

A.S.I. Planning Calendar 2017

Date	June	July	August	September	October	November	December	Date
1	TH	S	T	F	S	W-Bi-Weekly Due@12	F WK 15 -Holiday Party - GIA D5 Issued	1
2	F	S	W	S	M	TH - BOD	S	2
3	S	M	TH - CSUnity Conf. @ Fresno	S	T	F	S	3
4	S	T- Independence Day/ Campus Closed	F - CSUnity Conf. @ Fresno - GIA D2 Issued	M - Labor Day/Campus Closed	W-Bi-Weekly Due@12	S	M	4
5	M SUMMER SEMESTER BEGINS	W -Bi-Weekly Due@12	S - CSUnity Conf. @ Fresno	T	TH - BOD & State of Aff Due@12	S	T FINAL EXAMS	5
6	T	TH - BOD Mt.	S	W -Bi-Weekly Due@12	F	M	W FINAL EXAMS	6
7	W	F	M	TH - BOD	S	T	TH FINAL EXAMS	7
8	TH	S	T	F	S	W	F FINAL EXAMS	8
9	F	S	W	S	M	TH	S	9
10	S	M	TH - A.S.I. Summer Leadership Training	S	T	F - Campus Closed	S	10
11	S	T	F - A.S.I. Summer Leadership Training	M	W	S	M BREAK	11
12	M	W	S - A.S.I. Summer Leadership Training	T	TH	S	T BREAK	12
13	T	TH	S	W	F	M	W BREAK	13
14	W	F - GIA D1 Issued	M	TH	S	T	TH BREAK	14
15	TH	S	T	F	S	W - Bi-Weekly Due@12	F BREAK	15
16	F	S	W	S	M	TH - BOD	S BREAK	16
17	S	M	TH	S	T	F	S BREAK	17
18	S	T	F	M	W-Bi-Weekly Due@12	S	M BREAK	18
19	M	W -Bi-Weekly Due@12	S - A.S.I. Retreat	T	TH BOD	S	T BREAK	19
20	T - INAUGURATION	TH - BOD Mt.	S	W - Bi-Weekly Due@12	F	M	W BREAK	20
21	W -Bi-Weekly Due@12	F - Training	M - Fall Term Begins	TH - BOD	S	T	TH BREAK	21
22	TH - BOD Mt.	S	T	F - GIA D3 Issued	S	W - Study Day No Class	F BREAK	22
23	F	S	W -Bi-Weekly Due@12	S	M	TH - Campus Closed	S BREAK	23
24	S	M	TH - BOD Mt.	S	T	F - Campus Closed	S Christmas	24
25	S	T - FINAL EXAMS	F	M	W	S - Campus Closed	M Christmas/Campus Closed	25
26	M	W - FINAL EXAMS	S	T	T	S	T BREAK	26
27	T	TH - State of Aff Due@12	S	W	F - GIA D4 Issued	M	W BREAK	27
28	W	F - FINALS -WK 6 -GIA's Issued	M	TH	S	T	TH BREAK	28
29	TH	S	T	F	S	W - Bi-Weekly Due@12	F BREAK	29
30	F	S	W	S	M	TH - BOD	S BREAK	30
31		M	TH		T		S BREAK	31

Grant-In-Aid Payment Timeline Summer & Fall 2017

First Distribution (One Report)		
BI-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, June 21	June 5-21	Friday, July 14
Distribution List and Bi-Weekly's to Office Manager (OM) - Wed, July 5 GIA Processing from July 5-July 13		
Second Distribution (Two Reports)		
BI-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, July 5	June 21-July 5	Friday, August 4
Wednesday, July 19	July 5-19	
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, July 24 GIA Processing from July 25-Aug 3		
Third Distribution (Three Reports)		
BI-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, August 23	July 19-August 23	Friday, September 22
State of Affairs was due 7/13 NOW moved to 7/27		
Wednesday, September 6	August 23-September 6	
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, Sep 11 GIA Processing from Sep 11-21		

Fourth Distribution (Three Reports)		
BI-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, September 20	September 6-20	Friday, October 27
Wednesday, October 4	September 20- October 4	
State of Affairs due 10/5 may be moved to October 18		
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, Oct 16 GIA Processing from Oct 16-26		
Fifth Distribution (Two Reports)		
BI-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, October 18	October 4 - 18	Friday, December 1
Wednesday, November 1	October 18-November 1	
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, Nov 6 GIA Processing from Nov 6-30		

