



# Cabinet of College Representatives Minutes

Friday, October 29<sup>th</sup>, 2015 at 3:30PM

University-Student Union Board Room 303AB

Called by: Sean Weerasinghe

Attendees: Cabinet of College Representatives, Vice President for Administration, Executive Director

## I. Organizational Items:

### a. Call to Order

The meeting was called to order at 2:37PM

### b. Roll Call

<b>Ashley Foskey</b>	College of Arts and Letters Representative	Present
<b>Gregory Bates</b>	College of Arts and Letters Representative	Present
<b>Megan Marie Dia</b>	College of Health and Human Services Representative	Present
<b>Nyehla Irsheid</b>	College of Health and Human Services Representative	Excused Absent
<b>Jannah Mae</b>	College of Natural and Social Sciences Representative	Present
<b>Hanz Legaspi (Vice-Chair)</b>	College of Natural and Social Sciences Representative	Present
<b>Brianda Chavez</b>	College of Engineering, Computer Science and Technology Representative	Excused Absent
<b>Karapet Karagezyan</b>	College of Engineering, Computer Science and Technology Representative	Present
<b>Vacant</b>	Charter College of Education Representative	--
<b>Tashebia Guyton</b>	Charter College of Education Representative	Present
<b>Cynthia Alvarez</b>	College of Business and Economics Representative	Excused Absent
<b>Sean Weerasinghe (Chair)</b>	College of Business and Economics Representative	Present
<b>Ejmin Hakobian (non-voting)</b>	ASI President	Present
<b>Ashley Joseph (non-voting)</b>	ASI Programs Coordinator	Present
<b>Guest of Gallery</b>	Samuel Garza and Intef Weser	

**c. Approval of the Minutes (action)**

<b>Offered By:</b>	Jannah Mae	<b>Seconded by:</b>	Hanz Legaspi			
Motion to approve the minutes from October 1 <sup>st</sup> , 2015. Discussion: None						
<b>Consensus</b>	All	<b>Opposed</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>

**d. Approval of the Agenda (action)**

<b>Offered By:</b>	Jannah May	<b>Seconded by:</b>	Tashebia Guyton			
Motion to approve the adoption of the Agenda for October 29 <sup>th</sup> , 2015 Discussion: Jannah: Amendment to place the discussion items before reports; seconded by Hanz.						
<b>Consensus</b>	All	<b>Opposed</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>

**II. Public Forum: This time is allotted for members of the public or representatives to make announcements to the committee.**

Samuel Garza: There are some new giveaways that I propose ASI should purchase. It's called a pop socket, and is very useful for attaching to phones and are relatively inexpensive. These are customizable and can display the ASI design. I hope to have the Cabinet's collaboration for purchasing these giveaways. The price will be \$4475 for 1250 units, of which the cost would be split.

**III. Action items**

- a. **Appointment of Vice Chair:** *The committee will appoint a vice chair of the Cabinet of College Representatives.*

<b>Offered By:</b>	Jannah Mae	<b>Seconded by:</b>	Tashebia Guyton			
Motion to appoint Hanz Legaspi as the Vice Chair for the Cabinet of College Representatives. Discussion: None						
<b>Consensus</b>	All	<b>Opposed</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>

**IV. Discussion**

1. SIRF Campaign – Hanz/Tashebia
  - Hanz: I believe the SIRF campaign (Student Involvement and Representation Fee) is important because we should support CSSA in any way we can. They only ask for \$2 a student, and many students are opting out without knowing the cause that it goes towards.
  - Tashebia: I agree. I think that we can start campaigning in the spring, since right now cashier's has removed the charge.
2. Town Hall Planning Group – Ashley, Jannah Mae, Hanz – Planning process for the Town Hall Meetings, start contacting our deans to see if they are willing to participate and tentative dates from each colleges that they feel will be best to hold these meetings.
  - Jannah Mae: This idea comes from Dean Bowman who noted that as an administrator, he rarely gets to interact with students anymore, and doesn't get to hear what they have to say often, and when he does, it's through the lens of faculty and staff. He wants to give students direct access to our college's primary leader.

- Hanz: The title of the event is tentative, and we are looking around for other names to appeal more to the public, but besides that, this should hopefully be very constructive and would start a dialogue between Deans and the students they represent. We would like to do this twice a quarter.
  - Greg: So this event would have all of the deans together so students can ask questions?
  - Tashebia: I think it's a great idea!
  - Ashley J: My concerns would be location, and that this would need to go in as a Winter Initiative Proposal.
3. The Dreamers – Jannah Mae - Focus on financial aid opportunities, road to graduate school, & the opportunities to meet successful dreamers.
- Jannah Mae: Next quarter, I'd really like to give attention to the Dreamer's Resource Center on campus as it is a very important part of our community. A lot of Dreamer's students, who go to school under the DREAM act, do not know about the DRC or about the resources they have access to. I plan to host a series of seminars that can educate Dreamers and the campus community on what Dreamers are and how the DRC helps them. I want one seminar specifically on Financial Aid, since that is a pressing matter for Dreamers students so that they can afford their college education.
4. Winter Speaker Series – Sean, Ashley J., College Reps – Discussing a collaborative effort of all college reps to produce a speaker series for the Winter quarter, presenting at least 3 candidates, and how the event will be structured.
- Sean: I think the Winter Speaker Series will be an awesome chance for our Cabinet to collaborate and enjoy hosting an activity together, as well as very beneficial to our constituents. I have already started pulling together a list of potential speakers, and you all can contact me about speakers that you would like to suggest. I think we are looking at a week's worth of speakers, maybe 3 or 4.
5. November Monthly To Do List – Ashley J.
- Ashley J: I will speak on this during reports.

