



**DATE:** September 7, 2017  
**TO:** A.S.I. Board of Directors  
**FROM:** Jeovany Aguilar, A.S.I. Chief Justice,  
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**SUBJECT:** A.S.I. Bylaws and Codes of Procedures Sub-Committee Summary of Actions

Summary of recent actions taken at the August 28, 2017 Bylaws committee meeting and August 29, 2017 Executive Committee meeting. Each request requires a 2/3rds vote of approval by the Board of Directors. Each has received approval from their respective governing committee and the Bylaws and Codes of Procedures Sub-Committee.

### **A.S.I. Bylaws Policy 001**

Given recent A.S.I. changes, i.e., the addition of a Funding Sub-Committee, I would like to formally request that an additional Associate Justice position be created. I believe adding another Associate Justice position would benefit A.S.I. and the judicial branch of A.S.I. by increasing the ability of the judicial branch of A.S.I. to support the numerous A.S.I. meetings.

A.S.I. Bylaws Policy 001 Article IX, Section 7, Clause 1, establishes the number of justice positions. I ask that the BOD review the Bylaws - Policy 001 and amend the stated section to expand the membership of the Judicial Review Committee by adding another Associate Justice position. If approved, we ask that the BOD instruct the Finance Committee to allocate appropriate funding for the position as soon as possible. This request was approved by the Executive Committee on August 28, 2017.

### **Policy 208**

Recommended edits to the Risk Management Policy were approved. The Bylaws committee recommended that A.S.I.'s liability when funding events be explicitly stated.

### **Policy 201**

Recommended edits to the Finance Committee Code of Procedure Policy 201 were approved with following expectations. The Bylaws committee recommended further edits be made to the language used in Article II, Section 2. Additionally, although edits in Article IV, Section 1 were approved, an additional subsection, under Section 1, was recommended with item D. Finally, the Bylaws committee urges the Board of Directors to review and understand the new funding authority & timeline will effectively move major decision making out of the hands of the BOD. The BOD will primarily have review and oversight authority over the Funding Sub-committee and Finance Committee.

Tel: (323) 343-4780

Fax: (323) 343-6415

[www.calstatela.edu/asi](http://www.calstatela.edu/asi)

5154 State University Drive, Room 106  
Los Angeles, California 90032



### Policy 213

Recommended edits to the Academic Travel Policy 213 were approved.

### Policy 101

Recommended edits to the Personnel Committee COP Policy 101 were approved.

Review and approval of remaining policies still pending.

If you have any questions regarding this memo please let me know via my e-mail [asicj@calstatela.edu](mailto:asicj@calstatela.edu).



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