



Board of Directors Meeting Minutes

Tuesday, May 4, 2017

Time: 4:30 – 6:00PM

Location: U-SU Board Room 303

Attendees: Committee Members, General Public

Type of Meeting: Special

I. Organizational Items:

Call to order by: Executive Committee at 4:32PM

b. Roll Call

Kayla Stamps	<i>President</i>	Present
Leopoldo Saldana	<i>Vice President for Administration</i>	Present
John Martinez	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Marcos Montes	<i>Vice President for External Affairs and Advancement</i>	Present
Bonnie Lee	<i>Secretary/ Treasurer</i>	Present
Vacant	<i>College of Health and Human Services Rep.</i>	Vacant
Samantha Moreno	<i>College of Health and Human Services Rep.</i>	Excused Absent
Shirali Shah	<i>College of Business & Economics Rep.</i>	Present
Adam Rteimeh	<i>College of Business & Economics Rep.</i>	Present
Vacant	<i>College of Arts and Letters Rep.</i>	Vacant
Maximiliano Fernandez	<i>College of Arts and Letters Rep.</i>	Present
Kenya Pineda	<i>Charter College of Education Rep.</i>	Present
Alyssa Garcia	<i>Charter College of Education Rep</i>	Excused Absent
Richard Shu	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Thomas Weatherell	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
David Zitser	<i>College of Natural & Social Sciences Rep.</i>	Present
David Garcia	<i>College of Natural & Social Sciences Rep.</i>	Present
Nathan Lee	<i>Community Affairs Representative at Large</i>	Present
Alex Zhou	<i>Campus Affairs Representative At Large</i>	Unexcused Absent
Jeovany Aguilar	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Present
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Present
Guests of the Gallery		

c. Adoption of Agenda:

Offered By:	Aaron Castaneda	Seconded by:	David Zitser
Motion to approve the adoption of the agenda for Board of Director's meeting on Thursday, May 4th, 2017			
All in Favor	All	Opposed	0
		Abstained	0
			Motion: PASSED

d. Approval of Minutes (action):

Offered By:	Shirali Shah	Seconded by:	Kenya Pineda				
Motion to approve the minutes for Board of Director's meeting on Thursday, April 13th, 2017							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

II. Public Forum

a. This time is allotted to members of the public to address the committee.

III. Special Presentation:

IV. Old Business:

a.) 2017-2018 Proposed Operating Budget: The BOD will take action on the 2017-2018 Proposed Operating Budget approved by the Finance committee.

✚ Aaron: The budget presented today has been forwarded by the fiancé committee with a few changes on there. We need to pass this with a zero balance. If you want to leave the surplus it is going to go into unrestricted.

Offered By:	Aaron Castaneda	Seconded by:	Leopoldo Saldana				
Motion to approve the 2017-2018 Proposed Operating Budget on Thursday, May 4th, 2017							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Offered By:	Aaron Castaneda	Seconded by:	Marcos Montes				
Amendment to add \$7,000.00 to line item programming and advocacy to make it \$500.00 per scholarship for Alternative Break on the 2017-2018 Proposed Operating Budget on Thursday, May 4th, 2017							
All in Favor	All	Opposed	0	Abstained	1	Motion:	Passed

✚ Dena: A.S.I. use to buy the bluebooks from Student Bookmark on Eastern Street with a good price but unfortunately they moved to Anaheim. I went to the bookstore since we do want to support the organizations and business partners on campus; however we could not agree on a price. I went back to Student Bookmark and decided if the cost of shipping still gives us under what the bookstore would offer then I am willing to go that route. I found that Barnes and Noble gets their blue books from Roaring Springs. I contacted Roaring Springs directly and they said if we order 1,500 bluebooks at a time we get free shipping and that's about what we go through a semester. Now we will be working with Roaring Springs for A.S.I.'s blue books.

✚ Intef: Dena, how much do we need for this year?

✚ Dena: We need \$6,224.40 total for the year.

✚ Marcos: Question, what is the difference for the allocation for Bluebooks and the amount being requested?

✚ Dena: I am asking for \$6,300.00 for the academic year 2017-2018. We had spent \$8,391.00 this year in bluebooks which is over the budget. However, bluebooks and scantrons are in the same line item.

✚ Aaron: We requested \$7,500 to just bluebooks which is \$1,500.00 for summer and \$3,000.00 each for fall and spring semester.

✚ Dena: We do have a difference. The difference would be in plus if anybody wanted to put the plus somewhere elsewhere but I'm asking to keep it just in case there is a price increase.

Offered By:	Marcos Montes	Seconded by:	David Garcia				
Motion to take \$5,000.00 from surplus and move it to Legislative Affairs and Advocacy Committee allocation and the programming and advocacy for the speaker series and forums to take it from \$3,000.00 to \$8,000.00 on Thursday, May 4th, 2017							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

✚ Marcos: We are currently working on what next year will look like. I am fortune enough to get reelected. Next year we want to bring a lot of powerful speakers. There will be a lot more political energy next year coming to mid elections. I want to provide support and guidance for the students.

Offered By:	Marcos Montes	Seconded by:	Aaron Castaneda
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Motion to increase \$2,000.00 under the T-shirts, banners, and pens section under University Support from surplus on Thursday, May 4th, 2017

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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Offered By: Marcos Montes **Seconded by:** David Garcia

Motion to allocate \$1,500.00 from the surplus to the summer orientation on Thursday, May 4th, 2017

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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✚ Aaron: We have \$1,908.00 remaining in surplus.

✚ David: I think is important to analyze the marketing. We are a non-profit organization so that's something we need so students know who we are and get involved with A.S.I. The next administration needs to work on a plan for marketing.

