



Board of Directors Meeting

Minutes

Tuesday, July 8, 2014 3:30-6pm
 Location: U-SU Board Room, 303 AB
 Attendees: B.O.D. Members, General Public

I. Organizational Items:

a. Called to Order by Shane Vera

The meeting was called to order at 3:30 PM

b. Roll Call

Shane Vera	<i>President</i>	<input checked="" type="checkbox"/> Present
Dean Truong	<i>Vice President for Administration</i>	<input checked="" type="checkbox"/> Present
Nicholas Carrillo	<i>Vice President for Academic Governance</i>	<input checked="" type="checkbox"/> Present
Ernesto Covarrubias	<i>Vice President for Finance</i>	<input checked="" type="checkbox"/> Absent
Ruth Ramos	<i>Secretary/ Treasurer</i>	<input checked="" type="checkbox"/> Present <input checked="" type="checkbox"/> Late <u>3:32</u>
Diego Tinoco	<i>Representative-At-Large (Community Affairs)</i>	<input checked="" type="checkbox"/> Absent
Magali Espinoza-Cruz	<i>Representative-At-Large (Campus Affairs)</i>	<input checked="" type="checkbox"/> Absent
Sasha Perez	<i>Representative-At-Large (Legislative Affairs)</i>	<input checked="" type="checkbox"/> Present <input checked="" type="checkbox"/> Late <u>3:34</u>
Marina Vilhena	<i>College of Arts & Letters Rep.</i>	<input checked="" type="checkbox"/> Absent
Emmanuel Solis	<i>College of Arts & Letters Rep.</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Early Leave <u>4:00.</u>
Norma Sierra	<i>College of Business & Economics Rep.</i>	<input checked="" type="checkbox"/> Present
Karla Guardado	<i>College of Business & Economics Rep.</i>	<input checked="" type="checkbox"/> Present
Cynthia Aguilar	<i>Charter College of Education Rep.</i>	<input checked="" type="checkbox"/> Absent
Bruce Varona	<i>Charter College of Education Rep.</i>	<input checked="" type="checkbox"/> Present <input checked="" type="checkbox"/> Late
Paolo Galicia	<i>College of Engineering, Comp. Science & Technology Rep.</i>	<input checked="" type="checkbox"/> Present
Sabeen Khan	<i>College of Engineering, Comp. Science & Technology Rep.</i>	<input checked="" type="checkbox"/> Present <input checked="" type="checkbox"/> Late
Nancy Flores	<i>College of Health & Human Services Rep.</i>	<input checked="" type="checkbox"/> Present <input checked="" type="checkbox"/> Late <u>3:45</u>
Lily Tran	<i>College of Health & Human Services Rep.</i>	<input checked="" type="checkbox"/> Present
Alina Carmona	<i>College of Natural & Social Sciences Rep.</i>	<input checked="" type="checkbox"/> Present
Lisa Vittayaruskul	<i>College of Natural & Social Sciences Rep.</i>	<input checked="" type="checkbox"/> Present
Intef W. Weser	<i>Executive Director</i>	<input checked="" type="checkbox"/> Present
Letycia Gomez	<i>University President's Designee</i>	<input checked="" type="checkbox"/> Present <input checked="" type="checkbox"/> Late <u>3:45</u>
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	<input checked="" type="checkbox"/> Present
Samuel Han	<i>Chief Justice / Associate Justice</i>	<input checked="" type="checkbox"/> Present
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By:	Alina Carmona.	Seconded by:	Emmanuel Solis.			
Motion to approve the agenda with the following changes: Strike from Action Items - University Wide Committee and Commissioner appointments.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Dean Truong	Seconded by:	Sasha Perez			
Motion to approve minutes for 5/29/14.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

e. Approval of Minutes (action):

Offered By:	Nicholas Carrillo	Seconded by:	Ruth Ramos
Motion to approve minutes for 7/3/14 with said changes: Nancy Flores was Excused Absent			

All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed
---------------------	------------------	----------------	----------	------------------	----------	-----------------------

II. Public Forum - This time is allotted for members of the public to address the board.

- ✦ None

III. Discussion – Part I

a. Leadership Training Follow Up- the BOD will address any follow items regarding trainings.

