



TO: A.S.I. Board of Directors
FROM: Frances Tsai, A.S.I. Chief Justice
CC: Intef W. Weser, A.S.I. Executive Director
SUBJECT: Codes of Procedure changes – **Policy 301**
DATE: November 18, 2015

Please note that the Bylaws and Codes Review Subcommittee, chaired by the Chief Justice of the J.R.C, reviews all changes that need to be made to the Bylaws, Codes of Procedures, and Policies. However, in the absence of a Judicial Review Committee, I would like to recommend the following changes to Policy 301, for approval by the Board of Directors. These changes are a result of both existing practices undertaken by A.S.I, as well as compliance with University changes.

In Policy 301, the function and role of the Judicial Review Committee as an advisory committee are specified in Article 1, Section 2, Items A-B. In Article 2, Section 1, the items and language are revised for fluency. Article 2, Section 5 is revised completely to reflect consistent practices of removal for all officers, including justices in compliance with Policy 020. Article 3, Section 3, Items E-G are changed to specify open and closed sessions. Article 4 is introduced for Election Hearings in reference to the J.R.C's role in the elections process.

If you have any further questions, please feel free to contact me any time at asicj@calstatela.edu or call 818-488-0756.

Note: Effective Fall 2016, all terminology and timelines related to the Quarter system will reflect that of the Semester system. For additional information about the conversion, please refer to the Q2S conversion website and direct policy-related questions to the A.S.I. Chief Justice.

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