



Associated Students, Incorporated
California State University, Los Angeles
5154 State University Dr.
Los Angeles, CA 90032

MEMORANDUM

To: Members, Executive Order Number 369 Budget Review Committee

From: Ejmin Hakobian, President
Associated Students, Inc.
California State University, Los Angeles

Re: University President's Authority to Direct Expenditure of ASI Funds to Children's Center

.....

In connection with the March 8, 2016 meeting of the Budget Review Board under University Executive Order Number 369, the following materials are provided herewith:

1. Memo dated December 15, 1981 from Harry Harmon, then Executive Vice Chancellor of the University, to the Presidents of the University's campuses and Executive Order Number 369 transmitted therewith;
2. Letter of July 28, 2015 from President William A. Covino to me as, A.S.I. President.

Please note the last paragraph of Page 1 of this letter in which President Covino states that he is withholding from A.S.I. almost a quarter of a million dollars in A.S.I. funds for the 2015-2016 year and instead holding them "in trust" for the childcare center," all "[p]ursuant to my authority under Title 5;"

3. Memorandum from then Chancellor W. Ann Reynolds to Dr. Rosser, then Cal State LA President dated May 2, 1988 and Executive Order Number 527 transmitted therewith. Please note the last sentence of the second paragraph of the memorandum, in which Chancellor Reynolds writes, "The revenue from this fee, however, may be used for any purpose approved by the Trustees and is subject to regular allocation and appropriation procedures applicable to the Student Body Association;"

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4. Memorandum dated May 30, 1996 from then Chancellor Barry Munitz to Dr. Rosser and Executive Order Number 654 transmitted therewith. Please note the last sentence of the first paragraph of the memorandum that states, "The revenue from this fee may be used for any purpose approved by the Trustees and is subject to regular allocation and appropriation procedures applicable to the Student Body Association;"
5. 1996 Election Ballot of A.S.I. Please note the last page setting forth Referendum Item # 1: Anna Bing Arnold Children's Center Fee Proposal;
6. Fiscal Year 2015/2016 proposal for A.S.I. funding by the Children's Center. Please note in the first sentence of paragraph three on Page 1 the request by the Children's Center that A.S.I. provide only \$140,779.00 in funding to it. Please note, too, the discussion in the second to the last paragraph on Page 2 that only 83 childcare spaces for Cal State LA student parents are provided;
7. Spreadsheet showing A.S.I. actual funding of the Children's Center for fiscal years 1996-1997 through 2014-2015, together with that projected for fiscal year 2015-2016. Please note that for each of the 18 years of actual funding A.S.I. did not fund the full referendum amount, nor did the University demand that it do so. Indeed, the University approved in each of those 18 years A.S.I. allocating less than the entire referendum fee to the Children's Center;
8. A.S.I. Policy 206 first adopted June 3, 1999. Please note Section 5.4 which confirms University policy that student referenda are advisory to the Board of Directors only. This policy was approved by A.S.I. with the consent of the University;
9. Copy of my letter of August 3, 2015 to President Covino discussing the President's authority under both California law and University and Campus policies. Please read carefully each of the seven points made in my letter;

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10. President Covino's response of August 5, 2015 to my letter, in which he states, "I have nothing further to add to my letter of July 28 and will not engage in a debate about its merits and authority;" and,
11. Memorandum from A.S.I. Executive Director Intef W, Weser and me to President Covino, Vice President of Administration Lisa Chavez and Senior Associate Vice President Wada-McKee regarding the revised 2015-2016 Proposed Operating Budget.

It is the position of A.S.I. that President Covino simply does not have the authority that he claims in his letter to me of July 28, 2015. Under both University and Campus policies and with the then Cal State LA's President's and action, for at least 18 years the A.S.I. has expended less than the entire monies that were called for in the two referenda for support of the Children's Center. Perhaps most tellingly, in 2015-2016, the Children's Center itself did not ask for the money that President Covino, with no power to do so, has decided to withhold and reallocate to it.

For these reasons the A.S.I. respectfully requests that you agree with it that President Covino simply does not have the authority, under law or in fact, to do as he has proposed to do. We also request that per the requested funding outlined in the 3&9 Budget Review duly approved by the A.S.I. Board of Directors that the President should approve and release access to the \$139K in unrestricted funds.

Respectfully submitted,

Ejmin Hakobian, A.S.I. President

Tel: (833) 343-5780

Fax: (833) 343-6416

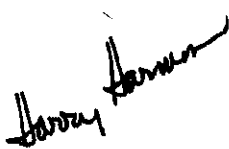
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Exhibit "1"

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802
(213) 590- 5512

Date: December 15, 1981

To: Presidents

From: Harry Harmon 
Executive Vice Chancellor

Subject: Associated Students' Budgets --
Executive Order 369

I am transmitting to you five (5) copies of Executive Order 369 relating to procedures for preparation, review and approval of Associated Students' budgets. This Executive Order, which replaces Executive Order 288, is the result of extensive consultation with the campuses and is based upon recommendations of a systemwide review committee appointed by the Chancellor. The revisions are intended to facilitate Associated Students organizations' budget processes and decisions within the framework of Trustee or campus policy.

In accordance with policy of The California State University and Colleges, the campus President has the responsibility for implementing Executive Orders where applicable and for maintaining the campus repository and index of all Executive Orders.

HH/ms

Attachment

Distribution: Vice Presidents, Academic Affairs
Vice Presidents, Administration
Presidents, Associated Students
Campus Academic Senates/Councils
Chancellor's Office Staff
Legislative Analyst
Administration Information Center

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802

Executive Order No.. 369
Title: Procedures for Preparation, Review and Approval of Associated Students' Budgets¹
Effective Date: January 1, 1982
Supersedes: Executive Order 288

This Executive Order is issued for the purpose of outlining procedures by which presidents shall review the budgets of Associated Students organizations as required by Section 42402 of Title 5 of the California Administrative Code.

A. BUDGET PREPARATION

While each campus with a mandatory student body fee has its own particular procedures for preparing the student body budget, the following elements shall be included:

1. The budget shall be prepared by students with appropriate campus consultation.
2. A representative of the campus president shall serve as liaison to the students involved in the budget preparation to facilitate the final review process. The representatives should be sufficiently involved in the budget preparation so as to be aware of the items funded or not funded in the budget along with reasons for their funding or absence of funding.
3. The budget preparation process shall include an opportunity for persons or groups presenting budget requests to be heard by the student budget officer, the committee preparing the budget, or the student legislative body.
4. The student legislative body shall review the budget, hear appeals of the recommendations of the student budget officer or committee, and approve the budget according to campus procedures.
5. The recommendations of the officer or committee preparing the budget and the legislative body shall be in conformity with applicable provisions of law.
6. Upon approval by the student body organization, the budget shall be forwarded to the campus president² with any appropriate explanations no later than eight weeks prior to the end of the Associated Students' fiscal year.

