



Cabinet of College Representatives
Meeting Minutes

Thursday, April 5, 2018

Time: 4:45-6:00pm

Location: U-SU Boardroom 303 AB

Attendees: Cabinet of College Reps, General Public

Type of Meeting: General

I. Organizational Items:

Call to order by: Kenya Maria Pineda, Cabinet Chair at 4:45pm.

b. Roll Call

Candy Noriega	<i>College of Health and Human Services Rep.</i>	Unexcused Absent
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Ansis Salas	<i>College of Business & Economics Rep.</i>	Present
Cesar Dominguez	<i>College of Business & Economics Rep.</i>	Present
Jesus Mora	<i>College of Arts and Letters Rep.</i>	Unexcused Tardy
Selene Castillo	<i>College of Arts and Letters Rep.</i>	Present
Kenya Maria Pineda	<i>Charter College of Education Rep.</i>	Present
Lavernis Martin	<i>Charter College of Education Rep</i>	Present
Richard Shu	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Smitkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Debbie Ascencion	<i>College of Natural & Social Sciences Rep.</i>	Unexcused Absent
Lily Nguyen	<i>College of Natural & Social Sciences Rep.</i>	Present
Ashley Joseph	<i>Staff Support</i>	Present
Guests of the Gallery	None.	

c. Adoption of Agenda:

Offered By:	Jocelyn Vargas	Seconded by:	Richard Shu
Motion to approve the adoption of the agenda for April 5, 2018.			
Amendment passed to move Action Items before Reports			
All in Favor	All	Opposed	None
		Abstained	None
Motion: Passed			

Offered By:	Jesus Mora	Seconded by:	Jocelyn Vargas			
Amendment to move Action Items before Reports						
All in Favor	7	Opposed	None	Abstained	1	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Lavernis Martin	Seconded by:	Richard Shu			
Motion to approve the minutes for March 8, 2018. Amendment failed to change Cesar and Ansiris from unexcused absences to excused absences.						
All in Favor	6	Opposed	None	Abstained	2	Motion: Passed

Offered By:	Jesus Mora	Seconded by:	Richard Shu			
Amendment to change Cesar and Ansiris from unexcused absences to excused absences.						
All in Favor	3	Opposed	4	Abstained	1	Motion: Failed

II. Public Forum

- ✚ This time is allotted to members of the public to address the board.
- ✚ None

III. Reports:

a. Arts & Letters: Jesus Mora & Selene Castillo

- Only have the final all college D-stress left
- Currently putting together transition folders
 - Discussed what needs to be done and the different sections

b. Business & Economics: Ansiris Salas & Cesar Dominguez

- Have met with the Dean
 - Supports proposal to add a business communications class that will be taken earlier in students' academic career
 - Going to present at a faculty committee
- Revived a committee
 - Presidents of B&E clubs attended
 - Going to meet on a monthly basis
 - Committee for professional development for B&E students
 - Collaborating with placement coordinator
 - Schedule
 - In the first week clubs table
 - In the second week there is an orientation
 - In the third and fourth week there will be workshops
 - Want to increase engagement and get students involved
 - Members
 - Club president and member; college rep
 - B&E Committees
 - Faculty committee
 - No student seats

- Student committee which meets ad hoc
 - One student representative from ASI
 - Preview Day (4/14)
 - Will be representing ASI for the whole campus
 - Meet the B&E Reps (4/10 3-5:30pm)
 - Raffle off 4 Clippers networking event tickets (2 pairs)
 - Specific for B&E students
 - Showing students their representatives and showing how they can get involved
 - Advertise tax preparation workshops offered by the B&E college

c. Charter College of Education: Kenya Maria Pineda & Lavernis Martin

- Met with the Director of Student Services for CCOE
 - Discussed opportunities for collaboration
 - Created a Teacher Academy
 - Community based outreach program composed of CCOE students with the purpose of recruiting community members who want to become teachers
 - 4/27
 - Target community college members
 - 5/2
 - Targeting Bell High and Hollywood High students who want to be educators
 - Introduction to the program, speakers, financial aid information
 - Rio Hondo and ELAC students who are prospective teachers and who were already accepted into CSULA
 - Compiled complete list of college specific committees
 - Trying to improve continuity for students sitting on committees
 - Exam study materials proposal
 - Submitted to Finance
 - Working with the CCOE

