



# Shared Governance Council Meeting Minutes

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August 31, 2017  
 3:15 to 5:15PM  
 U-SU Board Room 303AB  
 Attendees: Shared Governance Council and General Public

## I. Organizational Items:

1.1 Call to Order: The meeting was called to order at 3:15PM.

### 1.2 Roll Call

Neyda Umana	Vice President for Academic Governance	Present
Jacquelyn Acosta	Undergraduate Academic Senator	Present
Elise Dang	Undergraduate Academic Senator	Present
Marcial Romero	Undergraduate Academic Senator	Present
I'Jazz Brooks	Graduate Academic Senator	Present
William Hess	Graduate Academic Senator	Excused-Absent
David Zitser	President	Present
David Garcia	Vice President Administration	Present
Aaron Castaneda	Vice President for Finance	Present
Jazmin Ortiz	Secretary/Treasurer	Present
Joshua Salazar	Campus Affairs Representative	Present
Yessenia Villacorta	Community Affairs Representative	Present
Jesus Mora	College of Arts and Letters	Present
Selene Castillo	College of Arts and Letters	Present
Giovanni Sy	College of Business and Economics	Present
Nicholas Amaya	College of Business and Economics	Absent
Kenya Pineda	Charter College of Education	Present
Lavernis Martin	Charter College of Education	Present
Candy Noriega	Rongxiang Xu College of Health and Human Services	Present
Joselyn Vargas	Rongxiang Xu College of Health and Human Services	Excused-Tardy
Deborah Ascencion	College of Natural and Social Sciences	Present
Lily Nguyen	College of Natural and Social Sciences	Present
Zermeen Vakil	Associate Justice (non-voting)	Present

<b>Maximiliano Fernandez</b>	Public Relations and Marketing Commissioner	Present
<b>Christopher Cardona</b>	Committee Member	Present
<b>Jose Guevara</b>	Committee Member	Excused-Absent
<b>Raturaj Joshi</b>	Committee Member	Present
<b>Minh-Triet Dao</b>	Committee Member	Present
<b>Marcus A. Rodriguez</b>	Director of Government Affairs & Leadership Programs (non-voting)	Present

Gallery: **Marcos Montes, Vice President for External Affairs and Advancement**

### 1.3 Approval of Agenda

<b>Offered By:</b>	<b>Marcial Romero</b>	<b>Seconded by:</b>	<b>David Garcia</b>			
Motion: Approve the adoption of the agenda for August 31, 2017						
Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>23</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> Passed

### 2 Public Forum: None

### 3 Reports

#### 3.1 Vice President for Academic Governance – N. Umana

- **N. Umana** welcomed the assembly, saying she was excited to see what this group could accomplish. She noted that the Academic Senators were committee members' points of contact and could assist with the development of shared governance plans of action.

#### 3.2 Academic Senators

- **J. Acosta** listed her committee memberships and briefed the group on the Student Life Strategic Plan Implementation Group presentation to the Academic Senate. She noted a focus on diversity and inclusion efforts.
- **E. Dang** listed her committee memberships and briefed the group on the Electronic Recording of Classroom Lecture Policy being considered on the floor of the Academic Senate.
- **M. Romero** listed his committee memberships and briefed the group on business within Academic Senate Executive Committee including class requirements for graduation and parking structure and new housing construction timelines.

- ✦ **I. Brooks** listed his committee membership and briefed the group on the Preferred Name Policy being considered on the floor of the Academic Senate.

### 3.3 Committee Representatives

- ✦ The Committee Representatives listed their committee memberships with **D. Zitser** asking for a proxy to the Cal State LA Smoking Ban Taskforce which he provided a brief description of. New Councilmembers **L. Martin** and **S. Castillo** noted that they were currently applying for committee positions. **W. Hess** submitted a written report to **N. Umana**.

## 4 Old Business

### 4.1 Information Item – Overview and Purpose of the Shared Governance Council

- ✦ **N. Umana** performed a Shared Governance PowerPoint presentation (available upon request and emailed to the councilmembers). She also noted that she would email all councilmembers the official A.S.I. Committee Report template, noting that councilmembers submitting A.S.I. Biweeklies should include committee reports with those as well.

### 4.2 Discussion Item – Committee Member Agreements

- ✦ **N. Umana** had the councilmembers read through the agreement and sign the document.

### 4.3 Information Item – Policy 023 Shared Governance Council Code of Procedure Review

- ✦ **N. Umana** introduced the Code of Procedure and had the councilmembers read through the document. She clarified the appointment process and report back expectations for the ASI representative to the Academic Senate Executive Committee.