¹ Associated Students' budgets are governed specifically by Education Code Sections 89300 ff and by the California Administrative Code, Title 5, Sections 42402 and 42659.

² In these procedures the term "campus president" or "president" shall be understood to include any other administrative officer to whom the campus president may have delegated the authority for approving the annual Associated Students' budget.

B. BUDGET APPROVAL

The budget approval process involves review and action by the campus president. The president may: 1) approve the proposed budget unchanged; 2) defer approval pending further discussion; 3) approve with the exception of vetoed items; or 4) disapprove the entire budget for cause. Subsequent to budget approval, the president may also: 5) disapprove a previously approved budget item, budget language, or a proposed amendment to the budget. The president shall act on the budget submitted by the Associated Students within ten (10) campus working days following receipt by the president.

Each of these actions involves a procedure as follows:

1. *Approval:* The campus president approves the budget and returns it to the appropriate student body officer with a written notice of approval.
2. *Deferral of approval pending further discussion:* The campus president, in order to maintain program continuity or to comply with applicable law or published Trustee or campus policy or to honor a legal obligation, may identify items not included for funding which have been funded in the prior year's budget or items which have been reduced substantially. The phasing of programs in or out would be part of the further discussion contemplated by the deferral of approval in order to allow opportunity to seek alternative funding or maintain or reduce funding as appropriate.
 - a. Should the campus president defer approval pending further discussion, the president and the appropriate representative of the student body organization will discuss the reasons for deferral in order to determine whether a mutually acceptable resolution can be achieved. This should be accomplished within five (5) campus working days.
 - b. If a resolution cannot be reached, the campus president shall refer the issue within ten (10) campus working days to a review board for hearing (section D). The review board has ten (10) campus working days to prepare its recommendations.
 - c. The review board, after considering the issues, shall recommend in writing specific action to the campus president.
 - d. If the campus president disagrees with the recommendation of the review board, written reasons for such disagreement shall be provided to the appropriate representative of the student body organization within ten (10) campus working days following receipt of review board recommendations.
3. *Approval with exception of vetoed items:*
 - a. The campus president may veto specific items or language in the budget for cause pursuant to Section 42402, Title 5, California Administrative Code, and shall provide written justification to the appropriate representative of the student body organization. If the budget item or language is in conflict with applicable

law, published Trustee or campus policy, or a legal obligation, the president shall veto the item. The veto of a particular item shall not preclude implementation of other budget items.

- b. The president shall approve the budget with exceptions indicated and return the budget with written rationale for items vetoed.
 - c. The student body organization may accept the president's action and shall notify the president in writing of its acceptance.
 - d. The student body organization may disagree with any or all of the items vetoed and shall notify the president in writing of the reasons for its disagreement.
 - 1) In the case of a disagreement, the president shall convene the review board within ten (10) campus working days to examine the facts. The review board shall recommend a resolution within ten (10) campus working days to the president. (See section D.)
 - 2) If legal questions are involved, advice of counsel should be sought.
 - 3) If the president disagrees with the recommendation of the review board, written reasons for the disagreement shall be provided to the appropriate representative of the student body organization within ten (10) campus working days of receipt by the president of the review board's recommendations.
4. *The president disapproves the entire budget for cause:* Disapproval of the entire budget by the president may be justified only when the budget appears to have been formulated as a result of fraud or coercion or that the budget fails to maintain fiscal integrity³ or fails to comply with applicable law, published Trustee or campus policy or fails to honor a legal obligation. In such cases the president shall return the entire budget disapproved, stating in writing the reason(s) for disapproval with specific points supporting alleged violations.
- a. If the student body organization agrees with the president's veto, the students shall immediately prepare a new budget addressing the president's objections.
 - b. If the student body organization disagrees with the president's veto, the review board shall be convened following the procedures outlined in section B. 3.d.
 - 1) The review board may recommend:
 - a) preparation of a new budget; or
 - b) veto of part of the budget with approval of the remainder; or
 - c) approval of the budget as presented.

³Fiscal integrity means solvency of the Associated Students' organization.

The review board shall forward its recommendations to the president within ten (10) campus working days after it receives the budget.

- 2) The president shall provide to the Associated Students, in writing, a final decision on the student budget within ten (10) campus working days after receiving the recommendations of the review board.
5. *The president disapproves a previously approved budget item, budget language or a proposed amendment to the budget:*
- a. The president may disapprove a previously approved budget item, budget language or a proposed amendment to the budget for cause pursuant to section 42402, Title 5, California Administrative Code and shall provide written justification for the disapproval to the appropriate representative of the student body organization. If the budget item or language is in conflict with applicable law, published Trustee or campus policy, or fails to honor a legal obligation, the president shall disapprove the item.
 - b. The student body organization may disagree with any or all of the items disapproved by the president and shall notify the president in writing of the reasons for its disagreement.
 - c. If the student body organization disagrees with the president, the review board shall be convened following the procedures outlined in section B. 3.d.

C. INTERIM BUDGET PROCEDURES

If following these procedures does not result in a mutually acceptable resolution and the budget is at an impasse, the authorizations contained in the previous budget shall be used until the new budget is approved.

D. BUDGET REVIEW BOARD

Each campus shall establish a budget review board which shall be convened annually in advance of budget preparation to become familiar with these procedures. The following individuals or their representatives shall comprise the membership of the review board:

1. The Associated Students' President
2. Dean of Students
3. Campus Academic Senate/Council designated representative.
4. Associated Students' designated fiscal/administrative officer
5. Chief fiscal officer of the campus
6. Chair of student budget committee (or the equivalent).

E. REVIEW OF PROCEDURES

These procedures shall be reviewed by the Chancellor as soon as possible after July 1, 1984.



Glenn S. Dumke, Chancellor

Date: December 15, 1981

Exhibit "2"



CALIFORNIA STATE UNIVERSITY, LOS ANGELES

OFFICE OF THE PRESIDENT

July 28, 2015

Ejmin Hakobian
President
Associated Students, Inc.
California State University, Los Angeles
Campus

Dear Mr. Hakobian:

As you know, the University has been concerned about ASI's failure to abide by referenda, passed in 1988 and 1996, which allocated funding specifically to the Child Care Center on campus. Key members of ASI apparently believe that these referenda were allegedly nullified by other referenda and do not need to be honored.

The University maintains that the original referenda approved by the student body in 1988 and 1996 were valid and remain valid. As such, ASI should have been allocating \$3.75 of the fee collected each quarter to the Child Care Center. For the fiscal year 2015/2016 this equates to \$246,416.

