



# Bylaws/COP Meeting

## Minutes

Tuesday October 7, 2014

3:15 pm - 4:15 pm; A.S.I. Conference Room U-SU 203

Attendees: Judicial Review Committee & General Public

### I. Organizational Items:

#### a. Call to Order

The meeting was called to order at 3:23PM.

#### b. Roll Call

Samuel Han	Chief Justice	<input checked="" type="checkbox"/> Present
Tania Cabrera	Associate Justice	<input checked="" type="checkbox"/> Absent Unexcused
Frances Tsai	Associate Justice	<input checked="" type="checkbox"/> Early Leave <u>4:10 PM</u>
Felipe Romero	Associate Justice	<input checked="" type="checkbox"/> Present
Alejandro Gamboa	Student Rep. at Large	<input checked="" type="checkbox"/> Late <u>3:31 PM</u>
Bruce Verano	BOD Rep	<input checked="" type="checkbox"/> Late <u>3:44 PM</u> <input checked="" type="checkbox"/> Early Leave <u>4:14 PM</u>
Dr. Martin Adamian	Faculty Member	<input checked="" type="checkbox"/> Present
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Absent
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Excused Absent
Guests of the Gallery	➤ Nicholas Carillo	

#### c. Approval of Agenda:

<b>Offered By:</b>	<b>Frances Tsai</b>	<b>Seconded by:</b>	<b>Dr. Adamian</b>
Motion to approve the adoption of Agenda for Tuesday, October 7, 2014.			
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	None
<b>Abstained:</b>	None	<b>Motion:</b>	<input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

### II. Public Forum/Announcement:

**This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.**

a. No public forum because no members of audience present.

### III. Action

- Finance Committee Policy 204 – Funding Guidelines – The committee will review the changes made to the policy
- Shared Governance COP – The committee will review the newly drafted COP.
- Cabinet of Academic Senators COP – The committee will review the newly drafted COP.
- Executive Senate and Senate Officers COP – The committee will review the newly drafted COP.

<b>Offered By:</b>	<b>Felipe Romero</b>	<b>Seconded by:</b>	<b>Frances Tsai</b>
Motion to approve Finance Committee Policy 204			
Discussion:			
Intef W. Weser: Take form over to CIS. There is confusion when requesting money for events. Also, the amount of time is reduced to 15 days. The last section on page 5, We want to make sure to put it in writing for clubs.			

Dr. Adamian: So the seven days before there was no deadline?  
 Intef: There was no requirement that they would do that. It strengthens the auditing and accounting procedure.

<b>Vote Tally:</b>	<b>4</b>					
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	None	<b>Abstained:</b>	None	<b>Motion:</b> <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

<b>Offered By:</b>	<b>Felipe Romero</b>	<b>Seconded by:</b>	<b>Frances Tsai</b>
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Motion to approve Shared Governance COP  
 Discussion:  
 Nicholas: Initially we had it as just one document; however, it was not clear. More people felt it was more comfortable if it was three. Make sure there is a distinction between the Senators and Shared Governance committees. The first one is the authority and function of the Shared Governance. \*Reads Policy 016 Shared Governance Council\* Any questions?  
 Intef: is it creating a new policy? It is going to go back to Executive and if they make changes it will come back to us.

<b>Vote Tally:</b>	<b>4</b>					
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	None	<b>Abstained:</b>	None	<b>Motion:</b> <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

<b>Offered By:</b>	<b>Frances Tsai</b>	<b>Seconded by:</b>	<b>Felipe Romero</b>
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Motion to approve Cabinet of Academic Senators  
 Discussion: Nicholas: \*Goes Over the new Policy 016 Shared Governance Council\* Any questions?  
 Samuel: Are there any Questions?  
 \*None\*

<b>Vote Tally:</b>	<b>5</b>					
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	None	<b>Abstained:</b>	None	<b>Motion:</b> <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

<b>Offered By:</b>	<b>Frances Tsai</b>	<b>Seconded by:</b>	<b>Felipe Romero</b>
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Motion to approve Executive Senate and Senate Offices  
 Discussion:  
 -- Nicholas: It will be a job for us to create an agenda and reports throughout the year. The membership of the Executive Senate are those that will be in the Executive Senate.  
 -- Intef: I am not sure of having my assistant on there  
 Nicholas: I modeled it after the Executive Committee, and I believe that she is on there. \*Goes over the Policy\*  
 -- Dr. Adamian: My only fear is that you are creating more structure in your organization that the members will have a hard time to contribute in Shared Governance. It is really important that you figure out how to get people into those meetings.  
 -- Nicholas: Right now I feel like of the lack of structure it makes them feel that they can slack.  
 -- Intef: My student assistant will have trouble being attached to a committee. The Committee incentive, if there is a change with it it has to be 2/3rd and it will be changed here?  
 -- Nicholas: Yes  
 -- Nicholas: I want to make sure there is proper input when lowering the incentives than just an executive order.  
 -- Intef: We have to change Article v. I would recommend item G to take out my assistant. I am not sure of the 2/3rd vote either.  
 -- Samuel: so just those two 3A and G?  
 -- Intef: Yes  
 -- Samuel: so 1G is could be changed. Can you find a vice- chair for this  
 -- Nicholas: Yes  
 -- Frances: There is a vice chair.  
 -- Samuel: Lets move on to 3A.  
 -- Intef: The way I am reading it is that the amount won't change.  
 -- Samuel: we should make that change to a majority than a 2/3rd  
 -- Intef: We are just talking about the amounts and not the total. I am trying to make sure this doesn't tie the

