to the bylaws committee members.

III. Action

- a. Bylaws & JRC Committee Policy 301 – The committee will take action on the suggested changes to the policy.
- b. Policy 213 Academic/Student Organization Travel – The Bylaws committee will review approved policy changes recommended by the Finance Committee.
- c. A.S.I. Direct Funding Allocation Guidelines 2015-16 – The Bylaws committee will review approved policy changes recommended by the Finance Committee.

IV. Information Items

- a. Meeting Procedures & Parliamentary Guidelines Policy 303 – The Bylaws committee will review recommended policy changes.

V. Discussion

- a. Parliamentary Procedures – The committee will discuss plans on improving parliamentarian roles and informing other officers about Robert's Rules and Parliamentary Procedures.

VI. Reports

- a. Chief Justice
- b. Associate Justices
- c. Programs Coordinator: **Ashley Joseph**
- d. University Designee: **Letycia Gomez**
- e. Faculty Advisor: **Dr. Gar Culbert**
- f. A.S.I. Staff: **Intef W. Weser**

VII. Adjournment

Tel: (323) 343-4780

Fax: (323) 343-6415

www.calstatela.edu/asi

5154 State University Drive, Room 106
Los Angeles, California 90032