As you may be aware, Title 5 section 42402 authorizes that "The president of each campus is responsible for the educational effectiveness, academic excellence, and general welfare of the campus, over which he presides." Moreover, "Should the president determine that any program or appropriation planned by an auxiliary organization is not consistent with policy of the Board of Trustees and the campus, the program or appropriation shall not be implemented. Further, should a program or appropriation which had received approval, upon review, be determined by the president to be operating outside the acceptable policy of the Board of Trustees and the campus, then that program or appropriation shall be discontinued by direction of the president until further review is accomplished and an appropriate adjustment is made."

Pursuant to my authority under Title 5, I am writing to inform you that \$246,416 will not be allocated to ASI for the 2015-16 year. This money instead will be held in trust for the child care center. Please prepare a balanced budget for 2015/2016 fiscal year based on the remaining available revenue of \$1,016,518.

Ejmin Hakobian
July 28, 2015
Page Two

This decision does not address the monies owed by ASI pursuant to the referenda in prior years. We will make a decision regarding those monies in the months ahead.

Very truly yours,

A handwritten signature in black ink, appearing to read "William A. Covino". The signature is fluid and cursive, with the first name "William" and last name "Covino" clearly distinguishable.

William A. Covino
President

cc: Jose Gomez, Senior Vice President and Chief Operating Officer
Lisa Chavez, Vice President for Administration and Chief Financial Officer
Victor King, University Legal Counsel
Intef Weser, Executive Director, Associated Students, Inc.
Antonio Canzona, Vice President for Finance, Associated Students, Inc.

Exhibit "3"

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275

(213) 590-5501

Date: May 2, 1988
To: Dr. James M. Rosser, President
California State University, Los Angeles
From: W. Ann Reynolds *W. Ann Reynolds*
Chancellor
Subject: Student Body Association Fee — California State University, Los Angeles
Executive Order No. 527

I am transmitting to you a copy of Executive Order No. 527 which authorizes the establishment of the revised Student Body Association Fee schedule requested for California State University, Los Angeles.

The student referendum approving an increase in the Student Body Association Fee also discussed use of the funds to support a child care facility. Use of the Associated Students' funds for child care centers is permitted by Title 5, California Administrative Code, Section 42659 (o). The revenue from this fee, however, may be used for any purpose approved by the Trustees and is subject to regular allocation and appropriation procedures applicable to the Student Body Association.

In accordance with The California State University policy, the campus President has the responsibility for implementing Executive Orders where applicable and for maintaining the campus repository and index for all Executive Orders.

WAR:lf

Distribution: Mr. Alex Carter
Presidents
Vice Chancellors
Chancellor's Office Staff

THE CALIFORNIA STATE UNIVERSITY
 Office of the Chancellor
 400 Golden Shore
 Long Beach, California 90802-4275

Executive Order No.: 527
 Title: Student Body Association Fee
 California State University, Los Angeles
 Effective Date: May 2, 1988
 Supersedes: Executive Order No. 437

Effective with the commencement of the Summer Quarter, 1988, the Student Body Association Fee Schedule requested by California State University, Los Angeles is approved for implementation. Student body organization fees shall be collected in the amounts specified in this Order, except as waived in individual cases, pursuant to Education Code Section 89300. This action is taken pursuant to Chapter III, Section 6, Subdivision "c" of the Standing Orders of the Board of Trustees.

The approved schedule is as follows:

STUDENT BODY ASSOCIATION FEE

	Summer Quarter	Summer Session
Summer Quarter	\$10.00	
Fall Quarter	12.00	
Winter Quarter	10.00	
Spring Quarter	10.00	
Each Summer Session		\$.50 per unit


 W. Ann Reynolds, Chancellor

Dated: May 2, 1988

Exhibit "4"

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275
(310) 985-2800

Executive Order No: 654

Title: Student Body Association Fee—California State University, Los Angeles

Effective Date: May 30, 1996

Supersedes: Executive Order No. 576

Effective with the Fall Semester 1996, the Student Body Association Fee Schedule requested by California State University, Los Angeles, is approved for implementation. The fee schedule authorized herein shall supersede all such fees previously authorized for the California State University, Los Angeles. Student Body Association fees shall be collected in the amounts specified in this Order, except as waived in individual cases, pursuant to Education Code Section 89300. This action is taken pursuant to Chapter III, Section 6, Subdivision "c" of the Standing Orders of the Board of Trustees.

STUDENT BODY ASSOCIATION FEE

Effective Summer 1996 and Thereafter	All Students
Fall Quarter	\$19.25
Winter Quarter	\$17.25
Spring Quarter	\$17.25
Summer Quarter	\$17.25
Each Summer Session	\$.50 per unit


Barry Munitz, Chancellor

Dated: May 30, 1996

THE CALIFORNIA STATE UNIVERSITY

Office of the Chancellor

400 Golden Shore

Long Beach, California 90802-4275

(310) 985-2800

Date: May 30, 1996

To: Dr. James M. Rosser, President
California State University, Los Angeles

From: Barry Munitz
Chancellor *B. Munitz*

Subject: Student Body Association Fee—California State University, Los Angeles—
Executive Order No. 654

I am transmitting a copy of Executive Order No. 654 which authorizes the establishment of the revised Student Body Association Fee Schedule requested by California State University, Los Angeles. The revenue from this fee may be used for any purpose approved by the Trustees and is subject to regular allocation and appropriation procedures applicable to the Student Body Association.

In accordance with policy of The California State University, the campus President has the responsibility for implementing Executive Orders where applicable and for maintaining the campus repository and index for all Executive Orders.

BM:rp

Attachment

Distribution: Mr. George D. Taylor
Ms. Jacquelyn Avery
Presidents
Vice Chancellors
Division Heads

Exhibit "5"

**ASSOCIATED STUDENTS, INC.
CSULA**

1996 ELECTION

FEBRUARY 26-28, 1996

February 26: "Absentee" Voting
ASI Lobby- University Student Union, 4th Floor

February 27 & 28: General Election
King Hall
Library North
Salazar Hall

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DO NOT VOTE IN THIS PAMPHLET

**1 OFFICIAL BALLOT PAMPHLET-ASSOCIATED STUDENTS
CSULA - FEBRUARY 26-28, 1996**

President
Vote for no more than ONE

LISA NUÑEZ 2 →

MARCO GONZALEZ 3 →

ANTHONY WILLIAM PONCE 4 →

Vice-President of Administration
Vote for no more than ONE

EDDY CHING 9 →

HENRY CASCELLA 10 →

JOHN CHOW 11 →

Vice-President of Academic Governance
Vote for no more than ONE

GLORIA GAMBOA 16 →

THOMAS "TOMAS" A. FRESQUEZ 17 →

Representative-at-Large
Vote for no more than FOUR

DAVID CID 22 →

MARIA INES GARCIA 23 →

ABEL CALDERON 24 →

BONNIE LEWIS 25 →

JUDY E. HARRIS 26 →

(ASI 1996)

**5 OFFICIAL BALLOT PAMPHLET-ASSOCIATED STUDENTS
CSULA - FEBRUARY 26-28, 1996**

Referendum Item #2: Associated Students, Inc., Bylaw Change: Change the Term of Office of the Board of Directors

The Associated Students, Inc. Bylaws currently reads as follows:

Article III Section III.
Term of Office: The term of office for the Board of Directors shall commence the first day of the Spring Quarter and conclude on the day before the first day of the succeeding Spring Quarter.

