



Personnel Committee
Meeting Agenda

Meeting called by: ASI VP for Administration

Date: December 8th, 2020

Time: 4:45pm-5:45pm

Location: Zoom Meeting <https://calstatela.zoom.us/j/91202172889>

Type of Meeting: Special

Attendees: General Public and
Committee Members

- I. Organizational Items
 - A. Call to Order
 - B. Roll Call
 - C. Approval of the Agenda December 8th, 2020
 - D. Approval of minutes for previous meeting December 1st, 2020
- II. Public Comment: This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- III. Discussion Item
 - A. Director of Graphics and Marketing Job Description- The committee will review the reclassification job description for the graphics and marketing coordinator.
- IV. Reports
 - A. ASI Vice President for Administration
 - B. Representative from the University's Office of Human Resources Management
 - C. University Designee
 - D. Full Time Staff
- V. Adjournment