



A.S.I. Executive Committee Meeting Agenda

Meeting called by: Kayla Stamps, A.S.I. President
Type of Meeting: Special
Date: Tuesday, April 4, 2017
Time: 4:30 - 6 pm
Location: U-SU Board Room 303
Attendees: Committee Members, General Public

A. Organizational Items

1. Call to Order
2. Roll Call
3. Approval of Agenda for Tuesday, April 4, 2017
4. Approval of Minutes for Tuesday, March 21, 2017

B. Public Forum – Allotted time for members of the public to address the committee.

C. Old Business

1. **Action Item – Sigma Nu - Meet and Greet/Awards Dinner - 4/7/17 - \$2,835** – The Committee will be taking action on club funding for the Sigma Nu event. Sigma Nu met with the Finance Committee on March 10, and were supposed to present to the BOD on March 16. However, due to the confusion of rescind motions at the meeting, they were not informed to attend the BOD. Since their event is before the next BOD, the Executive Committee needs to take action on the event.
2. **Strategic Planning**
 1. Review the environmental scan feedback
 - a. Student survey results
 - b. Other stakeholders?
 - c. Are there any voices yet to be heard? If so, plan to gather their input ASAP
 2. SWOT Analysis
 - a. Affinity diagram
 - i. In what ways does A.S.I. excel?
 - ii. What are important issues/initiatives for A.S.I., but do not meet expectations?
 - iii. What opportunities await A.S.I. in the next 5 years?
 - iv. What challenges stand in the way to accomplishing the goals?
 - v. Strategic initiatives should start to emerge through the exercise
 - b. Goals from the student leaders for next 5 years
 - c. Goals from the staff for next 5 years
 3. Mission, vision, values
 - a. Confirm approval of the current mission/purpose statement
 - b. Values?

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- c. Vision statement- need to identify a task team to work on this next week and draft possibilities for the SPC and Board to consider
4. Next steps
 - a. Start drafting the outline and content for the final strategic plan document, design elements should be considered
 - b. Finalize the A.S.I. Story section
 - c. Finish environmental scan with remaining stakeholders and summarize findings, include with results from the SWOT
 - d. Draft 2-4 possible vision statements for consideration
3. **Policy Review** – the Executive Committee will begin the review of the following policies.
 1. A.S.I Board of Director Code of Procedure – 20 minutes
 1. The committee will discuss various roles and responsibilities outlined in the policy.
 2. A.S.I. Bylaws Policy 001- 15 minutes

D. Reports

1. A.S.I. President: **Kayla Stamps**
2. A.S.I. Vice President for Administration: **Leopoldo Saldana**
 1. General Elections Timeline and Updates
3. A.S.I. Vice President for Academic Governance: **John Martinez**
 1. Committee Appointment Update
4. A.S.I. Vice President for Finance: **Aaron Castaneda**
 1. Club Funding Allocation Update
5. A.S.I. Vice President for External Affairs and Advancement: **Marcos Montes**
 1. CSSA Update
6. A.S.I. Secretary/ Treasurer: **Bonnie Lee**
 1. Grant in Aid
7. A.S.I. Board of Directors
8. A.S.I. Staff: **Marcus Rodriguez and Intef W. Weser**
9. University Designee: **Dr. Jennifer Miller, Dean of Students**

E. New Business

F. Discussion:

G. Adjournment

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