

# Bylaws/ COP Subcommittee Meeting **Minutes**

Monday, September 11, 2017 12:00 pm – 1:30 pm; U-SU Board Room 303AB Attendees: Bylaws and Judicial Review Committee & General Public

## I.Organizational Items:

## a. Call to Order

The meeting was called to order at <u>12:10</u> PM.

### b. Roll Call

Jeovany Aguilar	Chief Justice	⊠Present
Gabriel Babuch	Associate Justice	⊠Unexcused absence
Zermeen Vakil	Associate Justice	⊠Present
Rachel Duffy	Associate Justice	⊠Present
Adriana Navarette	Elections and Orientation Commissioner	⊠Present
Vacant	Committee Member	⊠Vacant
Vacant	Board of Directors Representative	⊠Vacant
Dr. Gar Culbert	Faculty Member	⊠Unexcused Absent
Intef W. Weser	Executive Director	⊠Present
Carol Roberts-Corb	University President's Designee	⊠Present
Guests of the Gallery		

# c. Approval of Agenda (action):

► Additional Notes (if necessary)

Offered By:			5000	ndod by	driana N.				
						_			
Motion to appro	ove the adop	otion of Agen	ida for Mo	nday, Septe	mber 11, 201	7.			
Discussion:									
Vote Tally:									
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion:	PASSED		FAILED
Offered By:	Zermeen V.		Seco	nded by: R	achel D.				
Motion to amer	nd the agenc	la by adding	policy 22	5 as an inforr	nation item				
Discussion:	Ũ	, ,	. ,						
2100000010111									
Vote Tally:									
								_	
	ALL	Opposed:	0	Abstained:	0	Motion:	🛛 PASSED		FAILED
All in Favor:									
All in Favor:					1				

Offered By: Rachel D.	Seconded by: Zermeen V.	

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Motion to postp Discussion:	oone the app	roval of the r	ninutes for	<sup>-</sup> 5/8 and 8/28				
Vote Tally:								
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion:	🛛 PASSED	FAILED

#### II.Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Bylaws Committee members.

a. None.

#### **III.Old Business**

#### IV.Action

a. Review Policy 218 – Bylaws committee members will review and act on recommended edits to the Referendum Guidelines.

≻Student affairs to student life

≻Clarification and correction

Offered By:	Rachel D.		Seco	nded by: A	Adriana N.					
Motion to approve the Referendum Guidelines.										
Discussion:										
Vote Tally:										
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion:	PASSED		FAILED	

b. Review Policy 101 - Bylaws committee members will review and act on

recommended edits to the Personnel Committee Code of Procedure.

≻Consensus to skip due to repetition

c. Review Policy 005 - Bylaws committee members will review and act on

recommended edits to the Grant-In-Aid policies.

1. Section 3.43—second person perspective

Offered By:	Zermeen V.		Seco	nded by:	Adriana N	J.		
Motion to appro	ove edits to tl	he Grant-In-A	id policies	S.				
Discussion:								
Vote Tally:								
All in Favor:	ALL	Opposed:	0	Abstained	d: 0	Motion:	PASSED	FAILED

d. Review Policy 302 – Bylaws committee members will review and recommend edits

to the Bylaws and Codes of Procedure Sub-Committee Code of Procedure

1. Article V: Board of Directors unanimous vote to 2/3 vote,

2. Article II, Sec 1: Intef designee suggestion

Offered By:Rachel D.Seconded by:Zermeen V.Motion to approve and amend the Bylaws and Codes of Procedure Sub-Committee Code of Procedure<br/>Discussion:Discussion:

Vote Tally:								
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion:	🛛 PASSED	Failed

