



# Finance Committee Meeting

## Minutes

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Friday, May 5, 2017  
 Time: 12:00pm-2:00pm  
 Location: U-SU Board Room 303 AB  
 Attendees: Finance Committee, Special Public

### I. Organizational Items:

- a. Call to Order
- b. Roll Call (Establishment of Quorum)
- c. Approval of Agenda for Friday, April 28, 2017
- d. Approval of Minutes for Friday, April 21, 2017

#### b. Roll Call

Kayla Thomas-Stamps	<i>President</i>	Present
Leo Saldana	<i>Vice President for Administration</i>	Present
John Martinez	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Elias Ortega	<i>Vice Chair for Finance</i>	Excused Absent
Bonnie Lee	<i>Secretary/ Treasurer</i>	Excused Absent
Marcos Montes	<i>Vice President of External Affairs &amp; Advancement</i>	Present
Shirali Shah	<i>College of Business and Economics Representative</i>	Present
David Garcia	<i>College of Natural and Social Sciences Representative</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Present
John Tchong	<i>CFO Designee</i>	Present
Betty Kennedy	<i>University President Designee</i>	Excused Late
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Excused Absent
Dena Florez	<i>Office Manager Administration &amp; Services</i>	Present
Natalia Torres	<i>Committee Member</i>	Present
Sophia Solis	<i>Committee Member</i>	Unexcused Absent
Guests of the Gallery		

#### c. Adoption of Agenda for Friday, May 5, 2017

<b>Offered By:</b>	<b>Shirali Shah</b>	<b>Seconded by:</b>	<b>Leo Saldana</b>			
Motion to approve the adoption of Agenda for Friday, May 5, 2017						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

d. Approval of Minutes for Friday, April 28, 2017

Offered By:		Seconded by:				
Motion to approve the minutes for Friday, April. 28, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- No action

d. Approval of Minutes for Friday, April 21, 2017

Offered By:	John Martinez	Seconded by:	Leo Saldana			
Motion to approve the minutes for Friday, April 21, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Forum:



III. Action Items:

- a) Asian American Pacific Islander Women's Association – Chinese American Oral History Project Showcase – 5/31/17 - \$989.96

Offered By:	Kayla Stamps	Seconded by:	David Garcia			
Motion to approve Asian American Pacific Islander Women's Association – Chinese American Oral History Project Showcase – 5/31/17 - \$989.96						
All in Favor	2	Opposed	4	Abstained	None	Motion: Not passed

- Showcase of top 8 students
- Requesting funding for Ipads
- Used to scroll through history
- Also, a social mixer

- b) Gamma Zeta Alpha – Banquet Gala – 4/24/17 - \$1,641.32

Offered By:		Seconded by:				
Motion to approve ---						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- No representative
- No action

c) Math Club – Graduate Picnic – 6/2/17 - \$119.33

<b>Offered By:</b>	<b>Leo Saldana</b>	<b>Seconded by:</b>		<b>Shirali Shah</b>		
Motion to approve Math Club – Graduate Picnic – 6/2/17 - \$119.33						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Assistant for graduation picnic
- Hosting for graduating members
- Social gathering for celebration

d) PHIRA – Banquet and Sashes – 5/20/17 - \$1,125

<b>Offered By:</b>	<b>Leo Saldana</b>	<b>Seconded by:</b>		<b>Shirali Shah</b>		
Motion to approve PHIRA – Banquet and Sashes – 5/20/17 - \$1,125						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Banquet for graduating students and mentors
- Food catering from cal state la
- Aaron: in regards to our policy: we can only fund \$1,052.56

e) Pre-Law Society – PLS Banquet – 5/19/17 - \$925

<b>Offered By:</b>	<b>Kayla Stamps</b>	<b>Seconded by:</b>		<b>David Garcia</b>		
Motion to approve Pre-Law Society – PLS Banquet – 5/19/17 - \$925						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Funding for banquet (180 attendees)
- Food from panda express
- Want to expose pre law society in our services
- Recognize graduating students
- Kayla: I love pre law society, I'm preparing for LSAT with the members

f) Funding U-Pass fro 2017-2018: The committee will take action to provide funds from unrestricted or surplus line items for the U-Pass program

<b>Offered By:</b>	<b>Kayla Stamps</b>	<b>Seconded by:</b>		<b>Leo Saldana</b>		
Motion to allocate \$70,000 to U-Pass for 2017-2018						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Aaron: gonna lose parking spaces for a year or two, we are gonna need alternatives
- Can use funds remaining from unrestricted (\$81,176 left from unrestricted)
- Marcus and Intef: there are complications and may not be able to use those funds
- We can hold a year mark with stipulation to match off \$5,000 from their office
- Marcos: is there a suggestion on how much we should fund U-Pass
- Aaron: they are requesting for \$111,000 for the year