i. Grant in Aid & Biweekly Training – 20 min

- ✦ Biweeklies due every two weeks. Must be received and time stamped by front desk.
- ✦ Intef W. Weser reviewed Grant in Aid (GIA) Policy 5 regarding eligibility to serve and receive a GIA.
- ✦ Staff is involved in the relevant of an adjustment.
- ✦ Secretary and President should discuss adjustments.
- ✦ Dean Truong: Elections and team marketing \$600 is that only for Spring?
- ✦ Total amount 8.
- ✦ Shane Vera: 24 hour notice of absence meeting. 2 missed BOD's during a quarter will risk being removed from office.
- ✦ Nicholas Carrillo.: University Wide Committees let me know if you are not able to attend.
- ✦ Intef W. Weser: Reviewed A.S.I. planning calendar. Biweekly submitted to Dena Florez by 7/14/14.
- ✦ Dena Florez: Coordination of aid forms need to be submitted to front desk.
- ✦ Intef W. Weser: Reviewed process map for GIA Process
- ✦ Ruth Ramos: Service hours for the summer can include help around the office, inauguration, etc.

IV. Action Items

a. Appointment for Vacant A.S.I. and Campus Committee Positions - Board of Directors will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. University Wide Committee Appointment(s)
- ii. A.S.I. Internal Committee Appointment(s)

Executive Committee Appointment:

- ✦ Lisa Vittayarukskul. major is pre-med.
- ✦ Shane Vera interviewed Lisa Vittayarukskul and asked if she was flexible to meet should emergency arise. She accepted. I give my recommendation.
- ✦ Nicholas Carrillo: Executive Committee is proactive.
- ✦ Her work with U-SU is heading board and other org.

Offered By:	Nicholas Carrillo.	Seconded by:	Ruth Ramos.			
Motion to appoint Lisa Vittayarukskul – BOD to Executive Committee.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Personnel Committee Appointment:

- ✦ Two more spots available for Personnel Committee.

Offered By:	Bruce Varona	Seconded by:	Ruth Ramos			
Motion to appoint to Personnel Committee: Paolo Galicia and Emmanuel Solis						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

- ✦ Shane Vera interviewed both Paolo Galicia. and Emmanuel Solis.
- ✦ Paolo Galicia has Personnel Experience working with a former Asst. Football Coach.
- ✦ Emmanuel Solis has past experience sitting on the A.S.I. Personnel Committee last year.

Legislative Affairs Committee Appointment:

- ✦ Nancy Flores: Inform students of what is going on. Work closely with Dean Truong and visit classrooms.
- ✦ Alina Carmona: Want to learn and share knowledge.

Offered By:	Ruth Ramos	Seconded by:	Lisa Vittayarukskul
Motion to appoint two BOD members to legislative affairs.			

- Alina Carmona						
- Nancy Flores						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

- Both candidates are very willing to learn. Nancy works with her dean that his communication can help. Alina has great outgoing personality. Recommend both to board.

Offered By:	Bruce Varona	Seconded by:	Ruth Ramos			
Motion to appoint Uriel Serrano – Academic Senator to Legislative Affairs						
All in favor	5	Opposed	7	Abstained		Motion: Failed

- Sasha Perez.: Would like to have an opportunity to interview the candidate prior to appointment.
- Bruce Varona: He has come up for other positions so we should have enough background.
- Nicholas Carrillo: He has been interviewed before but for other committee.
- Dean Truong: Can we ask questions now?
- Sasha Perez: Need to have a better understanding of his goals and have an opportunity to explain the scope of the committee to Uriel.
- Intef W. Weser: Applications were collected per the policy and are placed in appropriate boxes of the two responsible interviewers. There was not an administrative error preventing the candidate from being interviewed.
- Ruth Ramos: Uriel Serrano should be appointed today. He may not have knowledge but is willing to learn.
- Nicholas Carrillo: Sasha Perez is chair and the chair should have final say.

