



Finance Committee Meeting

Minutes

Friday, September 15, 2017

Time: 12:00pm-2:00pm

Location: Alhambra Room 305

Attendees: Finance Committee, General Public

I. Organizational Items:

- a. Call to Order
- b. Roll Call (Establishment of Quorum)
- c. Approval of Agenda for Friday, September 15, 2017
- d. Approval of Minutes from Friday, July 21, 2017
- e. Approval of Minutes for Friday, September 1, 2017
- f. Approval of Funding Committee Report for Friday, September 8, 2017

b. Roll Call

David Zitser	<i>President</i>	Unexcused late 12:18pm
David Garcia	<i>Vice President for Administration</i>	Present
Neyda Umana	<i>Vice President for Academic Governance</i>	Excused absent
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Elias Ortega	<i>Vice Chair for Finance</i>	Present
Jazmin Ortiz	<i>Secretary/ Treasurer</i>	Unexcused absent
Marcos Montes	<i>Vice President of External Affairs & Advancement</i>	Present
Giovanni Sy	<i>College of Business and Economics Representative</i>	Unexcused absent
Lily Nguyen	<i>College of Natural and Social Sciences Representative</i>	Excused absent
Kenya Pineda	<i>Charter College of Education Representative</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Unexcused late 12:21pm
John Tchong	<i>CFO Designee</i>	Present
Betty Kennedy	<i>University President Designee</i>	Present
Intef W. Weser	<i>Executive Director</i>	Unexcused late 12:14pm
Marcus Rodriguez	<i>Director of Government Affairs & Leadership Programs</i>	Present
Dena Florez	<i>Office Manager Administration & Services</i>	Present
Barbara Hong	<i>Committee Member</i>	Present
Guests of the Gallery		

c. Adoption of Agenda for Friday, September 15, 2017

Offered By:	David Garcia	Seconded by:	Kenya Pineda			
Motion to approve the adoption of Agenda for Friday, September 15, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Funding Committee Report for Friday, July 21, 2017

Offered By:	Kenya Pineda	Seconded by:	David Garcia			
Motion to approve the minutes for Friday, July 21, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

e. Approval of Minutes for Friday, September 1, 2017

Offered By:		Seconded by:				
Minutes not ready						
All in Favor	All	Opposed	None	Abstained	None	Motion:

d. Approval of Funding Committee Report for Friday, September 8, 2017

Offered By:	Kenya	Seconded by:	David Garcia			
Motion to approve funding committee report for Friday, September 8, 2017						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Forum:



III. New Business:



Policy Review

- o Policy 214: Travel Procedures
 - The committee will discuss and take action on policy recommendations

Comments:

- Amended of sections 2, 4, and 5
- Addition to policy section 5
 - o 5.2.1
- Addition to policy section 5
 - o Moved 5.5.3 and subsections to under 5.2.3
- Addition of policy 5.9.5
 - o Initial request for international travel must begin 60 days before departure

a) Policy 214: Travel Procedures

Offered By:	Kenya	Seconded by:	David Garcia			
Motion to approve recommended changes to policy 214						
All in Favor	5	Opposed	None	Abstained	1	Motion: Passed

IV. Discussion Items:

- a. Budget workshop:
 - o September 29, 2017: for students to be informed about the budget
 - o Recommendations
 - Write proposals
 - Explain where money comes from
 - Make clear that it is possible to request for more than \$3,000 under different guidelines
 - Provide visuals
- b. Request of line-item adjustment:
 - o API Food Justice Service-Learning Program
 - Risk management
 - Official communication, other than word of mouth
 - Detail operating agreement
 - o Circle of Change
 - Want to send student staff and members to this conference
 - Will be at CSU Dominguez Hills

V. Information Items:

- a. Timeline of Budget of Priorities Draft:
 - o October 6, 2017 priority deadline
 - o October 20, 2017 is the final day to submit
- b. Reviewing Budget and Detail of 2017/2018 Operating Budget:
 - o Scholarships
 - o App
 - o Programming and advocacy
 - o Marketing and advertisement
 - o Book vouchers – 50 handed out; \$300 each
- c. CSU Consolidated Fund: tabled for next finance committee meeting

VI. Action Items:

VII. Adjournment:

Offered By:	Kenya Pineda	Seconded by:	Marcos Montes			
Motion to adjourn the meeting at 2:00pm						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Associated Students, Inc.
Finance Committee Meeting
Summary of Actions Taken
Friday, September 15, 2017

a) Policy 214: Travel Procedures

Offered By:	Kenya Pineda	Seconded by:	David Garcia			
Motion to approve recommended changes to policy 214						
All in Favor	5	Opposed	None	Abstained	1	Motion: Passed

CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc, Cal State La held on Friday, September 15, 2017 in the U-SU Room 303 AB. Consensus by the A.S.I. Finance Committee on Friday, September 8, 2017

Prepared by:

Elias Ortega
A.S.I. Vice Chair for Finance

Aaron Castaneda
A.S.I. Vice President for Finance