Offered By: David Garcia **Seconded by:** Marcos Montes

Motion to make an amendment to allocate \$1,500.00 from surplus to general marketing under University Support on Thursday, May 4th, 2017

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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Offered By: Aaron Castaneda **Seconded by:** Shirali Shah

Amendment to the main motion to move \$408.00 from unrestricted into marketing, advertising, and hospitality on Thursday, May 4th, 2017

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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✚ Aaron: Now we are back down to \$0. A total of \$12,000.00 was allocated to programs advocacy, \$7,000.00 was allocated to Alternative Break, \$5,000.00 for the speaker series and forum, \$2,000.00 is going towards polo shirts, \$1,500.00 for summer orientation, \$1,500.00 in general marketing, and \$408.00 towards hospitality and student government.

V. **New Business:**

a. **Action Item: (Closed Session) Executive Director will share Performance Appraisal of Fulltime Staff**

members: the committee will review and take action on the recommended evaluations of full-time staff members.

Offered By: Aaron Castaneda **Seconded by:** Shirali Shah

Motion to go into closed section on Thursday, May 4th, 2017

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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Offered By: Leo Saldana **Seconded by:** John Martinez

Motion to approve recommendation and merit for 2016-17.

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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Offered By: Marcos Montes **Seconded by:** Leo Saldana

Motion to move out of closed session

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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1.) **Review Policy 014** – BOD will review and act on recommended edits to the Legislative Affairs & Advocacy Committee Code of Procedure approved by the appropriate oversight committees.

✚ Marcos reads the changes suggested from the Legislative Affairs & Advocacy Committee Code of Procedures.

Offered By: Aaron Castaneda **Seconded by:** Marcos Montes

Motion to approve the amendment to oppose on policy 214 on Thursday, May 4th, 2017

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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✚ Marcos: The Legislative Affairs & Advocacy Committee shall be composed of a maximum of 13 voting members and 3 non-voting members.

✚ Bonnie: Are lobby corps members appointed?

✚ Marcos: Yes, each of the following officer must be appointed by Legislative Affairs & Advocacy Committee (L.A.A.C). Regular members who are not officers in the membership are appointed by the board of directors.

2.) Review Policy 226 – BOD will review and act on recommended edits to the Funding Sub-Committee Code of Procedure approved by the appropriate oversight committees.

✚ Aaron: This policy is new. It has been a year-long process. This policy is help A.S.I function better financially. Currently in the finance committee we get a lot of funding requests throughout the year. About 95% of the finance committee is dedicated towards funding request and the other 5% goes towards other things like the budget. There is a lot of things we should be discussing about in the meeting but don't have enough time. The budget is a year-long process. The first semester is learning about the budget and understanding it. The second semester should be the development of the budget. The reason for this subcommittee is to get funding request out of the finance committee to create a brand new subcommittee so that committee could deal with the funding request with an oversight from the finance committee. This committee is only granted the Authority for Allocations. This sole authority of taking action on funding proposals.

✚ Aaron reads the Funding Sub-Committee Code of Procedure.

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda				
Motion to approve policy 226 on Thursday, May 4th, 2017							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

VI. Information Items:

VII. Reports

- a. A.S.I President: **Kayla Stamps - None**
- b. A.S.I Vice President for Administration: **Leopoldo Saldana - None**
- c. A.S.I Vice President for Academic Governance: **John Martinez - None**
- d. A.S.I Vice President for Finance: **Aaron Castaneda - None**
- e. A.S.I. Vice President for External Affairs and Advancement: **Marcos Montes - None**
- f. A.S.I Secretary/ Treasurer: **Bonnie Lee - None**
- g. A.S.I Chief Justice: **Jeovany Aguilar - None**
- h. A.S.I. Board of Directors - **None**
- i. A.S.I. Staff: **Dena Florez, Marcus Rodriguez, and Intef W. Weser - None**
- j. University Designee: **Dr. Jennifer Miller, Dean of Students - None**

VIII. Adjournment

Offered By:	Leopoldo Saldana	Seconded by:	David Zitser				
Motion to adjourn today's BOD meeting at 6:01pm							
All in Favor	All	Opposed	0	Abstained	0	Motion:	PASSED

**Board of Directors Meeting
Thursday, May 4, 2017
Summary of Actions**

I. Organizational Items

b. Roll Call

c. Adoption of Agenda:

Offered By:	Aaron Castaneda	Seconded by:	David Zitser				
Motion to approve the adoption of the agenda for Board of Director's meeting on Thursday, May 4th, 2017							
All in Favor	All	Opposed	0	Abstained	0	Motion:	PASSED

d. Approval of Minutes (action):

Offered By:	Shirali Shah	Seconded by:	Kenya Pineda				
Motion to approve the minutes for Board of Director's meeting on Thursday, April 13th, 2017							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

IV. Old Business:

a.) 2017-2018 Proposed Operating Budget: The BOD will take action on the 2017-2018 Proposed Operating Budget approved by the Finance committee.

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Motion to go into closed section on Thursday, May 4th, 2017						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Leo Saldana	Seconded by:	John Martinez			
Motion to approve recommendation and merit for 2016-17.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Marcos Montes	Seconded by:	Leo Saldana			
Motion to move out of closed session						
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All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

VIII Adjournment

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Motion to adjourn today's BOD meeting at 6:01pm						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc. Cal State Los Angeles held on Thursday, Thursday, May 4th, 2017 in the U-SU Board Room 303AB and were approved by consensus by the A.S.I. Board of Directors on Thursday, July 6, 2017.

Prepared by:

Natalia Torres – Administrative Assistant

Jazmin Ortiz - Secretary/Treasurer