



# Biweekly Report

David Garcia, Vice President for Administration  
9/21/2017

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## Meetings and Events

1. Meeting with Betty Arias a Director from Housing and Residence Life
  - a. The appointment process for the Housing and Residence Representative.
  - b. Residence Hall Association; appointments, elections, collaborations with ASI

## Cabinet of Commissioners

1. **Action:** Cabinet of Commissioners Code of Procedures
  - a. Housing and Veterans Representatives; new appointment process and recommended to the BOD for appointments.
  - b. New edits in membership, role & duties, and across the policy.
2. Environmental Affairs Commissioner
  - a. Prepare Environmental Policy Committee.
  - b. Garden Proposal for Child Care Center.

## Upcoming Events/Meetings

1. ASI Marketing and Tabling
  - a. ASI Tabling: October 9<sup>th</sup>, 11<sup>th</sup>, 10, and 12.
2. Athletics
  - a. Pinks Volleyball Game- October 13, 2017- sponsoring them by getting Golden Eagle Radio. Sport events are great to network and build connections with our student body.
  - b. Fight song of Cal State LA Video: Recording of different sport singing the song.
3. Open Deliberation; Legislative Process & ASI Support.
  - a. ASI promotion of what the Student Government offers the Student Body.

## Projects

1. ASI PR & Marketing
  - a. ASI members making class room presentations, presentation on centers, clubs, and important events.

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- b. Press Release; ASI resolution on DACA, Fall initiatives, projects, and events.
- c. Marketing Team; new ASI materials for promotion and marketing.
2. ASI Spirit & Pride
  - a. Collaboration with Athletics, participating on sport games, campus events, tabling, and etc.
3. ASI Elections & Orientation
  - a. Fall Orientation: New ASI members appointed at BOD.
  - b. College Deans meetings: Promoting ASI 2018 elections. Work with all the College reps., to follow up on all these initiatives.
4. Personnel Committee
  - a. Prepare Agenda for the month of October 2017.
  - b. Pro Staff/Staff/Student Staff; Project List 2017.
  - c. Administrative internal workflow; ASI marketing and responsibilities MON-FRI 8:00-6:00 PM.



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