d. Engineer, Computer Science, & Technology: Richard Shu & Smitkumar Patel

- Meeting with the Dean in 2 weeks
- One more event
 - Remaining funds
 - Teaming up with CS club ACM to host a coding competition
 - Practice coding and get ready for internships
 - Inviting an industry speaker -advice needed
 - A&L: guest speakers can get pricey; might be too late; a lot of planning goes into speaker events
 - B&E: depends on what kind of speakers you want to bring out; need to know the attendance, topics, and collaborating club
 - NSS: engineering clubs have done speaker series in the past
 - Staff: concerned with planning stuff this late; maybe find something ASI can support within the college
 - ED: connect the speaker to a class to confirm attendance

e. Natural & Social Sciences: Debbie Ascencion & Lily Nguyen

- Grad school exam study materials
 - Working with Alix

- Expanding to include more tests
- f. **Rongxiang Xu College of Health & Human Services: Candy Noriega & Jocelyn Vargas**
- De-stress
 - Wellness Fair (4/11 11-3 on the Main Walkway)
 - Need people to volunteer from 12-3
 - Tabling and collecting evaluations
 - #StigmaFree (May)
 - Meeting with Dylan to finalize details
 - Safe Summer Break (5/1)
- g. **ASI President: David Zitser**
- BOD next week
 - Discussion Item for exec workflow proposal
 - Exec committee
 - Discussed appointment, removal, etc.
 - Speed up appointment processes
 - Reviewing continuity of organization (training, transition folders)
 - Want to require incumbent members to meet elected members
 - Grad initiative presentation during the last BOD
 - Full-time staff evaluations due 4/6 at 5 pm
 - Submit non-Intef evaluations to Intef
 - Submit Intef evaluation to ADM 606
- h. **ASI Staff: Ashley Joseph**
- Transition folders
 - Follow instructions
 - Suggest to send each section to Ashley or Marcus as you progress
 - Share your triumphs and hard times from this year in an appropriate way
 - General election
 - What is your role as a current ASI member?
 - Help out and show up to events
 - Support candidates
 - Election free zone
 - Endorsements are okay but don't use any ASI office materials
 - Alternative Break 2018
 - Talk to Ashley if you missed the info meeting
 - New Programs and Marketing Advisor -Adriana
 - Reconvening Screaming Eagles folks, organizing website
 - Go to her if you have any questions
 - Preview Day (4/14)
 - Reach out to college administrators
 - Not tabling for ASI; talking about your experience in the college and what makes your college great
 - Represent ASI with swag!
 - OneDrive
 - How to make it more clear to everyone?
 - De-stress planning

- 5/9 6-9
- Last year
 - Carting was good
 - Take supplies to underserved sections of campus
 - Raffling off one prize every hour
 - Hot chocolate bags for winter
- Cart to an area that is heavily populated by students in your college
 - Carts are currently not completely functional
 - Possibility of a golf cart
- Want to go inside the library
 - Furthest you can go into the library is the foyer area
 - Hard to clean up food
 - Dean of the Library is eager about having events in the library
- Want to do dynamic things
- Pop-up d-stresses as a scavenger hunt for next year possibly
 - Good for the daytime or midterms
- Coloring page mural
 - NSS send email
- Stations for buildings housing each college
- RSVP for Speaker Event by 4/5

IV. Adjournment:

Consensus to adjourn the meeting at 5:45pm.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Cabinet of College Representatives Meeting
Thursday, April 5, 2018
Summary of Actions Taken

Adoption of Agenda:

Offered By:	Jocelyn Vargas	Seconded by:	Richard Shu			
Motion to approve the adoption of the agenda for April 5, 2018. Amendment passed to move Action Items before Reports						
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CERTIFICATION

Official Minutes taken for the **CABINET OF COLLEGE REPS MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Thursday, April 5, 2018 in the U-SU Boardroom 303AB.

Prepared by:

Lily Nguyen
Cabinet Vice Chair

Confirmed by:

Jazmin Ortiz
Secretary Treasurer