



ASSOCIATED STUDENTS INC.

California State University, Los Angeles

PROJECT LIST – GUS SALAZAR

Developing Fall 2017 Brand consistency projects such as:

- **Student Planner** (on 2nd draft. Due to some typos on the printer's end)
- **Calendar of Events for Fall 2017** - Events from Pro-Staff have been received, I am waiting on student rep events to be added, deadline is this coming Friday.
- **Student Reps Summer Theme Shirts** – On Vendor and waiting for sample proof.
- **Member business Cards** - Waiting for students to input their information on the form develop to streamline the process.
- **App** – Updating the homepage and content of ASI app to submit to campusOrb.
- **New Member Brochure** – Developing a New member brochure for both Faculty and Students to join ASI. 1st draft is due on: July 26
- **Developing Cardigans & other promos** - for student reps 17-18
- **ASI Postcard** – ASI postcard with All information for downloading.

Developing Fall 2017:

- NVR Campaign & Promo items
- Elections 17-18
- Library Project Window Decals

S.A.

Setup student project list for fall 2017:

- Screaming Eagles – Poster on final draft. Shirt being developed.
- Brij – to begin taking Student Rep photos and uploading to web on July 24.
- Farmers Market – Poster being updated.
- Club Council Kick Off Party – on First Draft
- Web development – Create a monthly analytical report for both Social Media and web traffic.

Admin:

- Process new student Reference check for Graphic Designer.
- Completed and submitted Brij Sexual Harassment & Ferpa paperwork. (completed) But will begin looking for ATI classes he will need to attend.
- Setup budget for 17-18
- Completed Safety Orientation with Brij for binding equipment.
- Search for ASI Drupal Database to integrate newer form technology.
- Preparing Marketing Committee meeting agenda.

On print queue:

- Alternative Break – poster on production queue.
- Pop D-Stress
- Develop Office wall decals.