



Personnel Committee Agenda

Meeting Called By: **David Garcia,**

Type of Meeting: **General**

A.S.I VP for Administration

Date: **Tuesday, October 10, 2017**

Location: **U-SU Board Room 303**

Time: **3:15 – 4:15 pm**

Attendees: **Personnel Committee members, General Public**

I. Organizational Items:

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda for Tuesday, October 10, 2017
- d. Adoption of minutes for Tuesday, August 29, 2017

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the executive committee members

III. Action Items:

- a. **Policy Review & Action** – The committee will review recommended policy changes for the following policies and take action:
 - i. Student Staff Classification and Pay Plan - Policy 115
 - ii. Student Government Organization Chart – Policy 102

IV. Old Business:

V. New Business:

- a. **Policy Review**– The committee will review the following policies:
 - i. Training and Development Programs – Policy 110
 - ii. Staff Meeting and Training Schedule – The Executive Director will share the upcoming A.S.I. staff meeting schedule and training goals.

VI. Discussion Items:

- a. Human Resource Management Training: The committee will discuss how the organization can implement Human Resource training to assist ASI Executive Officers with management of ASI Staff and how to implement what is learned with ASI members.
- b. Standing Items:
 - i. Project Lists – The committee will be updated on the projects that the Staff are undergoing.

VII. Reports:

- a. A.S.I. VP for Administration: **David Garcia**
- b. A.S.I. Executive Director : **Intef W. Weser**

VIII. Action:

IX. Adjournment:

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