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Shirali Shah</b>
Amendment to add stipulation to ask ASI to collaborate with public safety to ensure that ASI is in meeting and that we hold a cooperate campaign with them						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Kayla Stamps</b>	<b>Seconded by:</b>				<b>Leo Saldana</b>
Motion to add \$3,000 to the epic event (banquet)						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Kayla Stamps</b>	<b>Seconded by:</b>				<b>Leo Saldana</b>
Motion to add \$5,000 for the food pantry from the surplus						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- g) Reallocation of A.S.I funds to the Dreamer Resource Center and Veteran Resource Center: The Director will discuss and provide an alternative to the funds allocated to the DRC & VRC, and the committee will take action on the recommendation

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>David Garcia</b>
Motion to year mark the remaining funds to be allocated to the resource center						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Marcus: Once we get the funds back after june 30, is gonna roll over and it would be approve at the 309
- Marcos: my motion was whatever we get back
- Wether or not they use it for scholarships is up to them

- h) Policy Review: Policy 208 Risk Management: The committee will review and take actions on recommended changes to meet a CO Audit request

<b>Offered By:</b>	<b>Leo Saldana</b>	<b>Seconded by:</b>				<b>Marcos Montes</b>
Motion to approve the amendments to policy changes						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Policy has changed from 1 page to 5 page policy
- Auditors felt the policy was not comprehensive enough
- Policy in regards of what ASI does what is suppose to do

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Shirali Shah</b>
Amendment to amend policy						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Amendment that reads "in a rare case the designee is not present, an executive director can take his place"

IV. Discussion item

- a. **9&3 Budget Review** - the committee will review a draft of the 9&3 Budget Review. This is only an information item

V. Reports

VI. Adjournment

Offered By:	Marcos Montes	Seconded by:	Shirali Shah			
Motion to adjourn the meeting at 2:00pm						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Associated Students, Inc.  
 Finance Committee Meeting  
 Summary of Actions Taken  
 Friday, May 5, 2017

I. Organizational Items:

- a. Call to Order
- b. Roll Call (Establishment of Quorum)
- c. Approval of Agenda for Friday, April 28, 2017
- d. Approval of Minutes for Friday, April 21, 2017

b. Roll Call

c. Adoption of Agenda for Friday, May 5, 2017

Offered By:	Shirali Shah	Seconded by:	Leo Saldana			
Motion to approve the adoption of Agenda for Friday, May 5, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Minutes for Friday, April 28, 2017

Offered By:		Seconded by:				
Motion to approve the minutes for Friday, April. 28, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- No action

d. Approval of Minutes for Friday, April 21, 2017

Offered By:	John Martinez	Seconded by:	Leo Saldana			
Motion to approve the minutes for Friday, April 21, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

III. Action Items:

- a) Asian American Pacific Islander Women's Association – Chinese American Oral History Project Showcase – 5/31/17 - \$989.96

<b>Offered By:</b>	<b>Kayla Stamps</b>	<b>Seconded by:</b>	<b>David Garcia</b>			
Motion to approve Asian American Pacific Islander Women's Association – Chinese American Oral History Project Showcase – 5/31/17 - \$989.96						
<b>All in Favor</b>	<b>2</b>	<b>Opposed</b>	<b>4</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Not passed</b>

- b) Gamma Zeta Alpha – Banquet Gala – 4/24/17 - \$1,641.32

<b>Offered By:</b>		<b>Seconded by:</b>				
Motion to approve --- (NO REPRESENTATIVE)						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- c) Math Club – Graduate Picnic – 6/2/17 - \$119.33

<b>Offered By:</b>	<b>Leo Saldana</b>	<b>Seconded by:</b>	<b>Shirali Shah</b>			
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<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

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<b>Offered By:</b>	<b>Leo Saldana</b>	<b>Seconded by:</b>	<b>Shirali Shah</b>			
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<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

- Amendment that reads "in a rare case the designee is not present, an executive director can take his place"

## VI. Adjournment

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>		<b>Shirali Shah</b>		
Motion to adjourn the meeting at 2:00pm						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>None</b>	<b>Motion: Passed</b>

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**CERTIFICATION**

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Official Minutes taken for the **Finance Committee Meeting** of the Associated Students, Inc, Cal State LA held on Friday, May 5, 2017 in the U-SU Room 303 AB. Consensus by the A.S.I. Finance Committee on Friday, July 21, 2017

Prepared by:

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**Elias Ortega**  
A.S.I. Vice Chair for Finance

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**Aaron Castaneda**  
A.S.I. Vice President for Finance