Proposed change:

Article III. Section III.
Term of Office: The term of office for the Board of Directors shall commence the first day of the Summer Quarter and conclude on the day before the first day of the succeeding Summer Quarter.

Yes, amend the Bylaws to indicate a change in the term of office for the Associated Students, Inc., Board of Directors.

YES 144

NO 145

No, do not amend the Bylaws to change the term of office for the Associated Students, Inc., Board of Directors.

If you voted "Yes" to this change, please move on to item 2a Enactment of change.

Referendum Item #2a. Enactment of change:
Vote for no more than ONE

Choice #1 Extend the term of office for the currently seated Associated Students, Inc., Board of Directors through June 16, 1996. CHOICE #1 151 →

Choice #2 The Associated Students, Inc., Board of Directors elected through this election process shall begin their term on March 25, 1996, and sit for an extended term through June 22, 1997. CHOICE #2 154 →

(ASI 1996)

DO NOT VOTE IN THIS PAMPHLET

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3 OFFICIAL BALLOT PAMPHLET-ASSOCIATED STUDENTS
CSULA-FEBRUARY 26-28, 1996

SCHOOL OF ARTS & LETTERS

Representative	Vote for no more than TWO	
WENDI BROWN	57 →	<input type="radio"/>
NO CONFIDENCE	58 →	<input type="radio"/>

SCHOOL OF BUSINESS & ECONOMICS

Representative	Vote for no more than TWO	
MARY A. HORTON	63 →	<input type="radio"/>
NO CONFIDENCE	64 →	<input type="radio"/>

SCHOOL OF EDUCATION

Representative	Vote for no more than TWO	
PATRICIA MAGALLANES	70 →	<input type="radio"/>
NO CONFIDENCE	71 →	<input type="radio"/>

(ASI 1996)

4 OFFICIAL BALLOT PAMPHLET-ASSOCIATED STUDENTS
CSULA-FEBRUARY 26-28, 1996

SCHOOL OF ENGINEERING & TECHNOLOGY

Representative	Vote for no more than TWO	
GARTH KLINE	83 →	<input type="radio"/>
NO CONFIDENCE	84 →	<input type="radio"/>

SCHOOL OF HEALTH & HUMAN SERVICES

Representative	Vote for no more than TWO	
HENRY DEL RIO	89 →	<input type="radio"/>
REINER GERALD SWEERMAN	90 →	<input type="radio"/>
NO CONFIDENCE	91 →	<input type="radio"/>

SCHOOL OF NATURAL & SOCIAL SCIENCES

Representative	Vote for no more than TWO	
GEORGE ROTHWEILER	96 →	<input type="radio"/>
NO CONFIDENCE	97 →	<input type="radio"/>

(ASI 1996)

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DO NOT VOTE IN THIS PAMPHLET

**5 OFFICIAL BALLOT PAMPHLET - ASSOCIATED STUDENTS
CSULA - FEBRUARY 26-28, 1996**

Referendum Item #1: Anna Bing Arnold Children's Center Fee proposal

CSLA students opened the campus child care center, now known as the Anna Bing Arnold Children's Center, in 1968. We estimate that over 8,000 student families have used the children's Center services since that time. The Center currently serves 100 children per quarter. We now propose to build an additional four classrooms which will allow us to expand service to 250 children per quarter, include infants, school-age children, children with special needs, and evening child care. The increased fees are needed to support this program expansion.

Shall the current Associated Students, Inc., CSLA fee *be increased* by \$2.75 per quarter effective Fall quarter, 1996, to provide funds for expanding the Anna Bing Arnold *Children's Center* and to support its operation? If approved by the students, the fee would be assessed as follows:

	<u>Existing Fee</u>	<u>Proposed ASI Fee</u>
Fall Quarter	\$16.50	\$19.25
Winter Quarter	\$14.50	\$17.25
Spring Quarter	\$14.50	\$17.25
Summer Quarter	\$14.50	\$17.25

Yes: increase the Associated Students, Inc., fee by \$2.75 per quarter to support the Anna Bing Arnold Children's Center.

YES 120 →

No: do not increase the Associated Students, Inc., fee by \$2.75 per quarter to support the Anna Bing Arnold Children's Center.

NO 121 →

**2 OFFICIAL BALLOT PAMPHLET - ASSOCIATED STUDENTS
CSULA - FEBRUARY 26-28, 1996**

GRADUATE STUDENTS ONLY

Graduate Academic Senator

Vote for no more than TWO

KENNETH K. SUZUKI

29 →

NO CONFIDENCE

30 →

UNDERGRADUATE STUDENTS ONLY

Undergraduate Academic Senator

Vote for no more than THREE

NO CANDIDATES

DO NOT VOTE IN THIS PAMPHLET

Exhibit "6"

Anna Bing Arnold Children's Center
Proposal for Associated Students, Inc.
Fiscal Year 2015/2016

Project Abstract

The Anna Bing Arnold Children's Center is a direct service child care and development program located on the campus of Cal State L.A. The Center is accredited by the National Association for the Education of Young Children and is operated by the University Auxiliary Services. The Children's Center provides child care services which enable student parents to attend the University.

Established in 1968 the Anna Bing Arnold Children's Center is operated primarily for use by the students of Cal State LA. The Center is licensed to provide education and care for 100 children daily and enrolled 136 families this year. Flexible scheduling, reduced rates for students, and tuition assistance for low-income families provide support for student parents as they work to complete their education. Student parents on our waiting list are given first priority for enrollment.

The purpose of this proposal is to request \$140,779 to continue to provide enhanced child care services for Cal State L.A. students and to support the availability of child care spaces for low-income student families. An approximate 10% increase was included in salaries to reflect the recent minimum wage increase. ASI support is critical for the Center to continue to provide the quality of services that students expect and deserve. These services help provide the means for student parents to complete their education and secure jobs that will allow them to provide adequately for their families. At Cal State L.A. the Children's Center represents not only a survival tool for student-parents, but also a critical component of access to higher education.

