



# Executive Committee Agenda

## Minutes

Tuesday, March 7, 2017

Time: 4:30pm-6:00pm

Location: U-SU Room 303 AB

Attendees: Personnel committee, General Public

Type of Meeting: General

**I. Organizational Items:**

- a. **Called to Order by: Kayla Stamps @4:31pm**
- b. **Roll Call**

Kayla Stamps	<i>President</i>	Excused Absent
Leopoldo Saldana	<i>Vice President for Administration</i>	Present
John Martinez	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Marcos Montes	<i>Vice President for External Affairs</i>	Present
Bonnie Lee	<i>Secretary/ Treasurer</i>	Present
Shirali Shah	<i>College of Business &amp; Economics Rep.</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Present
Jennifer Miller	<i>University Presidents Designee</i>	Present
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Dena Florez	<i>Office Manager of Administration &amp; Services</i>	Present
Guests of the Gallery		

**c. Adoption of Agenda**

<b>Offered By:</b>	<b>Shirali Shah</b>	<b>Seconded by:</b>	<b>Aaron Castaneda</b>				
Motion to approve the minutes for Tuesday, March 7, 2017							
<b>All in Favor</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion:</b>	<b>PASSED</b>

**d. Approval of Minutes (action):**

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>John Martinez</b>				
Motion to approve the adoption of Agenda for November 22, 2016							
*Amendment to add discussion for previous discussion subject committee addressing club funding.							
<b>All in Favor</b>	<b>4</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion:</b>	<b>PASSED</b>

**e. Approval of Minutes:**

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Marcos Montes</b>				
Motion to approve the minutes for Tuesday, February 21, 2017							
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion:</b>	<b>PASSED</b>

**II. Public Forum- Allotted time for members of the public to address the committee.**

✚ None

III. **Old Business:**

- a. **Action Item- Consent Agenda:** The Executive Committee will discuss the pros and cons of empowering A.S.I. Committees with the Consent Agenda tool and take action on a recommendation.

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Bonnie Lee</b>				
Motion to rescind the consent agenda tool for Tuesday, February 21, 2017 *Go to policy review							
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b>	<b>PASSED</b>

- b. **Policy Review-** The Executive Committee will begin the review of the following policies.

i. **A.S.I. Board of Director Code of Procedure-20mintues**

- + BOD reads the A.S.I. Board of Director Code of Procedure
- + Marcos: Article 1 the 3 letters → A, B, and C is it necessary to have on here? This might be outdated. Should be updated to our current mission statement.
- + Aaron: Clarification on (D) BOD Chief Justice.
- + Marcos: A little on top of Aarons clarification, on (C) (6) can we add more specific details on hours.
- + Bonnie: On the state of Affairs, how did we get 10<sup>th</sup> week?
- + Intef: We have adjusted because of semester.
- + Leo: I feel the entire BOD should get involved.
- + Aaron: Asking bonnie, State of Affairs is due this week?
- + Bonnie: Yes
- + Leo: Article 1 it does need state of Affairs?
- + Intef: We adjusted because of semesters. As the Exec Committee it's our charge to set this for BOD.
- + Marcus: Article 1, it is looking at the function of the codes and board.
- + Leo: It's not accurate but it's not wrong.
- + Marcus: I have the statement not off the top of my head.
- + Intef: Draft it and send to myself and Jovanny.
- + Leo: We are back to state of Affairs. We should focus on having State of Affairs on the 10<sup>th</sup> week.
- + Aaron: What if we don't get approved?
- + Leo: I don't think that will happen.
- + Dena: I few don't or do this, how will it affect this GIA?
- + Bonnie: This GIA will have three biweeklies and one State of Affairs. It will be 3 ports. The last GIA would have 4 ports.

