Bylaws/COP Meeting
Minutes

Tuesday October 7, 2014
3:15 pm - 4:15 pm; A.S.I. Conference Room U-SU 203
Attendees: Judicial Review Committee & General Public

I.   Organizational Items:
a. Call to Order
The meeting was called to order at ___3:23___ PM.

b. Roll Call

Samuel Han	Chief Justice	☐ Present ☐ Absent ☐ Late ____ ☐ Early Leave
Tania Cabrera	Associate Justice	☐ Present ☒ Absent Unexcused ☐ Late____ ☐ Early Leave ____
Frances Tsai	Associate Justice	☒ Present ☐ Absent ☐ Late ____ ☒ Early Leave 4:10 PM
Felipe Romero	Associate Justice	☒ Present ☐ Absent ☐ Late ____ ☐ Early Leave ____
Alejandro Gamboa	Student Rep. at Large	☐ Present ☐ Absent ☒ Late 3:31 PM ☐ Early Leave ____
Bruce Verano	BOD Rep	☐ Present ☐ Absent ☒ Late 3:44 PM ☒ Early Leave 4:14 PM
Dr. Martin Adamian	Faculty Member	☒ Present ☐ Absent ☐ Late ____ ☐ Early Leave ____
Ashley Joseph	Programs Coordinator	☐ Present ☒ Absent ☐ Late ____ ☐ Early Leave ____
Intef W. Weser	*Executive Director*	☒ Present ☐ Absent ☐ Late ____ ☐ Early Leave ____
Letycia Gomez	*University President's Designee*	☐ Present ☒ Absent ☐ Late ____ ☐ Early Leave ____
Guests of the Gallery	➢ Nicholas Carillo	

c. Approval of Agenda (action):
➢ Additional Notes (if necessary)

Offered By:	Frances		Seconded by:	Dr. Adamian	
Motion to approve the adoption of Agenda for Tuesday, October 7, 2014. Discussion:					
Vote Tally:					
All in Favor: Consensus	**Opposed:**	**Abstained:**	**Motion:** ☒ **passed** ☐ failed		

II. Public Forum/Announcement:
This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.
a. No public forum because no members of audience present.

III. Action
a. Finance Committee Policy 204 – Funding Guidelines – The committee will review the changes made to the policy
b. Shared Governance COP – The committee will review the newly drafted COP.
c. Cabinet of Academic Senators COP – The committee will review the newly drafted COP.
d. Executive Senate and Senate Officers COP – The committee will review the newly drafted COP.

Offered By:	Felipe		Seconded by:	Frances			

Motion to approve Finance Committee Policy 204
Discussion:Intef: Take form over to CIS. There is confusion when requesting money for events. Also, the amount of time is reduced to 15 days. The last section on page 5, We want to make sure to put it in writing for clubs.
Adamian: So the seven days before threre was no deadline?
Intef: There was no requirment that they would do that. It strengthens the auditing and accounting proccedure.

Vote Tally:	4						
All in Favor:	Consensus	Opposed:		Abstained:		Motion: ⊠ passed ☐ failed

Offered By:	Felipe		Seconded by:	Frances			

Motion to approve Shared Governance COP
Discussion:Nicholas: Initially we had it as just one document; however, it was not clear. More people felt it was more comfortable if it was three. Make sure there is a distiction between the Senators and Shared Governance committees. The first one is the authority and function of the Shared Governance. *Reads Policy 016 Shared Governance Council* Any questions?
Intef: is it creating a new policy? It is going to go back to Executive and if they make changes it will come back to us.

Vote Tally:	4						
All in Favor:	Consensus	Opposed:		Abstained:		Motion: ⊠ passed ☐ failed

Offered By:	Frances		Seconded by:	Felipe			

Motion to approve Cabinate of Academic Senators
Discussion:Nicholas: *Goes Over the new Policy 016 Shared Governance Council* Any questions?
Samuel: Are their any Questions?
None

Vote Tally:	5						
All in Favor:	Consensus	Opposed:		Abstained:		Motion: ⊠ passed ☐ failed

Offered By:	Frances		Seconded by:	Felipe			

Motion to approve Executive Senate and Senate Offices
Discussion:-- Nicholas: It will be hob for us to create an agenda and reports throughout the year. The membership of the Executive Senate are those that will be in the Executive Senate.
--I ntef: I am not sure of having my assistant on there
Nicholas: I modeled it after the Executive Committee, and I believe that she is on there. *Goes over the Policy*
-- Dr. Adamian: My only fear is that you are creating more structure in your organization that the members will have a hard time to contribure in Shared Governance. It is really important that you figure out how to get people into those meetings.
-- Nicholas: Right now I feel lie of the lack of structure it makes them feel that they can slack.
-- Intef: My student assistant will have trouble being a attached to a committee. The Committee insentive, if there is a change with it it has to be 2/3rd and it will be changed here?
--Nicholas: Yes
--Nicholas: I want to make sure there is proper input when lowering the insentives than just an executive order.
--Intef: We have to change Article v. I would recommend item G to take out my assitant. I am not sure of the 2/3rd vote either.
-- Samuel: so just those tow 3A and G?

-- Intef: Yes
-- Samuel: so 1G is could be canged. Can you find a vice- chair for this
-- Nicholas: Yes
-- Frances: There is a vice chair.
-- Samuel: Lets move on to 3A.
-- Intef: The way I am reading it is that the amount wount change.
-- Samuel: we should make that change to a mojority than a 2/3rd
-- Intef: We are just talking about the amounts and not the total. I am trying to make sure this doesn't tie the hands of the finance.
-- Samuel: we can still approve it and send it to the Executive with a stipulation.

