Executive Cabinet Meeting
Minutes

DRAFT

Date: Tuesday, September 29, 2026
Location: Alhambra Room – USU Room 305
Type of Meeting: General

Time: 3:00 pm to 4:30 pm
Attendees: Committee Members, General Public

I. Organizational Items:

Land Acknowledgment: With Great respect, Cal State LA acknowledges the Tongva people as the traditional caretaker of Tovaangar (TOE-van-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university's relationship to Native peoples. By offering this land Acknowledgment, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian Peoples.

A. Call to order by: Sophia Gamino, Executive Vice President @ 3:09 pm

B. Roll Call

Sophia Gamino	Executive Vice President	Present
Ashley Bellorin	President	Present
Jesus Corona	Vice President for Community Engagement	Unexcused Tardy
Bryan Alvarado Chavez	Vice President for Finance	Excused Tardy
Natalie Torres	Vice President for External Affairs	Present
Jazmine Rocha	Vice President for University Affairs	Present
Cinnamon Leggett	College of Arts & Letters Representative	Excused Absence
Kaiya Crawford	College of Education Representative	Present
Jennifer Celaya Davis	AVP for Student Affairs & Enrollment Management	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence
Amanda Maldonado	Administrative Coordinator	Present
River Foskey	Program Coordinator	Excused Absence
Guests of the Gallery		

C. Approval of Agenda

Offered By:	Ashley Bellorin		Seconded by:		Natalie Torres	
Motion to approve the agenda for September 29, 2026 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. Certification of Minutes

Offered By:	Ashley Bellorin		Seconded by:		Jazmine Rocha	
Motion to certification of minutes for **September 1, 2026** Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ashley Bellorin		Seconded by:		Jazmine Rocha	
Motion to certification of minutes for **April 28, 2026** Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. Public Comment: We will now move on to Public Comment. This time is allotted for the public to bring comments or concerns of interest to the committee. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in order of registration before moving on to the public.

III. Informational Items

a. Submission of Office Hours for Execs

A couple of the execs provide their office hours
Natalie: Tuesday, Wednesday, Thursday 1-5
Ashley: Monday, Wednesday 3-5 or Zoom after 5

IV. Action Items

a. Amending Bylaws and Handbook clauses

Offered By:	Jazmine Rocha		Seconded by:		Natalie Torres	
Motion to open action item A Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Sophia: For the ASI Handbook, we have never finished what the guidelines for Zoom attendance should be. It has been said by the ASI President what they want to Zoom attendance to be. So, I'll read it quickly, "So in person attendance is the expected stander for all Board of Directors' meetings and Finance Committee. Student leaders are expected to make reasonable arrangements to attend these meetings in-person and should not use remote attendance as a substitute for in-person attendance when no qualifying circumstances exist. Live Zoom attendance is a service for the student body who aren't ASI members to listen and participate. Zoom or other approve attendance may be granted when circumstance reasonably prevents the student leader from attend in person. The reasons may be delegated and decided at the chair, vice chairs, or ASI President discretion. Requests for remote attendance should be communicated as soon as they are aware of the circumstance and when reasonable possible prior to the start of the meeting if not communicating 24 hours before." So, I listed some circumstances that may warrant remote attendance the first one was a tardy of less than 15 minutes provided if the student leader is not operating a vehicle. That was something we discussed but we don't want to make this not flexible, although we have granted this in the past there might be more tardies and we want to avoid that. Doctors note or health concern it obviously takes priority over an ASI meeting. Zoom attendance requires ASI members to have their camera on or they will be counted as absent. That's why we don't want them to drive a car because it's dangerous.

Continued, it will be added in section 9 under attendance in the Handbook.

Barnaby: Mentioned specifically BOD and Finance were mentioned since currently those are the only ones that's we have Zoom capabilities for but suggested just to say in person attendance is expected for all meetings. Of course, if the campus close then the whole meeting is on Zoom. Let's make it clear that they can't be at work and be in the Zoom since they can be fired and that's not what we want and, it would be a distraction. For Zoom attendance it means 100% full attention to the meeting.

