



Board of Directors Meeting

Minutes

Thursday, August 24, 2017

Time: 3:15-5:45 pm

Location: U-SU Board Room, 303

Attendees: Board of Directors committee, General Public

Type of Meeting: General

I. Organizational Items:

a. Call to order by: David Zitser, A.S.I. President at 3:16 pm

b. Roll Call

David Zitser	<i>President</i>	Present
David Garcia	<i>Vice President for Administration</i>	Present
Neyda Umana	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Marcos Montes	<i>Vice President for External Affairs and Advancement</i>	Present
Jazmin Ortiz	<i>Secretary/ Treasurer</i>	Present
Candy Noriega	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Giovanni Sy	<i>College of Business & Economics Rep.</i>	Present
Vacant	<i>College of Business & Economics Rep.</i>	Vacant
Jesus Mora	<i>College of Arts and Letters Rep.</i>	Present
Vacant	<i>College of Arts and Letters Rep.</i>	Vacant
Kenya Pineda	<i>Charter College of Education Rep.</i>	Present
Vacant	<i>Charter College of Education Rep.</i>	Vacant
Vacant	<i>College of Engineering, Comp. Science & Technology Rep</i>	Vacant
Thomas Weatherell	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Lily Nguyen	<i>College of Natural & Social Sciences Rep.</i>	Present
Debbie Ascencion	<i>College of Natural & Social Sciences Rep.</i>	Present
Yessenia Villacorta	<i>Community Affairs Representative at Large</i>	Present
Josh Salazar	<i>Campus Affairs Representative At Large</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Excused Absent
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Alix Alcazar	<i>Executive Director Administrative Assistant</i>	Present
Guests of the Gallery	Lavernis Martin, Tuang Tran, Jesus Leon, Joseph Penunia, Simon Kopelyan, Selene Castillo, Jackie Acosta, and Edgar Nunez.	

c. Adoption of Agenda:

Offered By:	Kenya Pineda	Seconded by:	Jocelyn Vargas			
Motion to approve the adoption of the agenda for the Board of Director's meeting on Thursday, August 24, 2017.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

- ✚ Jeovany Aguilar: I would like to be added on the agenda under reports.
- ✚ David Zitser: We will add you for a formal report.

d. Approval of Minutes (action):

Offered By:	Jocelyn Vargas	Seconded by:	Deborah Ascencion			
Motion to approve the adoption of the minutes for Thursday, July 20, 2017.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum:

- a. **This time is allotted to members of the public to address the board.**

✚ None

III. Standing Action Items:

- a. **Appointment for Vacant A.S.I. and Campus Committee Positions** - Board of Directors will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. A.S.I. Board of Directors Appointment(s)

Charter College of Education Representative

- ✚ David Zitser: Can the applicants for the Charter College of Education stand up. You have two minutes to present. As a reminder, board members keep in mind that this position is contested.
- ✚ Jesus Leon: I want to be able to advocate for students with disabilities, whether their disabilities are visible or not.
- ✚ Lavernis Martin: I want to make students feel connected to campus, because our college has many evening classes and it is hard to get involved. In addition, I would like to connect our students with disabilities with the CCOE because we do have a special education credential program, which is an underserved field.
- ✚ Kenya Pineda: What do you bring to the table?
- ✚ Jesus Leon: I am involved with the Rehabilitation Students Association and I would like A.S.I. to work with them and give them more exposure.
- ✚ Lavernis Martin: I would like to connect students with the teaching preparation programs so they can get a hands on experience. In addition, I would like to work on accessibility for students with special needs.
- ✚ Candy Noriega: What is your availability?
- ✚ Jesus Leon: I am not available on Thursdays, because my class starts at 5 pm.
- ✚ Lavernis Martin: I am available.

Offered By:	Candy Noriega	Seconded by:	Aaron Castaneda			
Motion to appoint a candidate for the Charter College of Education Representative position. Lavernis Martin received 14 votes and Jesus Leon received 1 vote. Lavernis Martin was appointed.						
All in Favor	14	Opposed	1	Abstained	0	Motion: Passed

- ✚ David Zitser: I didn't have an opportunity to interview Jesus, because he didn't reply to my emails or calls. I interviewed Lavernis, and he has great experience. I recommend Lavernis.
- ✚ Candy Noriega: I recommend Lavernis because of his past work at A.S.I.
- ✚ Kenya Pineda: I met with both candidates, however, Jesus never contacted me to talk about the position or what I am doing here. On the other hand, Lavernis reached out to me and talk about my proposals and resolution. I recommend Lavernis.
- ✚ Aaron Castaneda: I would like to know why some candidates are in red on the application list.
- ✚ David Zitser: Those are candidates who either withdrew their application, are not eligible or the position was filled. Their eligibility is determined based on their application and the interview.
- ✚ Candy Noriega: Was their eligibility verified?
- ✚ David Zitser: Yes, they were confirmed to be ineligible.