ii. **A.S.I. Executive Committee COP- 15 minutes**

- + Leo reads Policy 003 of the A.S.I. Executive Committee Code of Procedures.
- + Marcos: Section 5 letter F, Reporting all policy decisions of the Executive Committee to the B.O.D.; all policy decisions may be overturned by a majority vote of the B.O.D.; however, at the end it says the Bylaws and Codes of Procedure Subcommittee shall review then forward the proposed changes to the B.O.D. for their 2/3 approval. Is it 2/3 or majority or are they two separate things?
- + Marcos: I think it is two separate things. The 2/3 as to do with the actual policy.
- + Intef: The executive committee can't have more power than the Board of Directors. That's why it needs to be majority.
- + Marcos: Concerning the Vice Chair, I was wondering if also the Board of code of procedures has the Vice Chair? Does that apply for the executive code of producers or if we should include who should be the Vice Chair and also election of Vice Chair during the first meetings. We have some of it like in the College of Reps where they elect their Chair. At CSSA every committee elects the Vice Cahir within the committee. I'm wondering if we should clear that up.
- + Intef: Are you talking about the executive committee?
- + Marcos: Yes.
- + Intef: I think this speaks to the Bylaws and the power that the Vice Chair has second in line. I think that's why they note the Vice Chair.
- + Leo: I think when it comes to Vice Chair in the committees we mainly focus on them doing the minutes.

iii. **A.S.I. Bylaws Policy 001-15 minutes**

- + John reads the A.S.I. Bylaws Policy 001.
- + Marcos: What the purpose of Section B of Clause 7, be enrolled in at least one course within the college for which they have filed; for the Charter College of Education, have completed at least one (1) course within that college?
- + Intef: To see if the student is progressing.

- ✚ Leo: If I completed one course within the college for the Charter College of Education, I can apply for a college of education position?
- ✚ John: You would need both: be a declared major in the college for which they have filed and be enrolled in at least one course within the college for which they have filed; for the Charter College of Education, have completed at least one (1) course within that college.

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Marcos Montes</b>			
Motion to extend the discussion on A.S.I. Bylaws Policy 001 for 5 minutes.						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

- ✚ Shirali Shah stepped out early.
- ✚ Dena: Looking at the academic calendar, there are 2 intersessions here and the final exams end May 20th. The university commencements begin May 20th to the 22nd so technically some of the BOD members will be graduating so they will be gone. We have a May intersession that starts May 22 and it ends June 10th so that almost two weeks. Then we have a summer intersession that starts May 30th and ends on August 12th. When does this administration end?
- ✚ Intef: The new board takes over the first day of summer session so it ends the Friday before summer session starts.
- ✚ Dena: So the administration ends on May 30th. The Monday after Memorial Day the new administration takes over on June 1st.

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Shirali Shah</b>			
Motion to extend the approve the consent Agenda for Tuesday, March 7, 2017 rescinded						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

iv. A.S.I. Grant-In-Aid Policy 005- 15 minutes

- ✚ Passed due to more edits

#### IV. Reports

- ✚ a. A.S.I. President: **Kayla Stamps**
- ✚ Absent
- ✚ b. A.S.I. Vice President for Administration: **Leopoldo Saldana**
- ✚ Elections are underway. Debates are next month. COC just took action on the Code of Procedures, so those will be going to Bylaws. I need to go over the edits. EPC met with Brad; he runs the sustainability committee. They are going to help out with Earth Day. There will be a lot of sustainability events coming up. The housing commissioner is going to meet with Sam who is the RA person and will be working with RHA.
- ✚ c. A.S.I. Vice President for Academic Governance: **John Martinez**
- ✚ Matthew Hu, the academic senator, has resigned on March 2nd, 2017. We are trying to fill his vacancy. Joseph has been lagging with the letter of recommendations. We may have to push forward in getting him resigned. This Thursday and the shared governance council will be making a small change of instead of having 5 senators, 3 for undergrad and 2 for graduates; they will have 6 senators for each college. It can be any undergrads or graduates that can apply for that position.
- ✚ d. A.S.I. Vice President for Finance: **Aaron Castaneda**
- ✚ In the last two weeks we been working on the 6/6. It will be ready for this finance committee and on the Board of Directors a week from Thursday. We will be already discussing funding our university support programs. I am trying to get as much proposals done in terms of programming and advocacy. I am getting proposals from external organizations that will be supporting EPIC and EOP. The 6/6 will add \$20,000 to club funding; \$10,000 to come from unclaimed funds.
- ✚ e. A.S.I. Vice President for External Affairs and Advancement: **Marcos Montes**
- ✚ Updates on the CSSA, there will be a CSSA conference. We will be approving some bills and some internal stuff like changing stuff such as no more advocacy office instead there will be a civic engagement officer. A big part of that is student activism: 1.) Northern 2.) Central 3.) Southern. The student trustee application is now open. Lobby Corps last Friday went really good. Club funding will be voted on March 10, 2017 doodle link. CSSA will be approving changes. I meet with CFA very important talk about our concerns as an organization.
- ✚ f. A.S.I. Secretary/ Treasurer: **Bonnie Lee**
- ✚ State of Affairs due March 9th, 2017. I sent out an email. This Thursday we will have 3 of the 4 reports for the next GIA.
- ✚ Jeovany: If we are on for the SOA, when will it be presented?
- ✚ Intef: She needs to do it by last BOD.

