



Personnel Committee

Meeting Agenda

Date: September 9, 2025
Time: 3:00-4:00pm
Location: Alhambra, U-SU 305

Meeting called by: Gabriel De La Rosa, Chief of Staff
Type of Meeting: General
Attendees: Membership, Public

I. Organizational Items

- A. Call to Order
- B. Roll Call
- C. Approval of the agenda for September 9, 2025
- D. Certification of the minutes from April 15, 2025

II. **Public Comment:** This time is allotted for the public to address the Committee regarding items not included on the meeting agenda.

III. Information Items

- A. Personnel Committee Purpose and Training (Barnaby)
 - i. [Committee Code of Procedure-P101](#)
 - ii. Scope of authority and purpose
- B. ASI employee updates
 - i. Student staff hiring (Dena)
 - ii. Student interns (Dena)
 - iii. Staff professional development (Barnaby)

IV. Discussion Items

- A. Personnel Handbook development and consolidation of policies
 - i. [ASI Personnel Policies webpage](#)

V. Action Items

VI. Reports

- A. Voting Membership
- B. Advisors

VII. Adjournment