



# Biweekly Report

Jazmin Ortiz, Secretary/Treasurer

10/19/2017

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## Meetings and Workflow:

1. Strategic Planning Committee: Met on Tuesday, October 17, 2017
  - a. Collected SPC Members notes and edits on the Fall 2017 and Spring 2017 strategic plan on October 13<sup>th</sup> 2017
  - b. Combined Fall and Spring Strategic plans
  - c. Members discussed the edits they made on the SP
  - d. Members strictly reviewed the Internal and Financial category for language
2. Workflow and Biweekly Ad Hoc Committee:  
Met on Wednesday October 11, 2017 from 4:30-6pm
  - a. Reviewed current biweekly requirements
  - b. Discussed ASI members' duty descriptions
  - c. Reviewed Current GIA process and policy
  - d. Members were grouped to research the 22 Cal State Universities and come up with a proposal efficiently keep members accountable
3. Reviewed Biweeklies
4. Open Deliberation Task Force Meeting: Met on Thursday, October 5<sup>th</sup>, 2017
  - a. Researched on topic: First year college experience
5. Tabled to promote IgniteDeeds-Friday October 6<sup>th</sup>, 2017 6:30-8 pm

## Projects:

1. Workflow and Biweekly Ad Hoc Committee:
  - Will meet with Intef and Dena on 10/30/2017 to discuss ideas and agenda
  - Research on the 4 universities given and develop a new biweekly template based on current ASI members' activeness with Selene C.
  - Will reach out to Ad hoc members to confirm the status on research and proposals

Tel: (323) 343-4780

Fax: (323) 343-6420

[www.calstatela.edu/asi](http://www.calstatela.edu/asi)

5154 State University Drive, Room 203  
Los Angeles, California 90032



- Next meeting will be in 10/25/2017 from 4:30-5:30 pm

2. Strategic Planning Committee:

- a. Follow up with members' comments and edits on the four strategic categories
- b. Will prepare for the next meeting with Intef and Barnaby Peake on 10/30/2017 at 2:30 pm  
Location: ASI Conference Room
- c. Review the combined notes on Fall 2017 and Spring 2017 Strategic planning notes

3. Keeping ASI members Accountable:

- a. Performance evaluation meetings



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