College of Business and Economics Representative

- ✚ David Zitser: You have two minutes to present.
- ✚ Nicholas Amaya: I would like to get involved on campus and make a difference with this position.
- ✚ Candy Noriega: Are you able to attend all meetings?
- ✚ Nicholas Amaya: I do have class at 4:45 pm, so I'll come to the meetings and then leave before class starts.
- ✚ Neyda Umana: What types of ideas do you have?
- ✚ Nicholas Amaya: I would like to improve the job fairs, because it is the best way for students to get expose into the real world.
- ✚ Kenya Pineda: What experience do you have on students' advocacy?
- ✚ Nicholas Amaya: I was Vice President for Downey Group in high school. This group help underclassmen get to know students on campus, basically a big brother program.

Offered By:	Jocelyn Vargas	Seconded by:	Aaron Castaneda			
Motion to appoint a candidate for the College of Business and Economics Representative position. Nicholas Amaya received 14 votes in favor and 1 against. Nicholas Amaya was appointed						
All in Favor	14	Opposed	1	Abstained	0	Motion: Passed

- ✚ David Zitser: I didn't get the opportunity to interview him because it was hard to reach him, thus, I do not have a recommendation.
- ✚ Candy Noriega: I am concerned about his availability and also his reliability. I do not recommend him.
- ✚ Giovanni Sy: I personally worked with Nicholas on events and he was reliable.
- ✚ Jesus Mora: I recommend Nicholas based on my experience with him.
- ✚ Intef W. Weser: I would like to point out that he is not available for the Board of Directors meetings, by appointing him you are creating a gray area for other students.
- ✚ Kenya Pineda: If one college representative can make it to the meeting I think it is okay for us to appoint him.
- ✚ Intef W. Weser: So far only the Charter College of Education Representatives have an exception for meetings. With this appointment we will have to think about exceptions for other colleges in the future.

College of Arts and Letters Representative

- ✚ David Zitser: You have two minutes to present.
- ✚ Selene Castillo: This is my second time applying for the position, I hope this shows my willingness to represent students. In addition, I can make it to all the required meetings.
- ✚ Kenya Pineda: What ideas do you have?

- ✚ Selene Castillo: I would like to have an event where students from all the departments within the college showcase their work so they can start networking with their possibly future colleagues.
- ✚ Candy Noriega: What can you take from your previous experience in A.S.I. to apply it to this position?
- ✚ Selene Castillo: I enjoyed talking to students, and that experience will help me connect with other students in the future.

Offered By:	Aaron Castaneda	Seconded by:	Giovanni Sy			
Motion to appoint a candidate for the College of Arts and Letters Representative position. Selene Castillo received 15 votes. Selene Castillo was appointed.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

- ✚ David Zitser: Alexis is not going for the position and Carla is not her. I recommend Selene for the position.
- ✚ Jesus Mora: I recommend Selene.
- ✚ Aaron Castaneda: I recommend Selene as well.

ii. A.S.I. Associate Justice Appointment(s)

- ✚ David Zitser: There is only one position open and three candidates. You have two minutes to present.
- ✚ Jamilex Chairez: My background is in pre-law and I would like to use my academic knowledge to help the members of A.S.I. committees.
- ✚ Rachel Duffy: I was involved in A.S.I. last year, and I hope to use my knowledge of Robert's Rules to monitor committee meetings.
- ✚ Kenya Pineda: Can you clarify what were your roles on the different organizations you listed on your application.
- ✚ Rachel Duffy: I was chair of the EEP club and I attended Pre-Law Society meetings.
- ✚ Jamilex Chairez: I am a member of the Pre-Law Society.
- ✚ Marcos Montes: What comes to you after college and how this position will help with those plans?
- ✚ Rachel Duffy: My dad is an attorney, thus, my goal is to go to law school.
- ✚ Jamilex Duffy: I would like to go into the criminal law field, and this experience will definitely help me in knowing how the process works.
- ✚ Kenya Pineda: How confident are you in Robert's Rules?
- ✚ Rachel Duffy: I am able to teach others about Robert's Rules.
- ✚ Jamilex Chairez: I am a fast learner and would like to get familiar with Robert's Rules.