Project Description

Cal State L.A. students founded the Anna Bing Arnold Children's Center in 1968 for the express purpose of providing child care for student parents. For the past 47 years the Associated Students, Inc. has provided support for the operation of the Children's Center. During this time the Center has increased capacity and funding for low-income parents, began a state funded food program and become accredited by the National Association for the Education of Young Children. These are just a few of our achievements that demonstrate successful operation. Our largest measure of success is in the lives of the parents who have graduated from college because they found supportive, affordable child care, and in the healthy development of the children we have taught and cared for.

The Anna Bing Arnold Children's Center respectfully requests \$140,779 to continue to offer the level of services currently provided by the Center. The requested funding will be used to support the ongoing operation of the Center with an emphasis on the areas of program availability, program quality and program support for low-income student families. The target population for this project is Cal State L.A. student parents.

Objective I: Provide child care services for Cal State L.A. student parents.

The availability of affordable, quality child care while they are attending classes is essential for Cal State L.A. student parents. Child care availability lets student-parents make steady educational progress. For a family that is seeking financial self-sufficiency, affordable child care means not having to choose between the education they need to succeed and quality care for the children they love.

In an effort to assist parents in balancing their education, work and family life, the Center offers flexible and convenient child care services and gives Cal State L.A. student-parents first priority for enrollment. Of the 131 families enrolled this quarter the Center provided 83 child care spaces for Cal State L.A. student parents. Student parents have used 14,560 days of child care while attending school, work and study and represent 54% of enrollment. The Center also serves Cal State L.A. alumni and the neighboring community, which comprise approximately 28% of enrollment, as well as faculty and staff, which account for 18% of enrollment.

The Center enrolls children from six months through preschool. We currently have a waiting list of 452 families, 217 of which are low-income.

Objective II: *Maintain or enhance program quality.*

The quality of the child care program is critical to the success of the project outcome. Providing a safe, nurturing and enriched child care program reduces parental anxiety and stress, allowing for improved performance while attending college. A good program is also essential to the healthy development of the children we serve. Research shows that children who receive quality early care and education are more motivated and committed to school, and literature from brain research is confirming the strong influence of early care on intelligence, motivation, social skills and the overall success of the individual.

Factors that influence quality are good teacher/child ratios, the education and training of staff, and rate of staff turnover. The Children's Center sustains well-educated, consistent staff and excellent teacher/child ratios. Staff education levels are well above average, with all full time professional level staff holding a minimum of a Bachelor's degree and Teacher Permits from the State of California. Teacher/child ratios meet all Title V requirements and teacher training is on-going. The quality of the program is further evidenced by the Center's accreditation by the National Association for the Education of Young Children.

Objective III: *Provide support for low-income student parents.*

Child care is a major expense for many families and additional help is needed to make it affordable for low-income families. Through a variety of state, federal and local sources, the Center is able to provide subsidized services to children of income-eligible students at little or no cost. By augmenting these resources with ASI funding we have maximized the impact of ASI's support. This year 76% of student families at the Center received free or low-cost child care. The remaining 24% of student families received child care at a 10% reduction in cost.

To provide further support for low-income families hot meals are provided for all children at the Center, free of charge. This objective is made possible with a continuing grant from the California Department of Education (CDE) and the support of the ASI. Again, by pairing resources we are able to stretch the impact of ASI funding. This year the CDE grant provided for 49% of the cost of the food program and ASI funding provided 5%. These combined sources make it possible to provide hot meals without an additional charge to parents. The meals we provide are exceptionally nutritious and, for some families, represent the only balanced meals their children may receive.

Objective IV: *Employment, education and training for Cal State L.A. students.*

The Children's Center not only directly benefits families and children through enhanced program services, it also indirectly benefits Cal State L.A. students by providing a model early care and education program where Child Development and Education majors have the opportunity to work, observe and study. ASI funding has improved the quality of the program that Cal State L.A. student's use for their training experiences. This widens the impact of ASI funding as future teachers graduate from our campus and use their experiences at the Children's Center as a model for their own teaching programs.

The Children's Center program provides both employment and educational opportunities for Cal State L.A. students. The Center employs an average of 40 part-time Child Development major's each quarter as classroom teacher assistants. Many students work at the Center throughout their college years and describe their work as an important addition to their education and campus life. Fifteen of our current fulltime professional staff are graduates of Cal State L.A.

Additionally, the Children's Center is an excellent training facility for future teachers. Approximately 60 students annually complete their training as practicum and teacher interns at the Children's Center. The Center also serves as an observation and research site for up to 187 additional students from a variety of departments and hosts many additional visitors from the campus and community. ASI funds contribute to the quality of the program overall, and thus indirectly impact all students who work, or train at the Center.

Direct Beneficiaries – Annualized:		
<i>Participant Group</i>	<i>Total</i>	<i>Hours of Center Use</i>
CSLA Student Parents –	83	232,000
Alumni, staff, faculty, community	48	127,250
Indirect Beneficiaries:		
Student Assistant Employees	40	24,593
CSLA Student Interns/Practicum	68	3,150
Student Observation/research	119	1,859
Visitors	39	39
<i>Total Direct & Indirect Beneficiaries</i>	<i>397</i>	<i>388,891</i>

The Children's Center has a long history of serving Cal State L.A. students and of using every available resource to maximize that service. We have actively sought out and attained funding from a variety of sources in order to provide the best quality service at the lowest possible price. Regardless of funding source, Cal State L.A. students are always given first priority for enrollment. ASI funding has been, and will continue to be, a cornerstone of the Center's program – while grants from other agencies help to further enhance our services. These additional sources of funding are:

- U.S. Department of Education – CCAMPIS Grant (specifically for student parents)
- California Department of Education – General Child Care Grant (targets low-income families)
- California Department of Education – CA State Preschool Grant (targets low-income families)
- California Department of Education – Child Care Food Program Grant

The Children's Center program clearly fits with the ASI mission of, "*supporting child day care centers for children of students of the campus*". The Center is open to all students and gives student parents first priority for use. As a long standing program, founded and supported by students, the Children's Center has demonstrated a commitment to serving student parents, expanding and changing as the needs of student parents have grown and providing the best possible program within available means.

Marketing and Outreach

The Children's Center recognizes the enormous positive impact that ASI funding has on the quality and cost of its' program. As a result of this the ASI is credited in the Center's brochure and web site and in every public affairs piece about the Center, and in all campus orientation programs as well as all parent orientation programs conducted at the Center. We are proud of the history of student involvement with the Center and believe that students have every right to be informed of, and take pride in, their support of our excellent program.

We always welcome ASI participation. ASI may become involved in activities that support the families at our center. Some possible events to participate in are: Saturday work days, Spring Festival or a book drive for children's books.

Financial Plan

ASI funding is used to support all aspects of the Children's Center operation. Attached is a detailed operating budget for our request. ASI funding is critical to each area of the Center's operation. There is no area of low priority. We offer a program of substantive quality without excess.

