



Personnel Committee Agenda

Meeting Called By: **Ejmin Hakobian**
A.S.I. President

Type of Meeting: **Special**

Date: **Friday, July 24, 2010**

Location: **U-SU L.A. Room 308**

Time: **11:30 a.m. – 1:30 p.m.**

Attendees: **Personnel committee, General Public**

I. Organizational Items:

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda for July 24, 2015
- d. Approval of Minutes for July 10, 2015
- e. Approval of Minutes for June 2, 2015

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the executive committee members

III. Reports

- a. A.S.I. President: **Ejmin Hakobian**
- b. A.S.I. Staff : **Intef W. Weser**

IV. New Business

- a. A.S.I. Staff Project List and Essential Duties Breakdown – The Executive Director will share and overview of A.S.I. Staff Projects, Job Descriptions, and Essential Duties Breakdown.
- b. [Review Performance Appraisal Policy 106 – The committee will review and consider recommendations and changes.](#)
- c. [Review Personnel Files Polciy107 – The committee will review and consider recommendations and changes.](#)

V. Discussion

- a. Committee Vision and Goals – The committee will discuss committee goals for 2015-16.

VI. Action

- a. Appointment of Chair – the Committee will take action on appointment of VPA as Personnel Committee Chair.

VII. Old Business

VIII. Adjournment

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