Finance Committee Appointment:

- Norma Sierra: is on BOD. Norma Sierra is a business major. Wants to learn about club funding.
- Karla Guardado: Accounting major. Wants to find out how the A.S.I. funding system works. Committee related to major.
- Ernie Covarrubias: (Call in) What experiences do you have with club funding on campus?
- Karla Guardado: No experience; but will be next treasurer for her club.
- Norma Sierra: no experience but heard that it's interesting.
- Nicholas Carrillo: Both candidates seem to be eager to learn, both are very proactive.

Offered By:	Ruth Ramos	Seconded by:	Dean Truong			
Motion to appoint two BOD members Norma Sierra and Karla Guardado to the Finance Committee.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

- Brian Wu: appoint to Finance Committee, served a year on Finance Committee; learned how is funding allocated and wants to help streamline the funding process for clubs.
- Nicholas Carrillo: As a past member any ideas to streamline process?
- Brian Wu: Want to help streamline.
- Sasha Perez: As a past member are there any hardships to foresee.
- Brian Wu: Too many exceptions
- Emmanuel Solis: Did you take initiative to stop exceptions?
- Brian Wu: If I could change it I will.
- Nicholas Carrillo: Brian Wu's talents could be used elsewhere.
- Emmanuel Solis: Brian Wu has experiences.
- Sabeen Khan.: What I've learned about Brian Wu, is he is very eager to work and very helpful.
- Sasha Perez: We ended up having to allocate funding to clubs from elsewhere.
- Nicholas Carrillo: While he has experience, I don't support.
- Ernie Covarrubias: He has experience to know what to expect. Recommend Brian Wu.
- Norma Sierra: Brian has helped us with this transition.
- Lisa Vittayarukskul: Recommend and he has applied with experience.
- Sasha Perez: If we do vote for him we need to make sure we don't have the same things happen.

Offered By:	Emmanuel Solis.	Seconded by:	Nicholas Carrillo.			
Motion to appoint Brian Wu to Finance Committee as a student appointee.						
All in favor	12	Opposed	3	Abstained		Motion: Passed

iv.) A.S.I. Undergraduate Academic Senator(s)

- Manuel Rodriguez: Double major Political Science and ethnic studies. Important to know how the system works.
- Gilbert Rios: Political Science directly translates to different students.
- Kevin Rodriguez: Political Science and philosophy. Welcomes challenges, is a doer.
- Shane Vera: Only two positions.
- Sasha Perez: Academic senate deals with faculty, all three have experience.
- Sasha Perez: Can you explain how you handle conflict?
- Gilbert Rios: I would mediate.
- Kevin Rodrigues: Conflict resolution is my job.
- Samuel Han: Why this position?
- Nicholas Carrillo: 1. Kevin 2. Manuel. Torn between these. Will go with Manuel.
- Sasha Perez: Stephen part of protest. Liked a lot of he had to say. I recommend Stephan and Gilbert, he already is aware of things on campus. Liked Kevin Rodrigues about his role at six flags.
- Bruce Varona: Stephan available from 2-5pm. Choose to go with Kevin Rodrigues and Manuel Rodriguez.

Offered By:	Sasha Perez.	Seconded by:	Norma Sierra.			
Motion to appoint two students to undergrad.						
Kevin Rodriguez– 10 votes						
Manuel Rodrigues– 8 votes						
Gilbert – 4votes						
Stephan- 2 votes						
Kevin Rodriguez & Manuel Rodrigues were appointed as Academic Senators for 2014-15.						
All in favor	See above	Opposed		Abstained		Motion: Passed

V. Information Items:

a. **Creation of Vice President For External Affairs and Advancement** – The BOD will review recommended changes to transition the Legislative Affairs Rep position to a VP position. New position implication to:

Offered By:	Sasha Perez	Seconded by:	Dean Truong			
Motion to suspend orders of the day.						
All in favor	5	Opposed	8	Abstained		Motion: Not passed

1) **Policy 001 Bylaws** - (2/3rds Requirement)

2) **Policy 002 Board of Directors Code of Procedure** - (2/3rds Requirement)

3) **Policy 102 A.S.I. Student Officer Organization Chart** - (2/3rds Requirement)

b. **Policy 204 Finance Policy and Guidelines**- the BOD will take action on recommended policy changes from the Finance Committee and approved by the Bylaws Committee. (2/3rds Requirement)

c. **Policy 014 Legislative Affairs Committee Codes of Procedures** – the BOD will review the recommended policy changes from the Legislative Affairs Committee and approved by the Bylaws Committee.