hands of the finance.

-- Samuel: we can still approve it and send it to the Executive with a stipulation.

<b>Vote Tally:</b>	<b>4</b>					
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>	<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed

#### IV. Discussion

- a. Fall Schedule Review-3:15pm-4:15pm, Every other Tuesday, ASI Conference Room.
- b. Fall Projects Ideas
  - Samuel: We will take about a and b next meeting
  - a. Ad-Hoc for ASI-wide bylaws/COP revision for each committee
  - b. Elections Committee

#### V. Reports

- a. Chief Justice
  - i. I got something from Tania. She has to resign her position for Associate Justice.
- b. Associate Justices - Project Updates
  - i. None
- c. A.S.I. Staff: **Ashley Joseph (Programs Coordinator)**
  - i. None
- d. A.S.I. Staff: **Marcus Rodriguez (Director of Programs and Leadership)**
  - i. None
- e. University Designee: **Leticia Gomez**
  - i. None

#### VI. Information Items:

- a. None

#### VII. Adjournment

<b>Offered By:</b>	<b>Dr. Adamian</b>	<b>Seconded by:</b>	<b>Felipe Romero</b>			
Motion to adjourn the meeting at <b>4:17pm</b> .						
<b>Vote Tally:</b>	<b>3</b>					
<b>All in Favor:</b>	<b>3</b>	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>	<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed

Associated Students, Inc.  
Bylaws Committee Meeting  
**Summary of Actions Taken**  
**Wednesday, March 25, 2015**

**I. Organizational Items**

**a. Approval of Agenda (action):**

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Frances Romero</b>	<b>Seconded by:</b>	<b>Dr. Adamian</b>		
Motion to approve the adoption of Agenda for Tuesday, October 7, 2014.					
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed					

**III. Action Items**

a. Finance Committee Policy 204 – Funding Guidelines – The committee will review the changes made to the policy

<b>Offered By:</b>	<b>Felipe Romero</b>	<b>Seconded by:</b>	<b>Frances Tsai</b>		
Motion to approve Finance Committee Policy 204					
<b>Vote Tally:</b>	<b>4</b>				
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed					

b. Shared Governance COP – The committee will review the newly drafted COP.

<b>Offered By:</b>	<b>Felipe Romero</b>	<b>Seconded by:</b>	<b>Frances Tsai</b>		
Motion to approve Shared Governance COP					
<b>Vote Tally:</b>	<b>4</b>				
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed					

c. Cabinet of Academic Senators COP – The committee will review the newly drafted COP.

<b>Offered By:</b>	<b>Frances Tsai</b>	<b>Seconded by:</b>	<b>Felipe Romero</b>		
Motion to approve Carbonate of Academic Senators					
<b>Vote Tally:</b>	<b>5</b>				
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed					

d. Executive Senate and Senate Officers COP – The committee will review the newly drafted COP.

<b>Offered By:</b>	<b>Frances Tsai</b>	<b>Seconded by:</b>	<b>Felipe Romero</b>		
Motion to approve Executive Senate and Senate Offices					
<b>Vote Tally:</b>	<b>4</b>				
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b> <input type="checkbox"/> failed					

**VII. Adjournment**

<b>Offered By:</b>	<b>Dr. Adamian</b>	<b>Seconded by:</b>	<b>Felipe Romero</b>		
Motion to adjourn the meeting at <b>4:17 pm.</b> Discussion: Quorum was lost at 3:31 p.m.					
<b>Vote Tally:</b>	<b>3</b>				
<b>All in Favor:</b>	Consensus	<b>Opposed:</b>	<b>None</b>	<b>Abstained:</b>	<b>None</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>passed</b>					

**VIII. CERTIFICATION**

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on October 7, 2014 in the Cross Cultural Center. Approved by the A.S.I. Bylaws Committee on:       
    October 21, 2014    .

Prepared by:

    Felipe Romero      
Recording Secretary

Confirmed by:

    Ruth Ramos      
Secretary/Treasurer

Certified