Offered By:	Kenya Pineda	Seconded by:	Jocelyn Vargas			
Motion to appoint an Associate Justice. Rachel Duffy received 13 votes and Jamilex Chairez received 2 votes, one person abstain. Rachel Duffy was appointed.						
All in Favor	12	Opposed	2	Abstained	1	Motion: Passed

- ✚ Jeovany Aguilar: I recommend Rachel Duffy due to the fact that the semester has started and the other candidate is not ready to monitor a committee.
- ✚ Candy Noriega: I recommend Rachel based on my experience working with her. Also, the other Associate Justices prefer Rachel.
- ✚ Kenya Pineda: Jamilex did not show improvement of her knowledge on Robert's Rules since our last meeting, thus, I recommend Rachel.
- ✚ Thomas Weatherell: I think having an experienced Associate Justice will be helpful for internal committees.
- ✚ Jazmin Ortiz: Rachel received 13 votes and Jamilex received 2 votes, one person abstain.

✚ Rachel was appointed.

iii. A.S.I. Commissioner Appointment(s)

✚ None.

✚ Aaron Castaneda: Were all candidates for Veterans Affairs Commissioner ineligible?

✚ David Garcia: The Veterans Affairs Commissioner position is under review.

iv. Internal Committee Appointment(s)

Offered By:	Neyda Umana	Seconded by:	Deborah Ascencion			
Motion to appoint Jesus Mora to the Scholarship & Awards Ad Hoc Committee, Thomas Weatherell and Javier Moro to the Environmental Policy Committee, Marcial Romero to the Alternative Funding & Referendum Ad Hoc Committee, and Candy Noriega to the Personnel Committee. All candidates received 15 votes.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

✚ Aaron Castaneda: I recommend Jesus Mora for the Scholarship & Awards Ad Hoc Committee. I recommend Marcial Romero for the Alternative Funding & Referendum Ad Hoc Committee.

✚ Intef W. Weser: I would like to clarify that ad hoc committees do not count towards the internal committee requirement.

v. University Wide Committee Appointment(s)

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda			
Motion to appoint Elise Dang to the Educational Policy Committee, Jacquelyn Acosta to the Risk Management and Safety Committee, Giovanni Sy to the Instructionally Related Activities Advisory Board (IRA), Marcial Romero to the Student Policy and I'Jazz Brooks to the Graduate Studies . All received 15 votes.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

✚ Neyda Umana: I recommend all of them. Also, at the last BOD we had a position contested, however, I talked to my academic senators and Elise will be taking the position for the Educational Policy Committee.

✚ Neyda Umana: The candidates on red are not being appointed for a committee position. Giovanni Sy cannot apply for the A&L Resource Allocation Advisory Committee, because he is not part of that college. Teni Khodabakhshian is not eligible because she is a new transfer.

b. Funding Proposals– The Board will take action on the Funding Requests forwarded by the Finance Committee

i. Beta Alpha PSI -Meet The Firms -09/27/17 -\$2,880.17

✚ David Zitser: This is your opportunity to present your event.

✚ Joseph Penunia: We want to provide students with an opportunity that they won't be able to get outside of campus.

✚ Simon Kopelyan: We focus on professional development for members and that is why we want to have this event.

✚ Jesus Mora: what is Beta Alpha Psi?

✚ Joseph Penunia: It is an organization composed of accounting students.

✚ Candy Noriega: What firms are you bringing?

- ✚ Joseph Penuina: We have accounting firms as well as Kaiser and any student can attend.
- ✚ Jazmin Ortiz: Have you added new firms?
- ✚ Joseph Penuina: We are constantly looking and inviting new firms.
- ✚ Kenya Pineda: What is your marketing plan?
- ✚ Joseph Penuina: The College of Business and Economics will be sending an email to all business students.
- ✚ Simon Kopelyan: We also have flyers and we will conduct classroom presentations.

Offered By:	Aaron Castaneda	Seconded by:	Candy Noriega			
Motion to approve Beta Alpha Psi for \$2,880.17						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

- ✚ Aaron Castaneda: It was recommended by the Finance Committee.
- ✚ Beta Alpha Psi funding was approved.

