



Personnel Committee Agenda

Meeting Called By: **Jesus Mora,**
ASI VP for Administration

Type of Meeting: **Special**

Date: **Tuesday, July 24, 2018**

Location: **U-SU Board Room 303**

Time: **3:15 – 4:15 pm**

Attendees: **Personnel Committee members, General Public**

I. Organizational Items:

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda for Tuesday, July 24, 2018
- d. Approval of minutes for Tuesday, June 26, 2018

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the executive committee members

III. Old Business

- a. **Management Training Part 2** – The committee will begin a series of trainings to enhance the effectiveness and overall experience of working with fulltime staff. The skills gained will also be transferable to the student leaders as they manage ASI Members and their areas.
- b. **Hiring & Search Updates** – Staff will provide updates on the hiring process for the vacant staff positions.
 - i. Employment Opportunities <https://asicalstatela.org/about-us/employment-opportunities>

IV. New Business

- a. **Performance Review Timeline** – The committee will review the timeline for the mid-year and annual performance review timeline for professional staff.
 - i. Policy 106 Review

V. Reports

- a. ASI Vice President for Administration: **Jesus Mora**
- b. ASI Staff : **Intef W. Weser**

VI. Action

VII. Discussion

VIII. Adjournment

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