Jazmine: Shared about tardies, it can become a consistent habit of people thinking they can show up tardy. For example, they could join the Zoom for the beginning and come in 5 minutes late every time.
Sophia: For the Bylaws, it is going over what is an excused absence, tardy, or early departure. Student leaders are expected to attend all required meetings in person and arrive on time. Requests for an excused absence, excused tardy, or early departure must be communicated to the appropriate chair or vice chair at least 24 hours prior to the scheduled meeting. Requests made less than 24-hour notice may be considered only when student leaders notify the chair or vice chair as soon as reasonable possible or when circumstances prevent advanced notification. The determination of whether an absence, tardy, or early departure is excused shall remain at the discretion of the chair, vice chair, and ASI president consistent with what has already been established, so bylaws and student leader handbook. Reasons that can warrant an excuse, absence, or early departure can be emergencies or unforeseen circumstances outside of the student leader's reasonable control, medical or health-related circumstance, and appointments that cannot be reasonably scheduled outside of the meeting time, or an ASI-related meeting, event, or other official responsibility that takes priority over the meeting and has been delegated with appropriate members.

Offered By:	Jazmine Rocha		Seconded by:		Ashley Bellorin	
Motion to approve the draft for amending the Bylaws and Handbook clauses Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

V. Discussion Items

a. University Strategic Plan and Facilities Master Plan

Sophia: I think they did pretty good, but I want everybody's opinion.
Ashley: I think it was really good and exciting, I went to SFAC presentation and they explain it in more in depth how this plan won't be in place until decades from now because it's going be hard to get money and the best way for them to make it sooner was from them to make their own money. Realistically, it won't happen any time soon.
Kaiya: Shared whoever we work with on these plans throughout can continue to be clear about their accessibility and how they're adhering to. They said they use a universal design which often time gets talked about when talking about accessibility. Hopes that we can continue to bring up accessibility and prioritize those conversations with the team.
Barnaby: Shared the facilities master plan is a blueprint to lay out the campus so that they can strategically, if they need a new building for X, Y, and Z. They have to document that for the city of LA, the chancellor's office, for the state to say we have a plan for how this whole campus fits together.
Jennifer: Mentioned they did a presentation at the Academic Senate and it was slightly different; they showed different slides and referenced a website.

b. Substack Launch Plans

Jazmine: I know we have recorded videos of every VP, so thinking we could post those on Substack, and we can write in there a deeper description and also specify our meeting times.
Sophia: Shared Natalie can do CSSA updates and the 7 college representatives once a month can do updates about what they are working on, and what is happening in their college.

c. Preparation for Fall Town Hall

Sophia: If anyone has updates on how its looking, I know we touch on this before but basically the same as last time we are going to have little zones for about different questions so that way it's like a round table feedback, there's going to be food.
Jazmine: We are going to start advertising tomorrow, River already has the fliers, we are changing the time also from 12 to 2 to 4 to 6 because it's in the MPR for housing, we don't think there's going to be a lot of students since it's like lunch time at 12 so that's why we're changing it. We are keeping the same structure since last year. I'm

editing only the zone topics, and we're adding parking and transportation since that's an issue this year. A thing we're adding is a Q&A table. Also, adding a section at the end to discuss the ASI referendum.

d. ASI Fee Increase Referendum

Barnaby: Its challenge this late into the semester. The timeline option there's only one we have to increase the fee, if we don't get everything done by then it's pushing it back an entire year. The question is do we want to take more time next year and not rush it, it might requires to start the campaign next fall which we wanted to do this fall. The fast track one is all of you all will have to present this spring, that's where we are going to need commitment and for it to be successful and to do that we have to confirm with the Board that we are locking the fee at $150. We should reconfirm with the board to know what we're doing. The campaign isn't going to be successful if I do it, it has to be from you all. Even when we present to the Division of Student Affairs and/or the Academic Senate it needs to come from you all because this is your fee.