IV. Reports:

- ✚ David Zitser: Reports are on our website, so for today if you have any questions regarding reports this is the time to ask questions.
 - a. A.S.I. President: David Zitser
 - ✚ See report on website.
 - b. A.S.I. Vice President for Administration: David Garcia
 - ✚ See report on website.
 - ✚ David Garcia: We will be having a lot of tabling and I ask you to participate. Also, we will be doing classroom presentations, email Max if you are interested.
 - ✚ David Garcia: Also, Adriana will be conduction orientations the day after appointments, so for people that get appointed please be aware.
 - c. A.S.I. Vice President for Academic Governance: Neyda Umana
 - ✚ See report on website.
 - ✚ Neyda Umana: We are going to share a link with you with an excel workbook, you cannot edit the document but you can view it. The workbook contains all the committees that we have. You can also see which committees are open.
 - d. A.S.I. Vice President for Finance: Aaron Castaneda
 - ✚ Aaron Castaneda: First draft of the audit is ready and you will be to see it soon.
 - ✚ Aaron Castaneda: We will have a pool of money, so I recommend that you make proposals for your area of work. Dena, David and I will be working on a proposal format
 - ✚ Aaron Castaneda: There is an open position for the Funding Sub-committee. Also, I need people to apply to the Alternative Funding and Ad Hoc Committee. We would like to meet on September. I am okay with anyone to apply even though we do have a set membership, because membership is under my discretion.

e. A.S.I. Vice President for External Affairs and Advancement: Marcos Montes

✚ See report on website.

f. A.S.I. Secretary/ Treasurer: Jazmin Ortiz

✚ See report on website.

✚ Jazmin Ortiz: I am going to send a list of open committees to people that have not applied for an internal committee. If you need help with GIA's let me know. Also, don't forget to change your fall office hours.

g. A.S.I. Chief Justice

✚ None.

h. A.S.I. Board of Directors

Kenya Pineda- Charter College of Education Representative

✚ I am working with an outside organization that works with LGTB+ and low income high school students to make a college one stop of resources. We make a list of resources available at different colleges.

i. A.S.I. Staff : Intef W. Weser and Marcus Rodriguez

Intef W. Weser- Executive Director

✚ Meeting was adjourned before this report was given.

Marcus Rodriguez- Director of Government Affairs & Leadership Programs

✚ Meeting was adjourned before this report was given.

j. University Designee: Dr. Jennifer Miller, Dean of Students

✚ Meeting was adjourned before this report was given.

V. Special Presentation:

a. Richard E. Bromley, Constangy, Brooks, Smith, & Prophete Legal Counsel– The Board will receive a special presentation on the legal rights of the Associated Students, Inc. (4:15 – 5:15)

✚ Richard E. Bromley: I have been representing AOA for about 20 years. I am here to talk about your role as a Board member and your responsibilities.

✚ It is your responsibility to provide the organization with direction. You are also responsible of managing the Executive Director.

✚ I would also like to mention what you are not. You are not the ship captain, you decide the direction the ship follows, but Intef decides the day to day decisions.

✚ Your duties include duty of care, loyalty, good faith and obedience:

○ Duty of good faith: You must not conduct on a false way.

○ Duty of care: You must do what a prudent person would do in your situation.

- Duty of loyalty: You must be loyal to the corporation and disclose any conflict of interest.
 - Duty of obedience: You must obey the authorities that govern your organization, such as Bylaws, Chancellor's Office, Education Code, etc.
 - ✚ You also must follow Gloria Romero Open Meetings Act of 2000, which states that you need to post agendas 72 hours before the day of the meeting. The only time you could have a closed meeting is for a confidential matter. A meeting is when a majority of the board gather somewhere and discuss issues related to the organization.
- b. Discount Card Program –The Board will receive a presentation from Bruce Twersky on the Student Government Perks "Discount Card" Program (5:30 – 5:45)
- ✚ Bruce Twersky spoke about his "Discount Card" product, which provides students with discounts of nearby businesses.
 - ✚ Various students had concerns that providing these cards free of charge to students would hurt clubs and organizations that fundraise with a similar product.
 - ✚ David Zitser recommended that Bruce Twersky take it to the finance committee.

