



**TO:** A.S.I. Board of Directors

**FROM:** Frances Tsai, A.S.I. Chief Justice

**CC:** Intef W. Weser, A.S.I. Executive Director

**SUBJECT:** Codes of Procedure changes – **Policy 201, 204, 213**

**DATE:** January 20, 2016

Please note that the Bylaws and Codes Review Subcommittee, chaired by the Chief Justice of the J.R.C, reviews all changes that need to be made to the Bylaws, Codes of Procedures, and Policies. However, in the absence of a Judicial Review Committee, I would like to recommend the following changes to Policy 201, 204, and 213, for approval by the Board of Directors. These changes are a result of both existing practices undertaken by A.S.I, as well as compliance with University changes.

In Policy 201 Article 2, the membership of the Finance Committee was revised to add and specify committee member positions. This resulted in a change in quorum mentioned in Article 2, Section 2. In Section 4, the role and responsibility of the A.S.I. Vice Chair of Finance was revised to be in compliance with the A.S.I. Bylaws Article 7, Section 5. The parameters for the Finance Committee to review funding proposals were revised in Article 4, Section 1, Item A.

In Policy 204, the term parameters for club awards were specified in Section 5, Item O. The remainder changes were cosmetic to reflect the rebranding of the University.

In Policy 213, Section 3, the language was revised to increase the scope of what types of academic/student organization travel can be funded. The Bylaws Committee approved of these changes, because the changes are structurally and contextually reasonable. However, it was discussed during the Bylaws meeting that this language opens up a larger scope of events and interpretation by the Finance Committee.

If you have any further questions, please feel free to contact me any time at [asicj@calstatela.edu](mailto:asicj@calstatela.edu).

*Note:* Effective Fall 2016, all terminology and timelines related to the Quarter system will reflect that of the Semester system. For additional information about the conversion, please refer to the Q2S conversion website and direct policy-related questions to the A.S.I. Chief Justice.

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