



Personnel Committee Meeting Agenda

Meeting called by: ASI VP for Administration
Date: Tuesday, September 24, 2019
Location: ASI Conference Room

Type of Meeting: General
Time: 3:15pm-3:45pm
Attendees: General Public and Committee
Members

- I. Organizational Items
 - a. Call to Order
 - b. Roll Call
 - c. Approval of the Agenda September 24, 2019
 - d. Approval of minutes for September 10, 2019
- II. Public Comment: This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- III. Discussion Items
 - a. Mid-Year/Annual Evaluation: The Committee will review new template for Mid-Year Evaluations.
 - b. Mid-Year Feedback for Professional Staff: The Committee will review the timeline for the midyear evaluation of professional staff.
- IV. Action Items
 - a. Appointment of Vice Chair: The Committee shall appoint a member from the committee to Vice Chair for the Personnel Committee
- V. Reports
 - a. ASI Vice President for Administration
 - b. ASI Interim Executive Director
 - c. Representative from the University's Office of Human Resources Management
- VI. Adjournment