## V. Reports (Program Initiative Proposals; College Updates; Dean Updates)

### a) Arts & Letters – Ashley Foskey/ Gregory Bates

- Ashley Foskey: Our events this quarter were great. Our Meet the Dean had a spectacular turnout. As for next quarter, we are thinking of potential events. One of them is a college workshop where students can see what the A&L college offers and can showcase their talents. Another is a "What Is Your Degree Worth?" panel where we can invite alumni of Cal State LA so students have an opportunity to ask them questions about what their experience after obtaining a degree was like.
- Gregory Bates: Another is a "What Is Your Degree Worth?" panel where we can invite alumni of Cal State LA so students have an opportunity to ask them questions about what their experience after obtaining a degree was like. We are looking for more opportunities to be able to involve the Dean and other administration in our events.

**b) Business and Economics- Sean Weerasinghe/ Cynthia Alvarez**

- Sean Weerasinghe: Our events this quarter were good, but we realized many things that can improve how we host events for next quarter. For example, it is ideal not to schedule events very early on in the quarter since students are still trying to get into the swing of things. For next quarter, my idea was the Winter Warmup, where we can collaborate with EPIC and possibly the Community Affairs Representative. We would provide hot cocoa, coffee, and pastries for students who bring in donations of food, clothing, or unopened toys for underprivileged children and families. This would happen some time in January or February, right after the holiday season, because there will always be people in need regardless of the date. Cynthia couldn't be here today but her ideas include a Valentine's Day Carnival, where clubs and organizations come to represent themselves and they would have valentines'-themed games and activities. They might be allowed to sell food in order to fundraise as well. Cynthia's other idea was a Dean's Mixer, but this time we would communicate with Business 101 classes so freshmen will have the opportunity to meet the dean.

**c) Charter College of Education- Tashebia Guyton**

- Tashebia Guyton: This quarter, my event will be one for students to know what to do in order to graduate. I hope you come and support me in my event. It will be called "Are You Ready?" and will be on Wednesday, November 4<sup>th</sup>. As for next quarter, I would love to be able to host events that can help CCOE students know more about certification, as well as have them meet the Dean.

**d) Engineering, Computer Science, and Technology- Brianda Chavez/ Karapet Karagezyan**

- Karapet Karagezyan: This quarter, we have attended the events that the college of ECST has hosted. Hopefully for next quarter, we can find a way to collaborate with the college for ASI to co-host an event. I think it would be a great idea to support the ECST college in the different ways that they showcase their students' work, and I will keep up to date with their future events and see how ASI can help.

**e) Health and Human Services- Megan Dia**

- Megan Marie Dia: This quarter, we had a meet-the-Dean which had a lot of faculty participation, which is always good. Next quarter, I would like to host the Smile Week events. I would also like to be involved with President Covino and his wife's Mind Matters initiatives, which may involve collaboration with the Student Health Advisory Committee.

**f) Natural and Social Sciences- Jannah Mae/Hanz**

- Jannah Mae: Our general update is that our Fall-Get-2-Gether had great student turn out but very little faculty participation, so next time we will communicate with faculty directly through the dean in order to get the word out. The Clubs and Orgs Bazaar was a huge hit, and we had 9 out of 10 clubs that RSVP'd show

up and participate. We have talked to our dean and we suggested to update the NSS website with more information about ASI and clubs.

- Hanz Legaspi: Our updates for Winter Quarter initiatives include a Social Science Fair to showcase the social science side of our college. We also would like to host a bigger Clubs and Orgs Bazaar with opportunities for clubs to fundraise. Additionally, we want to collaborate with the Environmental Policy Committee to support the community garden. Our other initiative is the Dreamer's Seminars which Jannah had explained.

**g) Cabinet Chair – Sean**

- Sean Weerasinghe: Please keep a stack of business cards in the ASI office so that your information can be given out to students who ask for you, if you are not there. Please make sure to participate in ASI events and volunteer when needed. Also, if you are hosting events, make sure that you have volunteers signed up to help. Help out your fellow representatives and other ASI members. Please remember not to schedule events if you know that you are not available at those times. Additionally, please make sure to work with your co-representative so that both of you are knowledgeable about your events and responsibilities. Make sure to not schedule two events on the same day because this thins out ASI resources and volunteers. My last point is that the Campus Resource Convention was a collaboration between the VPAG, Academic Senators, and our cabinet, so we need to make sure we support it by volunteering and by contacting our resources.

**h) Programs Coordinator- Ashley J**

- Ashley Joseph: Make sure to turn in your Winter Initiative Proposals in a timely manner. Here is a schedule of events left in this quarter. Please make sure to attend and support your fellow representatives. For next quarter, please get those dates in as soon as possible. Please make sure to stay in contact with your deans and communicate with them. Let them know the events you are planning and make sure to follow up and remind them in a timely manner should you need them at your events. Make sure to put important dates in your calendar so that you don't forget about them. Once you have your schedule for next quarter, please remember to schedule you 2-on-1s with me. Make sure that you are meeting with your co-rep on a regular basis and remember that you are both working towards the same goal.

**VI. Adjournment:**

<b>Offered By:</b>	Hanz Legaspi	<b>Seconded by:</b>	Tashebia Guyton			
Motion to adjourn the meeting at <u>6:00PM</u>						
<b>Consensus</b>	All	<b>Opposed</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>