We are requesting \$140,779 for this proposal. The requested amount is consistent with 2003 funding amounts which were approved by student referendum. Our preferred timeline for funding would be to receive the funds over four quarters in relatively equal distributions. This timeline is consistent with past years funding plans.

Any reduction in funding from ASI would further burden the Center and would be extremely detrimental to the program. Any reductions would require that we lay off staff, reduce program offerings and significantly raise rates. As is evident from the attached budget, ASI funding supports all areas of the Children's Center operation. Without this support the program would be forced to cut services program wide and increase child care tuition rates drastically.

Program Evaluation and Quality Control

The Children's Center assures program quality in a number of ways, the first of which is by maintaining our status as an accredited program. Accreditation is not a requirement of our license but rather an honor that is conferred upon programs that meet the high standards accreditation requires. Only 8% of all Centers in the U.S. have NAEYC accreditation. We have been accredited by the National Association for the Education of Young Children (NAEYC) since 1992. By using the NAEYC accreditation self-study guidelines as an evaluative tool to assess the effectiveness of the program the Center measures qualitative gains. These guidelines provide a method for looking closely at the child development program, environment, health and safety, staff development, parent needs, and administration. The program was re-accredited in 2015 for a five-year period. We will continue to maintain accreditation status by an annual internal review and external review every fifth year. The annual internal review consists of a self-study using the Academy guidelines followed up with a written report to the Academy Accreditation Board. The Center includes parent surveys in this review process. In this way, we receive direct feedback from Cal State L.A. student parents about the quality and accessibility of our program. The results of the self-study and parent surveys will be used to modify the program where need is indicated.

Additionally, every four years the program is subject to a "Contract Monitoring Review" by the California Department of Education. This review requires a team comprised of staff, parents and an outside evaluator to review documents, talk with parents, and observe and interview staff. The assessment provides information regarding the effectiveness of our program as well as a means for discovering areas needing change. The results of this evaluation are shared with staff and parents and

the information is used to implement changes and set future goals. The Center completed a Contract Monitoring Review in 2014 and was commended in every area of operation.

The Center further maintains annual records to account for Center usage by Cal State L.A. students and student parents. These statistics verify the amount of student use as well as indicate future student need. The statistics that are maintained by the Center are used in compiling reports to the ASI. The Center has consistently met ASI reporting requirements in a timely and thorough manner.

The Center also tracks student need by our waiting list. Most quarters there are over 300 families waiting to receive child care services. The wait list has grown even as the Center has expanded, further demonstrating the profound need for child care services at Cal State L.A.

The contact person for this proposal is Patricia Ramirez-Ulloa, Children's Center Director.

Anna Bing Arnold Children's Center
Budget Proposal for Funding Year 2015 - 2016

EXPENSE DETAIL FOR ASI REQUESTED FUNDS

Total Requested		\$ 140,779
Compensation/Benefits		
Salaries		
Professional Staff	Partial expense for Assistant Director for student supervision and training (30%).	\$ 16,500
Assistant Teachers	20 part-time CSLA student assistants. Some receive work study - the number varies annually. Each classroom is staffed with a Lead Teacher, Teacher and Student Assistant for 18 to 21 children. This allows excellent teacher/child ratios, enhancing the quality of the program and providing great job training opportunities for students.	\$ 110,000
Subtotal		\$ 126,500
Operating		
Admin. Fee	3.75% Accounting charges to maintain ASI trust account.	\$ 5,279
Food	5% of cost's for daily breakfast, lunch and snack.	\$ 6,000
Supplies & Services	Children's supplies: art supplies, equipment	\$ 3,000
Subtotal		\$ 14,279
TOTAL EXPENSES		\$ 140,779

Exhibit "7"

Fiscal Year	Fee Per Student	Summer	Fall	Winter	Spring	Total		Funding Shortfall
FY 1995-96		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
FY 1996-97	\$ 3.75	\$ 27,165.00	\$ 70,683.75	\$ 67,856.25	\$ 67,027.50	\$ 232,732.50	\$ 225,675.45	\$ (7,057.05)
FY 1997-98	\$ 3.75	\$ 27,315.00	\$ 71,850.00	\$ 69,892.50	\$ 69,963.75	\$ 239,021.25	\$ 225,675.45	\$ (13,345.80)
FY 1998-99	\$ 3.75	\$ 28,867.50	\$ 73,995.00	\$ 71,936.25	\$ 71,253.75	\$ 246,052.50	\$ 231,044.00	\$ (15,008.50)
FY 1999-2000	\$ 3.75	\$ 31,560.00	\$ 74,186.25	\$ 71,002.50	\$ 70,792.50	\$ 247,541.25	\$ 253,783.53	\$ 6,242.28
FY 2000-01	\$ 3.75	\$ 32,527.50	\$ 73,473.75	\$ 71,628.75	\$ 72,217.50	\$ 249,847.50	\$ 226,500.00	\$ (23,347.50)
FY 2001-02	\$ 3.75	\$ 39,577.50	\$ 77,531.25	\$ 75,105.00	\$ 74,516.25	\$ 266,730.00	\$ 215,175.00	\$ (51,555.00)
FY 2002-03	\$ 3.75	\$ 42,033.75	\$ 79,121.25	\$ 76,728.75	\$ 75,697.50	\$ 273,581.25	\$ 175,175.00	\$ (98,406.25)
FY 2003-04	\$ 3.75	\$ 42,015.00	\$ 77,388.75	\$ 73,920.00	\$ 73,860.00	\$ 267,183.75	\$ 140,440.98	\$ (126,742.77)
FY 2004-05	\$ 3.75	\$ 37,923.75	\$ 76,151.25	\$ 69,615.00	\$ 70,117.50	\$ 253,807.50	\$ 140,441.00	\$ (113,366.50)
FY 2005-06	\$ 3.75	\$ 35,111.25	\$ 75,127.50	\$ 69,858.75	\$ 70,451.25	\$ 250,548.75	\$ 140,441.00	\$ (110,107.75)
FY 2006-07	\$ 3.75	\$ 34,713.75	\$ 77,118.75	\$ 71,887.50	\$ 71,617.50	\$ 255,337.50	\$ 140,441.00	\$ (114,896.50)
FY 2007-08	\$ 3.75	\$ 36,135.00	\$ 78,941.25	\$ 73,222.50	\$ 73,987.50	\$ 262,286.25	\$ 135,526.00	\$ (126,760.25)
FY 2008-09	\$ 3.75	\$ 35,820.00	\$ 77,786.25	\$ 73,766.25	\$ 75,993.75	\$ 263,366.25	\$ 131,459.80	\$ (131,906.45)
FY 2009-10	\$ 3.75	\$ 34,503.75	\$ 77,321.25	\$ 69,176.25	\$ 66,078.75	\$ 247,080.00	\$ 136,587.00	\$ (110,493.00)
FY 2010-11	\$ 3.75	\$ 1,578.75	\$ 75,532.50	\$ 70,950.00	\$ 71,021.25	\$ 219,082.50	\$ 109,270.00	\$ (109,812.50)
FY 2011-12	\$ 3.75	\$ 19,826.25	\$ 79,815.00	\$ 74,377.50	\$ 71,325.00	\$ 245,343.75	\$ 117,465.00	\$ (127,878.75)
FY 2012-13	\$ 3.75	\$ 22,623.75	\$ 81,581.25	\$ 74,130.00	\$ 72,138.75	\$ 250,473.75	\$ 125,211.00	\$ (125,262.75)
FY 2013-14	\$ 3.75	\$ 5,977.50	\$ 87,217.50	\$ 80,141.25	\$ 77,553.75	\$ 250,890.00	\$ 125,211.00	\$ (125,679.00)
FY 2014-15	\$ 3.75	\$ 3,626.25	\$ 91,830.00	\$ 87,480.00	\$ 77,797.50	\$ 260,733.75	\$ 125,211.00	\$ (135,522.75)
FY 2015-16 (projected)	\$ 3.75	\$ -	\$ -	\$ -	\$ -	\$ -		

