

# A.S.I Board of Directors Meeting

Meeting Called By: **Shane Vera,**  
**A.S.I. President**  
Date: **Thursday, October 9, 2014**  
Time: **3:30-6 pm**

Type of Meeting: **General**  
Location: **Alhambra Room, U-SU 305**  
Attendees: **Board of Directors & General Public**

## I. Organizational Items

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda for Thursday, October 9, 2014
- d. Approval of the minutes from Thursday, September 4, 2014

## II. Public Forum

- a. This time is allotted to members of the public to address the board.

## III. Action Items:

- a. **Appointment for Vacant A.S.I. and Campus Committee Positions** - Board of Directors will appoint individuals to the following vacant A.S.I. and student committee positions.
  - i. University Wide Committee Appointment(s)
  - ii. A.S.I. Internal Committee Appointment(s)
- b. Policy 204 - Funding Guidelines – The committee will review the changes made to the policy.
- c. A.S.I. Financial Statement prepared by MGO – the Finance Committee will take action on the 2013-14 financial statement.

## IV. Discussion

- a. **Tabling 101:** the Board will get a quick training on tabling and will also brain storm on talking points
- b. **Email Etiquette:** The Board will get a quick training from our Programs Coordinator and then have a discussion about proper email etiquette.
- c. **Biweekly Update:** Ruth and Pablo will lead the Board in a conversation on the new Online Biweekly Reporting Process.

## V. Old Business

- a. **Website Update:** Intef will provide an update on the website and launch date.

## VI. Reports

- a. A.S.I. President: **Shane Vera**
- b. A.S.I. Vice President for Administration: **Dean Truong**
- c. A.S.I. Vice President for Academic Governance: **Nicholas Carrillo**
- d. A.S.I. Vice President for Finance: **Carina Kan**
- e. A.S.I. Vice President for External Affairs and Advancement: **Sasha Perez**
- f. A.S.I. Secretary/ Treasurer: **Ruth Ramos**
  - i. **Biweekly and Workflow Ad-hoc Committee**
- g. A.S.I. Board of Directors
- h. A.S.I. Staff : **Marcus Rodriguez and Intef W. Weser**
- i. University Designee: **Letycia Gomez**

## VII. Adjournment

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