### 4.4 Action Item – Election of the Vice Chair of the Shared Governance Council

- ✦ **N. Umana** reviewed the position description and expectations. She then outlined the nominating and voting process.

Offered By:	<b>C. Noriega</b>	Seconded by:	<b>A. Castaneda</b>
Motion: Elect a Vice Chair for the Shared Governance Council			
Discussion: Two (2) candidates accepted nominations: <b>J. Acosta</b> and <b>E. Dang</b> . <b>E. Dang</b> noted that she was not as enthusiastic about seeking the position as <b>J. Acosta</b> might be and added that <b>J. Acosta</b> was better at recording minutes and taking notes.			

<b>Vote Tally:</b>	<b>22-0-2 in favor of J. Acosta</b>					
<b>All in Favor</b>	<b>22</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>2</b>	<b>Motion:</b> Passed

**4.5 Discussion Item – Preferred Name Policy**

- **N. Umana** provided the councilmembers with the policy and allowed them time to review.
- **E. Dang** noted that the Cross Cultural Centers have reviewed the document and requested that the text specifically state that all campus identity accounts would reflect a student’s preferred name.
- **M. Romero** stated that the policy rollout would be through GET and that the Cross Cultural Centers wanted specific policy language in reference to all platforms (e.g. GET, Moodle, and campus email).
- **I. Brooks** added that that Cross Cultural Centers also noted the inclusion of class roster language. He stated that all Cal State LA identity accounts would be informed by the preferred name being introduced through the My CSU Identity portal.
- **E. Dang** informed the group that, in regards to preferred pronouns, those weren’t included in GET but that the Registrar’s Office might be an area in which that conversation could take place. She noted that the policy focuses on the application process and that she would work with the Cross Cultural Centers to document their exact policy edit requests and continue the preferred pronouns discussion.
- **C. Noriega** noted that the CSU System is looking into new trainings and policy regarding pronoun use.
- **J. Acosta** stated that the Preferred Name Policy also accounted for international students and others requesting to use a ‘nickname’ or name substitution for their proper name.

**4.2 Information Item – Open Deliberation: Advancing the Student Agenda at Cal State LA event on November 9, 2017**

- **N. Umana** provided an overview of the event. She relayed her intention of creating taskforces of students addressing issues regarding advisement, policy, food insecurity, etc. For the event, she wanted to identify five to ten topics in which attendees could engage in deliberation and look for solutions or plans of action. She also hoped that findings at the event could be joined with additional student input (post-event) to inform the creation of white papers, reports, and further analysis.

**4.3 Discussion Item: Topics for the Open Deliberation Event and Priorities for the Shared Governance Council**

✦ **I. Brooks** created a comprehensive list of priorities and discussion items. **N. Umana** will email a copy of that document to all councilmembers. The document is also available to the public upon request.

**5 Adjournment**

<b>Offered By:</b>	<b>M. Romero</b>	<b>Seconded by:</b>	<b>C. Cardona</b>			
Motion: Adjourn the meeting at 5:45PM						
Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>24</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> Passed

Associated Students, Inc.  
 Shared Governance Council Meeting  
**Summary of Actions Taken**  
**August 31, 2017**

**Approval of Agenda**

<b>Offered By:</b>	<b>Marcial Romero</b>	<b>Seconded by:</b>	<b>David Garcia</b>			
Motion: Approve the adoption of the agenda for August 31, 2017						
Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>23</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> Passed

### Election of the Vice Chair of the Shared Governance Council

<b>Offered By:</b>	<b>C. Noriega</b>	<b>Seconded by:</b>	<b>A. Castaneda</b>			
Motion: Elect a Vice Chair for the Shared Governance Council						
Discussion: Two (2) candidates accepted nominations: <b>J. Acosta</b> and <b>E. Dang</b> . <b>E. Dang</b> noted that she wasn't as enthusiastic about seeking the position as <b>J. Acosta</b> might be and that <b>J. Acosta</b> was better at recording minutes and taking notes.						
<b>Vote Tally:</b>	<b>22-0-2 in favor of J. Acosta</b>					
<b>All in Favor</b>	<b>22</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>2</b>	<b>Motion:</b> Passed

### Adjournment

<b>Offered By:</b>	<b>M. Romero</b>	<b>Seconded by:</b>	<b>C. Cardona</b>			
Motion: Adjourn the meeting at 5:45PM						
Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>24</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion:</b> Passed

### CERTIFICATION

Official Minutes taken for the **Shared Governance Council meeting** of the Cal State LA Associated Students, Inc. held on August 31, 2017 in the U-SU 303AB. Approved by the **Shared Governance Council** on:

Prepared by:

\_\_\_\_\_  
Recording Secretary

Confirmed by:

\_\_\_\_\_  
Secretary/Treasurer