

February 9, 2018

To: Aaron Castaneda, Vice President of Finance

From: Intef W. Weser, Executive Director
Dena Florez, Office Manager Administration and Services

RE: ASI Office Computer Upgrade Proposal and Monitor Purchase

In consultation with Jonson Yang, IT Services, we have reviewed the existing computer systems here in the ASI Office.

Attached please find Administrations proposal for:

\$1,938.00 – Computer Upgrades
\$1,280.00 – Purchase of 8 – 24” monitors

\$3,218.00 – Total Request

By providing these upgrades ASI would save on the cost of purchasing new computers. These upgrades would increase the processing speed, making them more efficient, as well as increase the longevity of the existing systems by at least 3-4 years. I have been assured that IT would still be supporting the systems.

We hope these figures provide all the necessary information for the committee to make a decision in favor of upgrading the existing systems.

Thank you in advance.

Associated Students, Inc
Computer Upgrades Proposal
as of 02/09/18

| Computer Upgrade Proposal | \$ | 1,938.00 | | | | |
|---------------------------------|-------------------------|-----------------|-------------|-----------|-------------------------------------------|-----------------|
| 24" Monitors | \$ | 1,280.00 | | | | |
| Total | \$ | 3,218.00 | | | | |
| LOCATION | MODEL | SERIAL NUMBER | SSD Cards | Memory | Mounting Brackets 6PKS - 2 per pack | 24" Monitors |
| ASIVPEAA | | | | | | |
| | HP Compaq Elite 8300 | MXL3220NCT | 1 | | | 1 |
| Area 1 | | | | | | |
| | HP Compaq Elite 8200 | MXL1422CFN | 1 | | | |
| | HP Compaq Elite 8300 | MXL4041CSR | 1 | | | |
| | HP Compaq Elite 8300 | MXL4041CSS | 1 | | | |
| Front Desk | | | | | | |
| | HP EliteDesk 800 G3 SFF | MXL72420G9 | | | | |
| Area 2 | | | | | | |
| | HP Compaq Elite 8200 | MXL12108P4 | 1 | | | |
| | HP Compaq Elite 8300 | MXL3220NCW | 1 | | | |
| | HP Compaq Elite 8300 | MXL4041CSQ | 1 | | | |
| Student Assistants | | | | | | |
| | HP Compaq Elite 8300 | MXL3240WTO | 1 | | | 1 |
| | HP Compaq Elite 8300 | MXL3220NCS | 1 | | | 1 |
| | HP Compaq Elite 8300 | MXL4041CSP | 1 | | | 1 |
| ASI President | | | | | | |
| | HP EliteDesk 800 G3 SFF | MXL72420G8 | | | | |
| ASI President Admin Asst | | | | | | |
| | HP EliteDesk 800 G1 | MXL5400SHP | 1 | 1 | | 1 |
| ASI VPA | | | | | | |
| | HP EliteDesk 800 G1 | MXL5400SHQ | 1 | 1 | | 1 |
| ASIVPAG | | | | | | |
| | HP EliteDesk 800 G1 | MXL5400SHR | 1 | 1 | | 1 |
| ASI VPF | | | | | | |
| | HP EliteDesk 800 G1 | MXL5400SHN | 1 | | | 1 |
| In my Office | | | | | | |
| | HP Compaq Elite 8300 | | 1 | | | |
| | HP Compaq Elite 8300 | | 1 | | | |
| | HP Compaq Elite 8300 | | 1 | | | |
| | HP Compaq Elite 8200 | | 1 | | | |
| TOTAL | | | 18 | 3 | 6 | 8 |
| | | | x \$80 | x \$150 | x \$8 | x \$160 |
| | | | \$ 1,440.00 | \$ 450.00 | \$ 48.00 | \$ 1,280.00 |