Continued, Gus is preparing a presentation for next week on the marketing campaign to keep you all some initial framework for the marketing campaign. Recapped the different tiers as what the fee increase could be:

- 1st tier is to maintain our budget as it is right now, basically to get us out of the red so instead of taking $300k out of our reserves every year that would be about $70 a year.
- 2nd tier is around $80-90 and that would help us restore a few of our programs, but it is basically maintaining our operations as it is
- 3rd tier is around $100-150 and that will transform ASI as an organization and the services and programs that we offer to students.

Last year's board was thinking about how we can position ourselves to create a great community on campus and future thinking and they voted on $150.

VI. Reports

a. Members

i. ASI President – Ashley

I did join the Foundation Board meeting on Friday, it was a good meeting, they said Cal State LA got awards and that it was hard to get in and were in the top above 100. They spoke about funding and few events coming up to get money donated to Cal State LA. They are expecting committee members to donate like $1k. They are not following the structure like other campuses, so this is the last year they have another student apart of the ASI President. They lessen the about of committee members and they change the amount of faculty.

ii. ASI EVP – Sophia

Speaking about facilities, I sent you an email of a website about feedback about how the microwaves are broken in King Hall and the ones in Salazars Hall are broken and since the cafe shut down and some don't have the time to walk to the CCC. I know this isn't an ASI thing, but maybe it's something we can work on and reach out to facilities. They are also saying if Café de Leche would consider giving out free ice cups or water for the days it's hot.

iii. ASI VPUA – Jazmine

I have an email drafted to those addressed in the reconciliation request and want to review it with Barnaby before I send it out. Also, the dean at the library wants to come in and speak to the Board and is free on the 8th, he wants to give a presentation about what the library does provide and what's going on. Also, got an unwarranted parking ticket and after some digging found a lot of discrepancies between what is posted online and what is posted on the structures.

iv. ASI VPEA – Natalie

Leg. Affairs is tomorrow morning we are going to be going over CSSA. We are focused on voter registration, please register, re-register if you need to update your information, also submit your voter plan. We are in a competition and trying to get as many points. Two things that were working on are a ASI survey but with each committee to have their own section so we know what we can prioritize as a committee. So made a list with some questions. Also, want to do a social media campaign for voter registration.

v. College Education Rep - Kaiya

I am trying to get input from the student body on facility issues just because the elevators are out at King Hall and it is affecting student life at least for the College of Education students. I was able to get input from the college reps that's it's also happening in other places where people are learning. I want to put a focus on that and see if eventually it needs to be brought up to the Board for more eyes. Hopefully work with Jennifer as well, getting some more clarity about Project Rebound and how we can help them because I think they're supposed to be on college campuses and work with them towards them being dissatisfied with their current space. Getting them some signage to point students in that direction because it is down in the basement of King Hall and students won't go if they don't know it's there. I want their voices to be heard.

b. Advisors

Barnaby: Shared we have hired a couple of students – Anand is coming back he is our web designer, and we have hired for the outreach assistant position.

Jennifer: Shared we are well into the semester; people are experiencing different challenges that maybe they were at the beginning of the semester. If you hear from people who need extra support, whether it's food or housing insecurity, or other basic needs please remind them and direct them to the Office of the Dean of Students. There are opportunities for them to explore what might be available to them, including a emergency grant.

VII. Adjournment

Offered By:	Natalie Torres		Seconded by:		Kaiya Crawford	
Motion to adjourn the meeting @ 4:25 pm Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Cabinet Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 29, 2026, at Alhambra Room – USU Room 305 and were approved by consensus by the ASI Executive Cabinet on Tuesday, October 27 2026.

Prepared by:

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Luis Cardenas - Recording Secretary

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Sophia Gamino – Executive Vice President