



ASSOCIATED STUDENTS, INC.
California State University, Los Angeles

OCTOBER PROJECT LIST

Admin:

- Analytical reports for social media & website.
- Safety process for trimming and cutting.
- Preparing log sheet for Spring 2018 projects
- Sexual Harassment training Anthony
- Updating Studio 47 page for project request queues.
- Updating Inventory & supplies for Studio 47.
- 6-month website backup to local & external Drive.

Marketing:

- CSU LA Civic Entrepreneurship Workshop Series: Increase Your Productivity, Creativity and Problem-Solving Skills with Effectuation Thinking.
- AIDS walk poster, waiting on approval.
- ASI polo shirts development
- Lobby Corps Notebooks: waiting on printer confirmation.
- Spirit Commissioner promo items development
- EPIC Poster for Toy & Can food drive
- ASI General Marketing: postcard
- ASI phone directory
- Book Voucher program
- Promo Item setup: pens, pencils and other promotional giveaways.
- ASI Window Decals: Window decals for front door & Posting Board.
- Open Deliberation campaign large prints development
- Elections: Elections marketing collaterals: A-frames, Postcards, Poster.

ASI Calendar of Events:

Drafting possible Calendar ideas and layout for spring 2018
Requesting Offset printer paper stocks options.

Print & Distribution queue:

- Planner distribution for housing
- Open Deliberation poster
- CPR Training poster

Misc.:

Continue to brew awesome coffee

GUS SALAZAR

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