Offered By:	Neyda Umana	Seconded by:	Aaron Castaneda			
Motion to extend meeting by five minutes.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

VI. Discussion:

- a. Action Item: NASPA Western Regional Conference (WRC) Travel Approval – The Board will reaffirm the decision the Executive Committee made on behalf of the Board of Directors. (5:15 –5:30)

Offered By:	Marcos Montes	Seconded by:	Jocelyn Vargas			
Motion to re-affirm the decision taken at the Executive Committee.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

VII. Old Business:

VIII. Information Items:

IX. Adjournment:

Offered By:		Seconded by:				
Consensus to adjourn at 5:47 pm						
All in Favor	15	Opposed	0	Abstained	0	Passed

**Board of Directors Meeting
Thursday, August 24, 2017
Summary of Actions**

I. Organizational Items

b. Roll Call

c. Adoption of Agenda:

Offered By:	Kenya Pineda	Seconded by:	Jocelyn Vargas			
Motion to approve the adoption of the agenda for the Board of Director's meeting on Thursday, August 24, 2017.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Jocelyn Vargas	Seconded by:	Deborah Ascencion			
Motion to approve the adoption of the minutes for Thursday, July 20, 2017.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Candy Noriega	Seconded by:	Aaron Castaneda			
Motion to appoint a candidate for the Charter College of Education Representative position. Lavernis Martin received 14 votes and Jesus Leon received 1 vote. Lavernis Martin was appointed.						
All in Favor	14	Opposed	1	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Aaron Castaneda			
Motion to appoint a candidate for the College of Business and Economics Representative position. Nicholas Amaya received 14 votes in favor and 1 against. Nicholas Amaya was appointed						
All in Favor	14	Opposed	1	Abstained	0	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:	Giovanni Sy			
Motion to appoint a candidate for the College of Arts and Letters Representative position. Selene Castillo received 15 votes. Selene Castillo was appointed.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Kenya Pineda	Seconded by:	Jocelyn Vargas			
Motion to appoint an Associate Justice. Rachel Duffy received 13 votes and Jamilex Chairez received 2 votes, one person abstain. Rachel Duffy was appointed.						
All in Favor	12	Opposed	2	Abstained	1	Motion: Passed

Offered By:	Neyda Umana	Seconded by:	Deborah Ascencion			
Motion to appoint Jesus Mora to the Scholarship & Awards Ad Hoc Committee, Thomas Weatherell and Javier Moro to the Environmental Policy Committee, Marcial Romero to the Alternative Funding & Referendum Ad Hoc Committee, and Candy Noriega to the Personnel Committee. All candidates received 15 votes.						
All in Favor	15	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda			
--------------------	------------------------	---------------------	---------------------	--	--	--

Motion to appoint Elise Dang to the Educational Policy Committee, Jacquelyn Acosta to the Risk Management and Safety Committee, Giovanni Sy to the Instructionally Related Activities Advisory Board (IRA), Marcial Romero to the Student Policy and Jazz Brooks to the Graduate Studies . All received 15 votes.

All in Favor	15	Opposed	0	Abstained	0	Motion: Passed
---------------------	----	----------------	---	------------------	---	-----------------------

Offered By:	Aaron Castaneda	Seconded by:	Candy Noriega
--------------------	-----------------	---------------------	---------------

Motion to approve Beta Alpha Psi for \$2,880.17

All in Favor	15	Opposed	0	Abstained	0	Motion: Passed
---------------------	----	----------------	---	------------------	---	-----------------------

Offered By:	Neyda Umana	Seconded by:	Aaron Castaneda
--------------------	-------------	---------------------	-----------------

Motion to extend meeting by five minutes.

All in Favor	15	Opposed	0	Abstained	0	Motion: Passed
---------------------	----	----------------	---	------------------	---	-----------------------

Offered By:	Marcos Montes	Seconded by:	Jocelyn Vargas
--------------------	---------------	---------------------	----------------

Motion to re-affirm the decision taken at the Executive Committee.

All in Favor	15	Opposed	0	Abstained	0	Motion: Passed
---------------------	----	----------------	---	------------------	---	-----------------------

Offered By:		Seconded by:	
--------------------	--	---------------------	--

Consensus to adjourn at 5:47 pm

All in Favor	15	Opposed	0	Abstained	0	Passed
---------------------	----	----------------	---	------------------	---	---------------

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc., Cal State Los Angeles held on Thursday, Thursday, August 24, 2017 in the U-SU Board Room 303 AB and were approved by consensus by the A.S.I. Board of Directors on Thursday, September 07, 2017.

Prepared by:

Alix Alcazar – Recording Secretary

DRAFT