A.S.I. Planning Calendar 2018

Date	January	February	March	April	May	June	Date
1	M - New Year's Observance/ Campus Closed	TH - BOD	TH - BOD & State of Aff Due@12	S	T	F	1
2	T - Winter Term Begins	F	F	M	W	S	2
3	W	S	S	T	TH - Transition Folder Due	S	3
4	TH	S	S	W	F	M SUMMER QT BGS	4
5	F	M	M	TH	S	T	5
6	S	T	T	F - GIA D7 Issued	S	W	6
7	S	W	W	S	M	TH	7
8	M	TH	TH	S	T	F	8
9	T	F	F	M	W	S	9
10	W	S	S	T	TH - BOD & GIA D8 Issued	S	10
11	TH	S	S	W-Bi-Weekly Due@12	F - End of the Year Banquet and WK 15 -	M	11
12	F	M	M	TH - BOD	S	T	12
13	S	T	T	F	S	W	13
14	S	W-Bi-Weekly Due@12	W-Bi-Weekly Due@12	S	M - Study Day - No Class	TH	14
15	M - MLK Day CAMPUS CLOSED	TH - BOD & State of Aff Due@12	TH - BOD	S	T FINAL EXAMS	F	15
16	T	F	F	M	W FINAL EXAMS	S	16
17	W	S	S	T	TH FINAL EXAMS	S	17
18	TH	S	S	W	F FINAL EXAMS	M	18
19	F	M	M	TH	S FINAL EXAMS	T	19
20	S	T	T	F	S	W	20
21	S	W	W	S	M - Graduation	TH	21
22	M - Spring Term Begins!	TH	TH	S	T - Graduation	F	22
23	T	F - GIA D6 Issued	F	M	W - Graduation	S	23
24	W	S	S SPRING BREAK	T	TH	S	24
25	TH	S	S SPRING BREAK	W-Bi-Weekly Due@12	F	M	25
26	F	M	M SPRING BREAK	TH - BOD	S	T	26
27	S	T	T SPRING BREAK	F	S	W	27
28	S	W-Bi-Weekly Due@12	W SPRING BREAK	S	M - CAMPUS CLOSED	TH	28
29	M		TH SPRING BREAK	S	T	F	29
30	T		F C.Chavez Day/Campus Closed	M	W	S	30
31	W-Bi-Weekly Due@12		S		TH		31

Grant-In-Aid Payment Timeline Spring 2018

Sixth Distribution (Two Reports)		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, November 15, 2017	November 1-15	Friday, February 23, 2018
Wednesday, January 31, 2018	November 15-January 31	
Distribution List and Bi-Weekly's to Office Manager (OM) - Monday, February 5		
GIA Processing from February 1-February 22		

Eighth Distribution (Three Reports & Transition Folder)		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
	State of Affairs due March 8 may be moved to March 22nd	
Wednesday, April 11	March 14-April 11	Friday, May 11
Wednesday, April 25	April 11-25	
Transition Folder	Wednesday, May 3, 2017	
Distribution List and Bi-Weekly's to Office Manager (OM) - Monday, April 30		
GIA Processing from April 30 - May 10		

Seventh Distribution (Three Reports)		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, February 14, 2018	January 31-February 14	Friday, April 6
Wednesday, February 28	February 14-28	
Wednesday, March 14	February 28 - March 14	
Distribution List and Bi-Weekly's to Office Manager (OM) - Monday, March 19		
GIA Processing from March 19 - April 5		

Grant-In-Aid Payment Timeline Summer & Fall 2017

First Distribution		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, June 21	June 5-21	Friday, July 14
Distribution List and Bi-Weekly's to Office Manager (OM) - Wed, July 5		
GIA Processing from July 5-July 13		

Second Distribution		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, July 5	June 21-July 5	Friday, August 4
Wednesday, July 19	July 5-19	
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, July 24		
GIA Processing from July 25-Aug 3		

Third Distribution		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, August 23	July 19-August 23	
State of Affairs was due 7/13 NOW moved to 7/27		
Wednesday, September 6	August 23-September 6	Friday, September 22
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, Sep 11		
GIA Processing from Sep 11-21		

Fourth Distribution		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, September 20	September 6-20	
Wednesday, October 4	September 20- October 4	Friday, October 27
State of Affairs due 10/5 may be moved to October 18		
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, Oct 16		
GIA Processing from Oct 16-26		

Fifth Distribution		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, October 18	October 4 - 18	
Wednesday, November 1	October 18-November 1	Friday, December 1
Distribution List and Bi-Weekly's to Office Manager (OM) - Mon, Nov 6		
GIA Processing from Nov 6-30		

Grant-In-Aid Payment Timeline Spring 2018

Sixth Distribution (Two Reports)		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, November 15, 2017	November 1-15	
Wednesday, January 31, 2018	November 15-January 31	Friday, February 23, 2018
Distribution List and Bi-Weekly's to Office Manager (OM) - Monday, February 5		
GIA Processing from February 1-February 22		

Seventh Distribution (Three Reports)		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
Wednesday, February 14, 2018	January 31-February 14	
Wednesday, February 28	February 14-28	Friday, April 6
Wednesday, March 14	February 28 - March 14	
Distribution List and Bi-Weekly's to Office Manager (OM) - Monday, March 19		
GIA Processing from March 19 - April 5		

Eighth Distribution (Three Reports & Transition Folder)		
Bi-Weeklies Due @ Noon	Work Covered	GIA Payment Date
	State of Affairs due March 8 may be moved to March 22nd	
Wednesday, April 11	March 14-April 11	Friday, May 11
Wednesday, April 25	April 11-25	
Transition Folder	Wednesday, May 3, 2017	
Distribution List and Bi-Weekly's to Office Manager (OM) - Monday, April 30		
GIA Processing from April 30 - May 10		