Total Funding Shortfall	\$ (1,660,906.79)
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Exhibit "8"



ASSOCIATED STUDENTS, INCORPORATED
CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Approved: 06/03/99
Approved: 11/20/14

ADMINISTRATIVE MANUAL
REPORTING AND BUDGETING GUIDELINES FOR EXTERNAL
ORGANIZATIONS RECEIVING
OVER \$3,000

POLICY 206

SUBJECT: *Reporting and Budgeting Guidelines for External Organizations Receiving Over \$3,000*

1.0 PURPOSE:

To establish policy and procedures regarding the distribution of large-scale funding

2.0 REFERENCES:

None

3.0 POLICY:

A.S.I. provides funding through a variety of mechanisms, including referendum funding and major financial support for programs on campus. Except as specified in this document, prior funding of a department, area, or program is not a basis for continued funding. All external organizations receiving over \$3,000 shall submit quarterly reports to the Finance Committee no later than one week after the last day of the quarter or shall lose consideration for future funding.

4.0 DEFINITION:

None

5.0 PROCEDURE

5.1 Recipients of funding in the amount of \$3,000 or more shall be exempt from general funding request guidelines in favor of these reporting requirements.

5.2 All external organizations budgeted over \$3,000 shall submit the following information:

5.2.1 A detailed financial status report showing how the general student population benefited from the monies spent and a detailed accounting for how the funds were expended.

5.2.2 Success and failures of programs, projects, and activities which were undertaken.

5.2.3 Recommendations as to how progress can be made to better serve the students in regards to the programs, projects, and activities that were undertaken.

5.2.4 A general description of how resources are to be spent during the next quarter



- 1 of 2 -

Associated Students, Inc. -

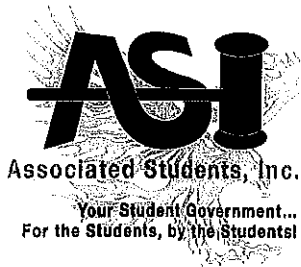
Funding Requirements for Programs Receiving Over \$3,000 - Policy 206



- 5.3 Referenda changing the student body fee with a specification as to how additional money is to be spent shall be binding to the Board for the first three years of implementation. No modification of the A.S.I. budget shall be required to implement headcount adjustments.
- 5.4 Beyond the first three years, referenda are advisory to the Board of Directors. Adjustments for headcount shall require a change in the A.S.I. budget which may or may not adjust the amounts for a given referendum line.
- 5.5 All funds will be deposited into an A.S.I. sub-account that will provide each organization with immediate access to their funds. Funds will be distributed according to a funding schedule that will be provided each year.
- 5.5.1 A trust application will required each year to authorize account signatures.
- 5.6 All funds that are allocated to the external organization are to be used during the current fiscal year. All funds not used by the end of the fiscal year will be rolled back to the A.S.I. trust account. Funds will not be rolled to the following year.



Exhibit "9"



Associated Students, Inc.
California State University, Los Angeles

August 3, 2015

William A. Covino, President
California State University, Los Angeles
5151 State University Drive
Los Angeles, CA 90032-8500

Re: Taking ASI Funds

Dear President Covino:

I am in receipt of your letter of July 28, 2015 in which you advise that you will withhold \$246,416.00 from the total student body fees collected by the University on behalf of Associated Students, Inc. and apply them "in trust" for the Children's Center. Your action raises questions that need to be addressed before the board of directors of Associated Students, Incorporated can properly respond to it. Accordingly, please provide your answers to the following questions and concerns:

1. It is not clear whether your action is being taken in response to the previously approved 2015/2016 budget of the ASI, which, as you know, was overturned by the new board of directors of the ASI, or instead preemptively in response to a presumed new 2015/2016 budget of the ASI which, to date, has not been proposed to or considered and approved by the board and presented to you. Given the action of the newly seated board to overturn the previously approved budget by the old board and its lack of action yet on a new budget, it seems as though your action is premature.

2. If your action is taken outside of the authority granted you with respect to ASI's budget, please cite the authority for it. However, I note in your letter reference to Section 42402 of Title 5 of the California Code of Regulations. This section and California State University Executive Order No. 369 address procedures for preparation, review and approval of Associated Students' budgets. In Section B of Executive Order 369, the actions that you as president of the campus can take with respect to approving ASI's budget are discussed. Your proposed action does not fall within any of these steps and therefore I question the authority upon which you rely in taking the action that you purport to take. Please advise.

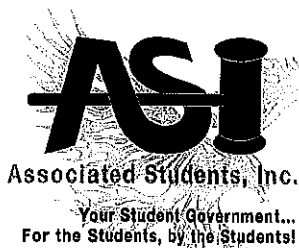
3. You include excerpts of Section 42402 in your letter. Among these, you cite in support of your action that in the event you as president find that a program or appropriation is not consistent with policy of the Board of Trustees and the campus, "the program or appropriation shall not be implemented. Further should a program or appropriation which had not received approval upon review be determined by the president to be operating outside the acceptable policy of the Board of Trustees and the campus, then that program or appropriation shall be discontinued by direction of the president until further review is accomplished and an appropriate adjustment is made." Nowhere in this language is there authority granted

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5154 State University Drive, Room 203
Los Angeles, California 90032



Re: Taking ASI Funds
August 3, 2015
Page 2 of 3

you to withdraw sums from the ASI's mandatory student body fees and direct how they are to be expended. In your letter you identify no University or campus policy justifying your purported action. Therefore, please provide the authority upon which you so act.

