



# Bylaws/ COP Subcommittee Meeting Minutes

Monday, October 9, 2017

12:00 pm – 1:30 pm; U-SU Board Room 303AB

Attendees: Bylaws and Judicial Review Committee & General Public

**I. Organizational Items:**

**a. Call to Order**

The meeting was called to order at 12:10 PM.

**b. Roll Call**

Jeovany Aguilar	Chief Justice	<input checked="" type="checkbox"/> Present
Gabriel Babuch	Associate Justice	<input checked="" type="checkbox"/> Present
Zermeen Vakil	Associate Justice	<input checked="" type="checkbox"/> Present
Rachel Duffy	Associate Justice	<input checked="" type="checkbox"/> Present
Adriana Navarette	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present
Vacant	Committee Member	<input checked="" type="checkbox"/> Vacant
Vacant	Board of Directors Representative	<input checked="" type="checkbox"/> Vacant
Dr. Gar Culbert	Faculty Member	<input checked="" type="checkbox"/> Absent
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Carol Roberts-Corb	University President's Designee	<input checked="" type="checkbox"/> Present
Guests of the Gallery		

**c. Approval of Agenda (action):**

>Additional Notes (if necessary)

<b>Offered By:</b>	<b>Zermeen V.</b>	<b>Seconded by:</b>	<b>Rachel D.</b>
Motion to approve the adoption of Agenda with stated edits for Monday, October 9, 2017.			
Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b>

**II. Public Forum/Announcement:**

This time is allotted for members of the public or representatives to make announcements to the Bylaws Committee members.

a. None.

**III. New Business**

**IV. Action**

a. Review Policy 011 – Bylaws committee members will review and act on recommended edits to the recommended edits to the Strategic Planning Committee Code of Procedure approved by the Strategic Planning Committee.

- Secretary Treasurer—new chair
- Section 5—Vice Chair
- Meeting twice a quarter (semester change)
- Gloria Romero meeting text
- Customization of language for SPC

<b>Offered By:</b>	<b>Zermeen V.</b>	<b>Seconded by:</b>	<b>Gabriel B.</b>
Motion to approve the recommended edits to the Strategic Planning Committee Code of Procedure. Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b>

- b. Review Policy 001 – Bylaws committee members will review and act on recommended edits to the ASI Bylaws approved by the Executive Committee.
- VPF—VPAG
  - Minimum number of units—6 units; fulltime encouraged
  - Clause 1 Section 2 (nine units)

<b>Offered By:</b>	<b>Gabriel B.</b>	<b>Seconded by:</b>	<b>Zermeen V.</b>
Motion to approve the recommended edits to the ASI Bylaws. Discussion: Adjusting for finance position in hierarchy, discussing standing committees, removal of excess periods.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b>

**V. Old Business**

**Removal of Appointed Members Language in Governing Codes of Procedures** – The committee will review the language regarding removal of appointed members reflected in each Code of Procedures addressing allowable consecutive unexcused absences, unexcused absences, unexcused tardies, or unexcused early departures during any one (1) semester.

- Missing ½ of meeting deemed as excessive
- Potential removal from Committees
- Getting kicked off from meetings
- Stipend payment—attending more meetings means you receive more money
- Absence vs emergency vs excuse
- Two tardies = one absence?
- Removing chair's discretion

**Reports**

- a. Chief Justice: **Jeovany Aguilar**
- b. Associate Justices
  - a. **Gabriel**
  - b. **Zermeen**
  - c. **Rachel**
- c. ASI Executive Director: **Intef Weser**
  - Parliamentary Procedure Trainings
  - Bylaws Traditions
- d. ASI Elections and Orientations Commissioner: **Adriana Navarette**

Elections Timeline for Fall 2017-Spring 2018

**Viii. Adjournment**

<b>Offered By:</b>	<b>Zermeen V.</b>	<b>Seconded by:</b>	<b>Rachel D.</b>			
Motion to adjourn the meeting at <b>1:21 PM.</b>						
Discussion:						
<b>Vote Tally:</b>	all					
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>	<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b>

Certified

Associated Students, Inc.  
 Bylaws/COP Subcommittee Meeting  
**Summary of Actions Taken**  
**Monday, October 9, 2017**

**Organizational Items**

**a. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Zermeen V.</b>	<b>Seconded by:</b>	<b>Rachel D.</b>		
Motion to approve the adoption of Agenda with stated edits for Monday, October 9, 2017.					
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b>					

**b. Motion**

<b>Offered By:</b>	<b>Zermeen V .</b>	<b>Seconded by:</b>	<b>Gabriel B.</b>		
Motion to approve the recommended edits to the Strategic Planning Committee Code of Procedure. Discussion:					
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b>					
<b>Offered By:</b>	<b>Gabriel B.</b>	<b>Seconded by:</b>	<b>Zermeen V.</b>		
Motion to approve the recommended edits to the ASI Bylaws. Discussion:					
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b>					

**c. Adjournment**

<b>Offered By:</b>	<b>Zermeen V.</b>	<b>Seconded by:</b>	<b>Rachel D.</b>		
Motion to adjourn the meeting at <b>1:21 pm.</b>					
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>
<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b>					

**CERTIFICATION**

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Monday, October 9, 2017 in the U-SU Board Room, U-SU 303AB. Approved by the A.S.I. Bylaws Committee on: Monday, October 23, 2017

Prepared by:

---

**Rachel Duffy**  
Recording Secretary and Committee Chair

Confirmed by:

---

**Jazmin Ortiz**  
Secretary/Treasurer

Certified