



## Executive Committee Meeting Agenda ( AMENDED)

Meeting called by: ASI President- Diana Chavez  
Time: 4:30pm-5:45pm  
Type of Meeting: Special

Date: August 31st, 2021  
Zoom Code: 84176530812  
Attendees: Executive Officers, General Public

### I. Organizational Items

- a. Call to Order
- b. Roll Call
- c. Approval of Agenda for Tuesday, August 31st, 2021
- d. Approval of Minutes for Tuesday, April 20th, 2021

II. Public Comment: This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

### III. Informational

- a. Office Hours
- b. Service Hours

### IV. Discussion Items

- a. Office Space Usage- The committee will discuss the idea to broaden the usage of office spaces.
- b. Policy 016: Appointment & Recommendation Procedure- The committee will discuss revising the appointment procedure for executive positions.
- c. Performance Warning Notice- The committee will discuss the process of a performing warning notice.
- d. Board of Directors Agenda- The Board will discuss potential BOD agenda items.

### V. Reports

- a. ASI President
- b. ASI Vice President for Administration
- c. ASI Vice President for Finance
- d. ASI Vice President for Academic Governance
- e. ASI Vice President for External Affairs and Advancement
- f. ASI Secretary/Treasurer
- g. Executive Director
- h. University Designee

### VI. Adjournment