



ASI Bylaws and Codes of Procedure Committee Meeting Agenda

Meeting called by: Alexander Berry, ASI Chief Justice
Date: October 23, 2019
Location: ASI Conference Room 203
Attendees: Committee Members and General Public

Time: 9:00 to 11:00 a.m.
Type of Meeting: General

- I. **Organizational Items**
 - a. Call to Order
 - b. Roll Call
 - c. Approval of Agenda for October 23, 2019
 - d. Approval of Minutes for September 25, 2019
 - e. Approval of Minutes for October 9, 2019
- II. **Public Forum:** This time is allotted for the public to address the (Committee Name) regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- III. **Informational Items**
 - a. Policy Template – The ASI Chief Justice will present the new policy template prepared by ASI Studio 47.
- IV. **Action Items**
 - a. Legislation Procedure – The committee will consider the enactment of a formal procedure for the passage of legislation.
 - b. Service Hours Policy – The committee will consider the enactment of BCP19-01, the Resolution to Formally Enact the Service Hours Proposal.
 - c. Position Description Procedure – The committee will consider the enactment of a formal procedure for position descriptions.
- V. **Discussion Items**
 - a. Review of Policy 004 – The committee will continue reviewing the Elections Code and identifying areas for improvement.
 - b. Conflict of Interest Policy – The committee will consider the enactment of BCP19-02, the Resolution to amend the ASI Conflict of Interest Policy to add provisions for all ASI members, and for other purposes.
 - c. Club Funding Policies and Procedures – The committee will review the separated Club Funding policies and procedures, to be presented to the Finance Committee.
 - d. Administrative Procedure Update – The committee will receive an update on the separation of policies and procedures in the ASI administrative manual.



- e. Know Your Rights – The committee will receive an update on the status of the Know Your Rights event.

VI. Reports

- a. ASI Chief Justice
- b. ASI Associate Justice: Alexander Morales
- c. ASI Associate Justice: Ryan Yoo
- d. ASI Associate Justice: Alejandro Oviedo
- e. ASI Elections and Outreach Commissioner
- f. ASI Senior Coordinator of Student Engagement and Outreach
- g. University President’s Designee

VII. Adjournment