



Personnel Committee

Meeting Agenda

Date: February 13, 2024

Time: 3:00-4:00pm

Location: U-SU San Gabriel Room, 313

Meeting called by: Arwa Mohamed Hammad, VPA

Type of Meeting: General

Attendees: Membership, Public

- I. **Organizational Items**
 - A. Call to Order
 - B. Roll Call
 - C. Approval of the agenda for February 13, 2024
 - D. Certification of the minutes from August 2, 2023
- II. **Public Comment:** This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.
- III. **Information Items**
 - A. Payroll management updates, ADP spin
 - B. Temporary hire for graphic designer
 - C. Personnel Handbook and policy revisions (Barnaby)
- IV. **Action Items**
- V. **Discussion Items**
 - A. Flexible Work Policy
- VI. **Reports**
 - A. Voting Membership
 - B. Advisors
- VII. **Adjournment**