Vote Tally:	4								
All in Favor:	Consensus	**Opposed:**		**Abstained:**		**Motion:** ⊠	**passed**	☐	failed

IV. Discussion
  a. Fall Schedule Review-3:15pm-4:15pm, Every other Tuesday, ASI Conference Room.

  b. Fall Projects Ideas
    ➢ Samuel: We will take about a and b next meeting

    a. Ad-Hoc for ASI-wide bylaws/COP revision for each committee

    b. Elections Committee

V. Reports
  a. Chief Justice
    i. I got something from Tania. She has to resine her position for Associate Justice.
  b. Associate Justices - Project Updates
    i. None
  c. A.S.I. Staff: **Ashley Joseph (*Programs Coordinator)***
    i. None
  d. A.S.I. Staff: **Marcus Rodriguez *(Director of Programs and Leadership)***
    i. None
  e. University Designee: **Letycia Gomez**
    i. None
    ii.

VI. Information Items:
  a. None

VII. Adjournment

Offered By:	Dr. Adamian		Seconded by:	Felipe	
Motion to adjourn the meeting at **4:_:_17pm**. Discussion:					
Vote Tally:	3				
All in Favor:	3	**Opposed:**	**Abstained:**	**Motion:** ⊠ passed ☐	failed

Bylaws/COP Meeting
Friday, October 17, 2014

Associated Students, Inc.
Bylaws Committee Meeting
Summary of Actions Taken
Friday, October 17, 2014

Organizational Items
a. Approval of Agenda (action):
➤ Additional Notes (if necessary)

Offered By:	Frances		Seconded by:	Dr. Adamian				
Motion to approve the adoption of Agenda for Tuesday, October 7, 2014. Discussion:								
Vote Tally:								
All in Favor:	Consensus	**Opposed:**		**Abstained:**		**Motion:**	☒ **passed**	☐ failed

Action Items
a. Finance Committee Policy 204 – Funding Guidelines – The committee will review the changes made to the policy
b. Shared Governance COP – The committee will review the newly drafted COP.
c. Cabinet of Academic Senators COP – The committee will review the newly drafted COP.
d. Executive Senate and Senate Officers COP – The committee will review the newly drafted COP.

Offered By:	Felipe		Seconded by:	Frances				
Motion to approve Finance Committee Policy 204 Discussion: Intef								
Vote Tally:	4							
All in Favor:	Consensus	**Opposed:**		**Abstained:**		**Motion:**	☒ **passed**	☐ failed

Offered By:	Felipe		Seconded by:	Frances				
Motion to approve Shared Governance COP Discussion: Nicholas: Initially we had it as just one document; however, it was not clear. More people felt it was more comfortable if it was three. Make sure there is a distiction between the Senators and Shared Governance committees. The first one is the authority and function of the Shared Governance. *Reads Policy 016 Shared Governance Council* Any questions? Intef: is it creating a new policy? It is going to go back to Executive and if they make changes it will come back to us.								
Vote Tally:	4							
All in Favor:	Consensus	**Opposed:**		**Abstained:**		**Motion:**	☒ **passed**	☐ failed

Offered By:	Frances		Seconded by:	Felipe				
Motion to approve Carbonate of Academic Senators Discussion: Nicholas								
Vote Tally:	5							
All in Favor:	Consensus	**Opposed:**		**Abstained:**		**Motion:**	☒ **passed**	☐ failed

Offered By:	Frances		Seconded by:	Felipe				
Motion to approve Executive Senate and Senate Offices								

Discussion: -- Nicholas: It will be hob for us to create an agenda and reports throughout the year. The membership of the Executive Senate are those that will be in the Executive Senate.
-- Intef: I am not sure of having my assistant on there
Nicholas: I modeled it after the Executive Committee, and I believe that she is on there. *Goes over the Policy*
-- Dr. Adamian: My only fear is that you are creating more structure in your organization that the members will have a hard time to contribute in Shared Governance. It is really important that you figure out how to get people into those meetings.
-- Nicholas: Right now I feel lie of the lack of structure it makes them feel that they can slack.
-- Intef: My student assistant will have trouble being an attached to a committee. The Committee incentive, if there is a change with it it has to be 2/3rd and it will be changed here?
--Nicholas: Yes
--Nicholas: I want to make sure there is proper input when lowering the incentives than just an executive order.
--Intef: We have to change Article v. I would recommend item G to take out my assistant. I am not sure of the 2/3rd vote either.
-- Samuel: so just those tow 3A and G?
-- Intef: Yes
-- Samuel: so 1G is could be changed. Can you find a vice- chair for this
-- Nicholas: Yes
-- Frances: There is a vice chair.
-- Samuel: Let's move on to 3A.
-- Intef: The way I am reading it is that the amount won't change.
-- Samuel: we should make that change to a majority than a 2/3rd
-- Intef: We are just talking about the amounts and not the total. I am trying to make sure this doesn't tie the hands of the finance.
-- Samuel: we can still approve it and send it to the Executive with a stipulation.

Vote Tally:	4

Adjournment

Offered By:		Seconded by:	
Motion to adjourn the meeting at **3:45** **pm**. Discussion: Quorum was lost at 3;31 p.m.			

Vote Tally:							
All in Favor:		Opposed:		Abstained:		**Motion:** passed failed	

VIII.   CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on October 7, 2014 in the Cross Cultural Center. Approved by the A.S.I. Bylaws Committee on: __ _____October 7, 2014_____ .

Prepared by:

_____Felipe Romero and Samuel Han_____
Recording Secretary

Confirmed by:

_____
Ruth Ramos
Secretary/Treasurer