4. In 1988 and again in 1996 the members of ASI approved membership fee increases for themselves of \$1.00 and \$2.75, respectively, for support of the Children's Center. We have been unable to find any documentation for the former, but I include the ballot language for the latter. On May 22, 1988 and again on May 30, 1996 the University Chancellor wrote to your predecessors authorizing the establishment of revised Student Body Associated Fee Schedules to implement these fee increases. In these letters, a copy of the latter of which is enclosed for your ready reference, the Chancellor writes, "The revenue from this fee may be used for any purpose approved by the Trustees and is subject to regular allocation and appropriation procedures applicable to the Student Body Association."

Since at least 2002, the ASI has allocated less than \$3.75 per student from its membership fees to the Children's Center. Each year since then your predecessors have approved this allocation. Do such approvals constitute waiver of and estoppel by the campus president from demanding that the entire \$3.75 per student be collected and applied to the Center? If not, what is the effect of the Chancellor's express statement that the revenue from student body fees "may be used for any purpose approved by the Trustees and is subject to regular allocation and appropriate procedures applicable to the Student Body Association"?

5. The referendum in the 1996 election provided that the additional funds of \$2.75 per student were necessary to build an additional four classrooms which were to allow the Children's Center to expand service to 250 children per quarter. However, the Children's Center's proposal for fiscal year 2015-2016 indicates that the Center is licensed to provide education and care for only 100 children daily, the same as it was in 1996. Does the 1996 referendum create a contract between the University, the Children's Center, and the ASI that the money will only be utilized to expand the Center in order to provide service to 250 children daily?

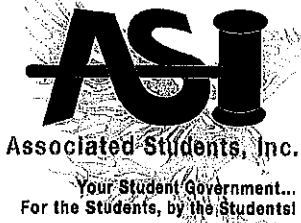
6. As you know, ASI is a California non-profit, public benefit corporation governed by the California Corporations Code. Section 5210 thereof provides that the business and affairs of the ASI "shall be conducted and all corporate powers shall be exercised by or under the direction of the board. The board may delegate the management of the activities of the corporation to any person or persons, management company or committee however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the board." This is consistent with Education Code Section 89904, which provides in pertinent part that "[a]ll expenditures and fund appropriations of [the ASI] shall be approved by the governing board of the [ASI]." Yet, your action arrogates to yourself, in lieu of the board of directors of ASI, management of the business and affairs of the ASI. Under what authority do you do so?

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Re: Taking ASI Funds
August 3, 2015
Page 3 of 3

7. The mandatory student fees from which you purport to take \$246,416.00 and apply to the Children's Center belong to the ASI. Accordingly, please address whether or not your proposed action is a taking under the Constitution of the United States and of the State of California. Please provide your authority for your response.

Please provide your responses to the foregoing as soon as possible and in any event by August 6, 2015 in order that we may determine our response to your proposed action. Pending receipt of your answers to the foregoing questions, the ASI will continue to prepare its budget for its 2015-2016 fiscal year based on the full amount of the student body membership fees collected on its behalf. Once approved by the Board of Directors, it will submit that budget to you for your review pursuant to Section 42402 of Title 5 of the California Code of Regulations.

I look forward to receiving your response to the foregoing.

Sincerely,

A handwritten signature in black ink, appearing to read 'EJMIN HAKOBIAN', is written over a horizontal line.

EJMIN HAKOBIAN, President

Enclosures

cc: Board of Directors, ASI
John Jeffery Carter

Tel: (323) 343-4780

Fax: (323) 343-6420

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5154 State University Drive, Room 203
Los Angeles, California 90032

Exhibit "10"



CALIFORNIA STATE UNIVERSITY, LOS ANGELES

OFFICE OF THE PRESIDENT

August 5, 2015

Ejmin Hakobian
President
Associated Students, Inc.
California State University, Los Angeles
Campus

Dear Mr. Hakobian:

I am writing in response to your letter dated August 3, 2015.

I have nothing further to add to my letter of July 28, and will not engage in a debate about its merits and authority.

I look forward to receipt of your proposed budget.

Sincerely,

A handwritten signature in cursive script, appearing to read "William A. Covino".

William A. Covino
President

cc: President's Cabinet

Exhibit "11"



MEMORANDUM

DATE: Thursday, September 10, 2015

TO: Dr. Nancy Wada-McKee
Senior Associate Vice President for Enrollment Management

Lisa Chavez,
Vice President of Administration and Chief Operating Officer

William A. Covino, President
California State University, Los Angeles

FROM: Intef W. Weser, A.S.I. Executive Director
Ejmin Hakobian, A.S.I. President

CC: A.S.I. B.O.D., Finance Committee, A.S.I. Staff, & File

SUBJECT: 2015-16 A.S.I. Proposed Operating Budget

Attached is the 2015-2016 Proposed Operating Budget approved by the Board of Directors of Associated Students, Incorporated on Friday, August 28, 2015.

Please note that the budget allocates \$125,211.00 to the Anna Bing Arnold Children's Center, which was the amount allocated to the Center in each the two previous operating budgets of the A.S.I. approved by the University. As you know, the allocation by the Board of Directors of A.S.I. of this amount was not without substantial debate and deliberation.

Of primary concern to many of the Directors of A.S.I. is the relatively disproportionate amounts allocated by the A.S.I. and the University Auxiliary Services to the Center.

In addition to funding the Center, we discussed the 1988 and 1996 referenda approved by the membership of A.S.I. pursuant to which membership fee increases totaling \$3.75 per student were approved for the support of the Children's Center. The latter of these expressly provided that the additional membership fee increase of \$2.75 per student was necessary to build an additional four classrooms which were to allow the Children's Center to expand service to 250 children per quarter. To our knowledge, the Center has not provided and now does not provide service to 250 children per quarter. Further, since at least 2002, A.S.I. has allocated less than \$3.75 per student from its membership fees to the Children's Center, which allocation has been approved year after year by the University. Such decreased allocations are consistent with the Chancellor's opinion that revenue from membership fees may be used for any purpose approved by the Trustees and subject to regular allocation and appropriation procedures applicable to the A.S.I.

With the budget approval for 2015-16 hopefully behind us, we would like to engage in a discussion over possible shared funding of the Center by A.S.I. and UAS in the future and the referenda mentioned above. We look forward to engaging with the University President in a meaningful discussion regarding A.S.I.'s support to the Center going forward.

Once the proposed budget is approved, by the Vice Presidents, we ask that the budget be forwarded to the President's Office for final approval.

If you have any questions, please contact Ejmin Hakobian or Intef W. Weser at 323-343-4778.

Tel: (323) 343-4778

Fax: (323) 343-6416

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