- Policies were reviewed for the benefit of new members in regards to our creation of Vice President for External Affairs and Advancement.
- University reviewed our policy for funding; these are additions to our policy.
- Ernie: For Insurance is there a number the students would have to pay?
- Shane: check emails.

VI. Discussion Part II.

VIII. Reports

IX. Adjournment:

Offered By:	Dean Truong	Seconded by:	Bruce Varona			
Motion to Adjourn the meeting at 6:00 PM						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Associated Students, Inc. Board of Directors Meeting
Summary of Actions Taken
Date: Tuesday, July 8, 2014

I. Organizational Items:

c. Approval of Agenda (action):

Offered By:	Alina Carmona.	Seconded by:	Emmanuel Solis.			
Motion to approve the agenda with the following changes: Strike from Action Items - University Wide Committee and Commissioner appointments.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Dean Truong	Seconded by:	Sasha Perez			
Motion to approve minutes for 5/29/14.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

e. Approval of Minutes (action):

Offered By:	Nicholas Carrillo	Seconded by:	Ruth Ramos			
Motion to approve minutes for 7/3/14 with said changes: Nancy Flores was Excused Absent						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

IV. Action Items

a. Appointment for Vacant A.S.I. and Campus Committee Positions - Board of Directors will appoint individuals to the following vacant A.S.I. and student committee positions.

- i. University Wide Committee Appointment(s)
- ii. A.S.I. Internal Committee Appointment(s)

Executive Committee Appointment:

Offered By:	Nicholas Carrillo.	Seconded by:	Ruth Ramos.			
Motion to appoint Lisa Vittayarukskul – BOD to Executive Committee.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Personnel Committee Appointment:

Offered By:	Bruce Varona	Seconded by:	Ruth Ramos			
Motion to appoint to Personnel Committee: Paolo Galicia and Emmanuel Solis						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Legislative Affairs Committee Appointment:

Offered By:	Ruth Ramos	Seconded by:	Lisa Vittayarukskul			
Motion to appoint two BOD members to legislative affairs. - Alina Carmona - Nancy Flores						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Bruce Varona	Seconded by:	Ruth Ramos			
Motion to appoint Uriel Serrano – Academic Senator to Legislative Affairs						
All in favor	5	Opposed	7	Abstained		Motion: Failed

Finance Committee Appointment:

Offered By:	Ruth Ramos	Seconded by:	Dean Truong			
Motion to appoint two BOD members Norma Sierra and Karla Guardado to the Finance Committee.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Emmanuel Solis.	Seconded by:	Nicholas Carrillo.			
Motion to appoint Brian Wu to Finance Committee as a student appointee.						
All in favor	12	Opposed	3	Abstained		Motion: Passed

iv.) A.S.I. Undergraduate Academic Senator(s)

Offered By:	Sasha Perez.	Seconded by:	Norma Sierra.			
Motion to appoint two students to undergrad.						
Kevin Rodriguez- 10 votes						
Manuel Rodrigues- 8 votes						
Gilbert - 4votes						
Stephan- 2 votes						
Kevin Rodriguez & Manuel Rodrigues were appointed as Academic Senators for 2014-15.						
All in favor	See above	Opposed		Abstained		Motion: Passed

V. Information Items:

a. **Creation of Vice President of External Affairs and Advancement** – The BOD will review recommended changes to transition the Legislative Affairs Rep position to a VP position. New position implication to:

Offered By:	Sasha Perez	Seconded by:	Dean Truong			
Motion to suspend orders of the day.						
All in favor	5	Opposed	8	Abstained		Motion: Not passed

VIII. Adjournment:

Offered By:	Dean Truong	Seconded by:	Bruce Varona			
Motion to Adjourn the meeting at 6:00 PM						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, CSULA held on Tuesday, July 8, 2014 in the University-Student Union 303AB. Consensus by the A.S.I. Board of Directors on: Thursday, July 17, 2014.

Prepared by:

Dena Florez
Recording Secretary

Ruth Ramos
Secretary/Treasurer