



ASI Personnel Committee Meeting Agenda

Meeting called by: Nia Johnson, ASI President

Type of Meeting: Special

Date: Tuesday, October 23, 2018

Time: 3:15 to 5:00 p.m.

Location: Pasadena Rm. 307, University-Student Union

Attendees: Committee Members, General Public

- I. Organizational Items:
 - a. Call to Order
 - b. Roll Call
 - c. Adoption of Agenda for Tuesday, October 23, 2018
 - d. Approval of Minutes for Tuesday, October 9, 2018
- II. Public Forum: This time is allotted for members of the public to address the committee.
- III. Info Items:
 - a. ASI Management Transition - The committee will be notified of the vacancy of the Executive Director Position and the organization transition plan.
 - i. Executive Director Project List - The committee will confirm the delegation of projects.
 - b. Mid-Year Evaluation Extension - The committee will be informed of the adjustment made to the mid-year evaluation timeline.
 - c. ASI Personnel Committee Schedule - The committee will review the new ASI Personnel Committee Meeting Schedule.
 - d. ASI Senior Coordinator Search Update - The committee will be notified of the recent updates in the hiring process for the ASI Senior Coordinator Position.
- IV. Action Items:
 - a. ASI Policy 101 Personnel Committee Code of Procedure - The committee will review and take action on recommended amendments.
- V. Discussion Items:
 - a. Potential Salary Increases - The committee will review and discuss a potential salary increase retroactive to the Interim Executive Director position. (Closed Session Item)
 - b. Potential Compensation for University Support - The committee will review and discuss possible monetary compensation for Betty Kennedy and Frangelo Ayran. (Closed Session Item)
 - c. ASI Executive Director Job Description - The committee will review and discuss the ASI Executive Director Job Description.
 - d. ASI Executive Director Hiring Timeline - The committee will review and discuss the proposed timeline for hiring a new ASI Executive Director.
- VI. Reports:
 - a. ASI President: Nia Johnson
 - b. ASI Interim Executive Director: Marcus A. Rodriguez
- VII. Adjournment