



# Cabinet of Commissioners Committee Meeting Minutes

Friday, September 1, 2017  
 10 am to 12 pm in the ASI Conference Room 203, U-SU  
 Attendees: Cabinet of Commissioners & General Public

**I. Organizational Items:**

**a. Call to Order**

The meeting was called to order at 10 am.

**b. Roll Call**

<b>David Garcia</b>	<i>Vice President for Administration</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Vacant</b>	Environmental Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Vacant</b>	Housing Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Maximiliano Fernandez</b>	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Diana Pineda</b>	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Adriana Navarrete</b>	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Vacant</b>	Veterans Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Jeovany Aguilar</b>	<i>JRC Representative (non-voting)</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Marcus Rodriguez</b>	<i>Director of Government Affairs &amp; Leadership Programs (non-voting)</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
<b>Guests of the Gallery</b>		

**c. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Diana Pineda</b>	<b>Seconded by:</b>	<b>Maximiliano Fernandez</b>			
Motion: Approve the adoption of Agenda for Friday, September 1, 2017 with the addition of the Elections & Orientation Commissioner Report and Election of a Vice Chair to the Cabinet of Commissioners. Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

## II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Cabinet members.

- None

## III. Information Item

a. Policy 017 Review: Cabinet of Commissioners Code of Procedure

- Diana Pineda asked that the Codes reflect the Spirit Commissioner only supported the recruitment of the Screaming Eagles and confirmed that management of that group would be conducted by the Programs and Marketing Advisor. She also requested that mandatory meetings with the Assistant Director of Athletics be included.
- Maximiliano Fernandez asked that the Codes reflect the PR & Marketing Commissioner be included in the Cal State LA Social Media Group and have monthly meetings with Public Affairs.

### Extend Time (action):

Offered By:	Adriana Navarrete	Seconded by:	Maximiliano Fernandez			
Motion: Extend discussion time for five minutes. Discussion: None						
Vote Tally:	Consensus					
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

- Marcus Rodriguez asked that the Codes reflect the Environmental Affairs Commissioner be a voting member on the Campus Sustainability Committee.

## IV. New Business

a. Election of the Vice Chair

- David Garcia described the role of Vice Chair.
- Diana Pineda nominated Maximiliano Fernandez and he accepted. She also nominated Adriana Navarrete, but she declined.

**Election of the Vice Chair (action):**

<b>Offered By:</b>	<b>Adriana Navarrete</b>	<b>Seconded by:</b>	<b>Diana Pineda</b>			
Motion: Appoint Maximiliano Fernandez as the Vice Chair of the Cabinet of Commissioners Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

b. Discussion: The Cabinet Considers the Housing and Veterans Affairs Commissioner Positions

- David Garcia updated the Cabinet as to the nature of his meeting with the Veterans Resource Center director noting the Director’s support for a system in which the Veterans Resource Center selected and put forth their own representative to the Cabinet.
- Marcus Rodriguez confirmed that the A.S.I. Executive Director was also in support of this direction and that it mirrored A.S.I. intentions for Housing.
- Diana Pineda wanted to see a stipend or compensation plan for the two representatives.

**Extend Time (action):**

<b>Offered By:</b>	<b>Diana Pineda</b>	<b>Seconded by:</b>	<b>Adriana Navarrete</b>			
Motion: Extend discussion time for five minutes. Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

- Adriana Navarrete wanted to ensure that there would be A.S.I. General Election outreach to these areas (residents and veterans) supported by the respective representatives.

**V. Reports**

- a. Vice President for Administration – David Garcia

- ✦ David Garcia is working with Marcus Rodriguez to find the best course of action for A.S.I. in regards to the Environmental Affairs Committee and is looking forward to supporting the vision of the C.O.C. and goals of each member.
  
- b. Spirit Commissioner – Diana Pineda
  - ✦ Diana Pineda reported that communication with Athletics in the summer seemed great, but that areas seem to be losing steam. She noted that the Cheer Squad is looking for funding and is seeking club recognition. They are also planning to support Athletics away games. Ms. Pineda also wanted to see three separate Homecoming games on campus – baseball, soccer, and basketball. She’s hoping to work with Athletics Staff to develop programming strategies (e.g. athletes wearing jerseys on game days) and to partner with Karly (new Athletics Staffer) to support promo efforts for games. She asked that Maximiliano work with her to identify media outlets across campus.
  
- c. PR & Marketing Commissioner – Maximiliano Fernandez
  - ✦ Maximiliano Fernandez reported that the tabling efforts were going well and that he was working with the A.S.I. Marketing and Branding Committee to ensure that we’d have small giveaways for distribution. Based on Diana Pineda’s request, he’ll work with the Programs & Marketing Advisor to produce paper applications for the Screaming Eagles program. He also noted that having tablets on-hand during tabling might help this initiative. Mr. Fernandez was also considering changing a few of the tabling times to reach evening class students. He’s also met with University Times Staff, but is hoping to meet with the Editor-in-Chief. Connections have also been made with Golden Eagle Productions in anticipation of creating new content for the A.S.I. YouTube Channel. Co-tableing opportunities with this group is being worked out. Mr. Fernandez also stated that he is working on a PowerPoint presentation for A.S.I. members to use during classroom presentations.
  
- d. Elections and Orientation Commissioner – Adriana Navarrete
  - ✦ Adriana Navarrete reported that A.S.I. Orientations are going well and being hosted every week following the B.O.D. Though there have been some reschedules, things are progressing. She is working with Gus Salazar on A.S.I. General Election promo and an elections social media marketing calendar.

e. **A.S.I. Staff** - Marcus Rodriguez

- ✦ Marcus Rodriguez will continue to support the members of the C.O.C. in regards to the aforementioned programs, events, and initiatives.

## VI. Adjournment

<b>Offered By:</b>	<b>Adriana Navarrete</b>	<b>Seconded by:</b>	<b>Diana Pineda</b>			
Motion to adjourn the meeting at 11:32_am.						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> passed

## VIII. CERTIFICATION

Official Minutes taken for the **CABINET OF COMMISSIONERS MEETING** of the Associated Students, Inc., Cal State L.A. held on Friday, September 1, 2017 in the A.S.I. Conference Room 203, U-SU. Approved by the A.S.I. Cabinet of Commissioners on: \_\_\_\_\_.

Prepared by:

\_\_\_\_\_  
Recording Secretary

Confirmed by:

\_\_\_\_\_  
Secretary/Treasurer