- g. A.S.I. Board of Directors
  - ✦ None
- h. A.S.I. Staff: **Marcus Rodriguez, and Intef W. Weser**
  - ✦ We should have our program advisor on the 16<sup>th</sup>-17<sup>th</sup> we will bring them in. Ashley and I will be going to NASPA is next week. This is a great opportunity to influence to our leaders professional. I offered a draft of how our schedules will look like. We want to bring back what we learned in the Board of Directors and encourage development for our students and assistants. We are going to start advertising the student assistant positions soon.
  - ✦ Intef: Restructure budget needs review policy review. Gene and CHESS next week. I will be out of office March 20 through March 24<sup>th</sup>.
  - i. University Designee: **Dr. Jennifer Miller, Dean of Students**
    - ✦ Jen: Marcos, Thursday Intergroup dialogue needs students for student portion.

V. **New Business:**

- ✦ None

VI. **Discussion:**

- ✦ Subcommittee Finance
- ✦ Jovanny: Why would vice chair be chair?
- ✦ Aaron: That is why we elevated.
- ✦ Marcos: Authority for allocation is this club or other organizations?
- ✦ Aaron: It would only look at clubs?
- ✦ Intef: We would look to see how much authority needs to be given.
- ✦ Aaron: Point taken, we oversize the subcommittee.

VII. **Adjournment:**

<b>Offered By:</b>	<b>John Martinez</b>	<b>Seconded by:</b>	<b>Aaron Castaneda</b>			
Motion to Adjourn meeting at 6:00pm on Tuesday, March 7, 2017						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

Associated Students, Inc.  
Executive Committee Meeting  
Summary of Actions  
Taken Tuesday, March 7, 2017

I. **Organizational Items**

- a. Called to Order by: Kayla Stamps @4:31pm
- b. Roll Call
- c. Adoption of Agenda

<b>Offered By:</b>	<b>Shirali Shah</b>	<b>Seconded by:</b>	<b>Aaron Castaneda</b>			
Motion to approve the minutes for Tuesday, March 7, 2017						
<b>All in Favor</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion: PASSED</b>

d. **Approval of Minutes (action):**

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>John Martinez</b>			
Motion to approve the adoption of Agenda for November 22, 2016 *Amendment to add discussion for previous discussion subject committee addressing club funding.						
<b>All in Favor</b>	<b>4</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion: PASSED</b>

e. **Approval of Minutes:**

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Marcos Montes</b>			
Motion to approve the minutes for Tuesday, February 21, 2017						
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion: PASSED</b>

**II. Old Business:**

- a. **Action Item- Consent Agenda:** The Executive Committee will discuss the pros and cons of empowering A.S.I. Committees with the Consent Agenda tool and take action on a recommendation.

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Bonnie Lee</b>			
Motion to rescinded the consent agenda tool for Tuesday, February 21, 2017 *Go to policy review						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

- b. **Policy Review-** The Executive Committee will begin the review of the following policies.

- i. **A.S.I. Board of Director Code of Procedure-20mintues**
- ii. **A.S.I. Bylaws Policy 001-15 minutes**

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Marcos Montes</b>			
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<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

<b>Offered By:</b>	<b>Bonnie Lee</b>	<b>Seconded by:</b>	<b>Shirali Shah</b>			
Motion to extend the approve the consent Agenda for Tuesday, March 7, 2017 rescinded						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

**VII. Adjournment:**

<b>Offered By:</b>	<b>John Martinez</b>	<b>Seconded by:</b>	<b>Aaron Castaneda</b>			
Motion to Adjourn meeting at 6:00pm on Tuesday, March 7, 2017						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: PASSED</b>

**CERTIFICATION**

Official Minutes taken for the **Personnel Committee MEETING** of the Associated Students, Inc, CSULA held on Tuesday, March 7, 2017 in the University Student Union 303AB. Consensus by the A.S.I. Executive Committee Meeting March 21, 2017

Prepared by:

\_\_\_\_\_  
**Dena Florez, Recording Secretary**  
**Administrative Assistant**

\_\_\_\_\_  
**Bonnie Lee, Secretary/Treasurer**