



Personnel Committee

Meeting Agenda

Date: March 12, 2024
Time: 3:00-4:00 pm
Location: Alhambra, U-SU 305

Meeting called by: Arwa Mohamed Hammad, VPA
Type of Meeting: General
Attendees: Membership, Public

I. Organizational Items

- A. Call to Order
- B. Roll Call
- C. Approval of the agenda for March 12, 2024
- D. Certification of the minutes from February 13, 2024

II. **Public Comment:** This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.

III. Information Items

- A. Payroll management updates, ADP spin
- B. New temporary hire for front desk

IV. Discussion Item

- A. Draft personnel budget for 2024-25 - full-time and student staff

V. Action Item

- A. Flexible Work Policy

VI. Reports

- A. Voting Membership
- B. Advisors

VII. Adjournment