



# Bylaws and Codes of Procedure

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## Sub-Committee - Meeting Minutes

- I. Organizational Items:
  - a. Wednesday, October 10, 2018
  - b. Call to Order: 3:10 pm
  - c. Roll Call

Nia Allen	Chief Justice.	Present
Mikaila Ishaaya	Associate Justice	Present
E'Leaya Harris	Associate Justice	Present
Vacant	Associate Justice	
Vacant	Faculty Appointee	
Jessal Salas	Elections and Orientation Commissioner	Present
Rashad Freeman	ASI Board of Directors Appointment	Present 3:14pm
Vacant	Charter College of Education Rep	
Carol Roberts-Corb	University Designee	Present
Intef W. Weser	Staff Support	Present
Guests of the Gallery	Dena Florez	

d.

- d. Adoption of agenda for Wednesday, October 9, 2018

<b>Offered By:</b>	E'Leaya Harris	<b>Seconded</b>	Mikaila Ishaaya			
Consensus to change clerical error: October 9 to October 10						
Motion to approve the adoption of the agenda for October 10, 2018.						
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	Non	<b>Motion:</b> Passed

e.

- e. Approval of Minutes for Wednesday, October 10, 2018

<b>Offered</b>	E'Leaya Harris	<b>Secon</b>	Mikaila Ishaaya			
Tabled until next Bylaws meeting.						
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	Non	<b>Motion:</b> Passed

f.



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### II. Public Forum:

- a. This time is allotted to members of the public to address the board.
  - > N/A

### III. Action:

- a. **Funding guidelines Policy 204** - Bylaws committee will take action on the alterations made by the Finance committee to policy 004, funding guidelines.

- > Dena Florez reviewed all proposed changes to policy 004

Motion to approve all edits/amendments to policy 204.						
<b>Offered</b> <small>By</small>	Mikaila Ishaaya		<b>Seconded</b>		E'Leaya Harris	
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	Non	<b>Motion: Passed</b>

- b. **Direct funding allocation guidelines** - Bylaws committee will review, discuss, and take action on the alterations made by the Finance Committee to the direct funding allocation guidelines.

- > Dena Florez reviewed all proposed changes to the direct funding allocation guidelines
- > Rashad Freeman raised the question of air fare, lodging, and registration; questions were directed to and alleviated by policy 213

Motion to approve all edits/amendments to the direct funding allocation guidelines.						
<b>Offered</b> <small>By</small>	E'Leaya Harris		<b>Seconded</b>		Mikaila Ishaaya	
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	Non	<b>Motion: Passed</b>



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- c. **Attendance Policies** - Bylaws committee will take action on the policy sections in all of the Code of Procedures that pertain to attendance as well as Policy 10 – Attendance and Absenteeism.
- Nia Allen reviewed all proposed changes to the attendance policies
  - Discussion on terminology of “6 months” over “1 semester”
    - Problem with proposed option of beginning 6 month count at first absence/tardy/early departure as removes balance of absences/tardies/early departures to number of meetings (previously set per semester)

Motion to approve all edits/amendments to the attendance policies.

Amendment by Rashad Freeman, second by E’Leaya Harris: Motion to amend the BOD and Executive Committees’ section to begin consecutive 6 month period following the first absence/tardy/early departure.

Amendment by Rashad Freeman, second by E’Leaya Harris: Motion to amend previous motion to begin consecutive 6 month period following the first absence/tardy/early departure for all committees/groups/etc.

Amendment by E’Leaya Harris, second by Mikaila Ishaaya: Motion to amend the previous motion to change back the terminology from 6 consecutive months to 1 semester for all committees/groups/etc.

Motion by Mikaila Ishaaya, second by E’Leaya Harris, to postpone/table action item until the next Bylaws Meeting. (passed)

<b>Offered By:</b>	E’Leaya Harris		<b>Seconded by:</b>	Mikaila Ishaaya		
<b>All in Favor</b>	N/A	<b>Opposed</b>	N/A	<b>Abstained</b>	N/A	<b>Motion:</b> Tabled



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### IV. New Business:

- a. **Robert Rules training** - Bylaws committee will begin discussing the framework, and details of the Robert rules training
  - > Comment: add time limit to each section

Motion to extend meeting by 5 minutes.						
<b>Offered</b>	E'Leaya Harris		<b>Secon</b>		Jessal Salas	
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>

Motion to table remainder of items on the agenda.						
<b>Offered</b>	Mikaila Ishaaya		<b>Secon</b>		E'Leaya Harris	
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>

### V. Old Business:

- a. **Chief Justice & Associate Justice Position Duty Review** - The committee will review current position requirements and make possible recommendations regarding GIA allocations
  - > N/A (tabled)

### VI. Reports: N/A (tabled)

- a. Chief Justice
- b. Associate Justices
- c. Elections and Orientation Commissioner
- d. ASI Staff: **Intef W. Weser**

### VII. Adjournment:

Motion to adjourn at <u>4:26pm</u> .						
<b>Offered</b>	E'Leaya Harris		<b>Secon</b>		Mikaila Ishaaya	
<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>

### VIII.