Page 2 of 5 Bylaws/COP Subcommittee Meeting Monday, September 28, 2017 e. Review Policy 003 – Bylaws committee members will review and act on

recommended edits to the Executive Committee Code of Procedure.										
Adriana N.		Seco	nded by:	Zermeen V.						
Motion to approve the recommended edits to the Executive Committee Code of Procedure.										
		-			-					
ALL	Opposed:	0	Abstained	: 0	Motion:	🛛 PASSED		FAILED		
	Adriana N. ve the recor	Adriana N. ve the recommended ec	Adriana N. Seco ve the recommended edits to the	Adriana N. Seconded by: Zeconded by: Zeconde	Adriana N.       Seconded by:       Zermeen V.         ve the recommended edits to the Executive Committee Comm	Adriana N.         Seconded by:         Zermeen V.           ve the recommended edits to the Executive Committee Code of Proc	Adriana N.       Seconded by:       Zermeen V.         ve the recommended edits to the Executive Committee Code of Procedure.	Adriana N.       Seconded by:       Zermeen V.         ve the recommended edits to the Executive Committee Code of Procedure.		

#### **V.New Business**

#### Removal of Appointed Members Language in Governing Codes of Procedures - The

committee will review the language regarding removal of appointed members reflected in each Code of Procedures addressing allowable consecutive unexcused absences, unexcused absences, unexcused tardies, or unexcused early departures during any one (1) semester.

-Policy 225: title clarification -Signature rules, title changes -Tardy vs. not tardy -Percentage of meeting missed -Chair discretion

#### VI. Discussion

a. Parliamentarian Committee Schedule – Justices will establish their committee

schedule for the semester.

➤Zermeen: Friday Meetings

≻Rachel: Thursday Meetings

b. . Construct Committee Goals and Expectations - Bylaws committee members will

establish committee goals and expectations for the year.

#### VII. Reports

- a. Chief Justice: Jeovany Aguilar
  - b. Associate Justices
    - a. Gabriel
    - b. Zermeen
    - c. Rachel
  - c. ASI Executive Director: Intef Weser

#### Viii. Adjournment

Offered By:	Zermeen V	1.	Seco	nded by:	Adriana N.					
Motion to adjourn the meeting at 1:30 PM.										
Discussion:										
Vote Tally:	all									
All in Favor:	ALL	Opposed	0	Abstained	l: 0	Motion:	PASSED	FAILED		
		:								

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#### Associated Students, Inc. Bylaws/COP Subcommittee Meeting Summary of Actions Taken Monday, September 11, 2017

Organizationa	l Items							
	of Agenda (a	ction):						
	Zermeen V.			onded by:				
Motion to approv	e the adoptio		for Monday	, September	11, 2017.			
All in Favor:	ALL	Opposed:	0	Abstained	0	Motion:	🛛 PASSED	FAILED
Offered By:				onded by:				
Motion to amend	the agenda	by adding po	olicy 225 as a	n informatio	n item.			
All in Favor:	ALL	Opposed:	0	Abstained	: 0	Motion:	PASSED	FAILED
		•	·					
b. Mot	tion							
Offered By:	Rachel D.		Sec	onded by:	Zermeen V.			
Motion to postpo	ne the approv	val of the min	utes for 5/8 a	and 8/28				
All in Favor:	ALL	Opposed:	0	Abstained	0	Motion:	PASSED	FAILED
				•	•	•		
Offered By:	Rachel D.		Sec	onded by:	Adriana N.			
Motion to approv	e the Referer	ndum Guidelir	nes.					
Discussion:		-						
All in Favor:	ALL	Opposed:	0	Abstained	0	Motion:	🛛 PASSED	FAILED
Offered By:				onded by:	Adriana N.			
Motion to approv		n-Aid policies		onded by:	Adriana N.			
Motion to approv Discussion:	ve the Grant-Ir	• •	edits.					
Motion to approv		n-Aid policies		onded by: Abstained:		Motion:	⊠ PASSED	FAILED
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#### VIII. CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Monday, September 11, 2017 in the U-SU Board Room, U-SU 303AB. Approved by the A.S.I. Bylaws Committee on:

Prepared by:

Recording Secretary and Committee Chair

Confirmed by:

Secretary/Treasurer

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