



# Associated Students, Inc.

## Funding Request Form

### 2017-18

"...For the Students, by the Students!"

#### Necessary Documents:

- Event Flyer w/ A.S.I. Logo
- CSI Event Reg. Form
- Estimates / Food Permits
- Event Estimates / Invoices

#### Contact

Officer Name:  
Officer Title:  
Address:  
City/State/Zip:  
Phone & Email:  
Officer Signature:

#### Organization

Club/Organization: C.A.E.S.A.R  
Event Title: Climate Change Education Exposition  
Date(s) of Event: 11/29/17 Semester: FALL  
Location of Event: USU Plaza  
Expected Total Attendance: 100+  
Expected Attendance of Cal State LA Students: 100+

#### Event Description and Total Cost Breakdown

Briefly describe the event:

The Climate Change Education Exposition will feature guest speakers from NASA's Jet Propulsion Lab and SoCal Edison, as well as Physics department professors. Participants in the exposition will have the chance to earn a voucher for vegan food prepared by Cena Vegan by attending 3 booths at the event.

Is the event open to all Cal State LA students?: YES

How will this program enhance the Cal State LA experience?:

This event will enhance the Cal State LA experience by educating students to topics related to climate change and exposing them to sustainable vegan food and information about it.

#### Hospitality

Description	Amount
Cena Vegan Catering	\$1,080.00

#### Honoraria/Contracts

Description	Amount

#### Marketing

Description	Amount
30 Student Organization T-Shirts	\$254.59
Weebly	\$104.64

#### Other

Description	Amount
4 Tablecloths	\$87.56
Green/White/Black paper rolls	\$80.96
Paper Ticket roll	\$9.80
5 Presentation Boards	\$73.86

#### Event Summary

Total Cost of Event: \$1,691.41  
Amount Requested from A.S.I.: \$1,691.41  
Amount from other sources: \$0.00

What other resources are you employing for this event?

No.

#### For Office Use Only • Do Not Write Below

#### Important:

- (1) *All Funding Request Forms must be turned in by 12 PM Friday, the week before the Funding Sub-Committee Meetings.*
- (2) *Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.*
- (3) *Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.*

**All forms must have a Time Stamp and**

staff initial: MM

17 NOV 13 11:06:30

# STUDENT ORGANIZATION EVENT REGISTRATION FORM

COMPLETED



This form must be completed 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted online until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. **Signatures must be completed in blue or black ink.**

NAME OF ORGANIZATION: Climate Action and Education for Sustainability & Adaptable Resources PHONE: \_\_\_\_\_ DATE: 11/9/2017  
 EVENT CONTACT NAME: Juan Pablo Aguirre EMAIL: jpaguirre.us@gmail.com  
 NAME OF EVENT: Climate Change Education Expo LOCATION: by University Student Union building  
 EVENT DATE: 11/29/17 BEGIN TIME: 12 pm END TIME: 3 pm ESTIMATED ATTENDANCE: 100+

TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.)

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> BENEFITS TO PROCEED | <input checked="" type="checkbox"/> EDUCATIONAL PROGRAM | <input type="checkbox"/> SPIRITUAL PROGRAM | <input type="checkbox"/> RECREATIONAL PROGRAM  |
| <input type="checkbox"/> DANCE/PARTY         | <input type="checkbox"/> SOCIAL PROGRAM                 | <input type="checkbox"/> COMMUNITY SERVICE | <input type="checkbox"/> CONFERENCE/CONVENTION |
| OTHER: _____                                 |   |  |  |

WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> SPORTS ACTIVITY OR COMPETITION | <input type="checkbox"/> FOREST/PARK CLEAN-UP   | <input type="checkbox"/> INTERNATIONAL TRAVEL |
| <input type="checkbox"/> BEACH CLEAN-UP                 | <input type="checkbox"/> INDOOR/OUTDOOR COOKING | <input type="checkbox"/> DOMESTIC TRAVEL      |
| <input type="checkbox"/> BEACH BONFIRE                  |   |   |

PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES): - This is a collaboration between C.A.E., S.A.R and FMA  
The Climate Change Education Expo will feature guest speakers from NASA, JPL & SoCal Edison.  
Students will create and present posterboards on topics related to climate change.  
Participants in the Expo's educational booths will have an opportunity to earn sustainable vegan food from Cena Vegan if they visit 3 booths.

WHO IS INVITED (CHECK ALL THAT APPLY):

- STUDENT ORG. MEMBERS  CAL STATE LA COMMUNITY  OTHER COLLEGES & UNIV.  GENERAL PUBLIC  GUEST LIST

Events intended for the general Cal State LA campus will be listed in the Student Organization Calendar of Events distributed in a bi-weekly email by the Center for Student Involvement.  NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.

WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION, PARTICIPATION FEE, OR RAISE ANY PROCEEDS TO BENEFIT THE ORGANIZATION? (If yes, please complete statement regarding proceeds to benefit transactions on the back of this form)  NO YES

WILL A MOVIE BE SHOWN?  NO YES (If yes, please attach written proof of viewing rights.)

WILL THE EVENT HAVE SECURITY?  NO YES If yes, please explain

WILL FOOD BE SERVED AT THE EVENT?  NO  YES  
 IF YES, WHO WILL PROVIDE THE FOOD?  UNIVERSITY CATERING  OTHER Cena Vegan  
 A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.

WILL ALCOHOL BE PRESENT AT THE EVENT?  NO YES. Please attach a completed request to serve alcoholic beverages. (This form may take up to two weeks for review and possible approval.)

WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE?  NO YES Initials \_\_\_\_\_ PLEASE LIST 2 TIPS TRAINED MEMBERS ON PAGE 2.  
 If so, please affirm organization members and guests will not consume alcohol.

WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)?  NO YES, PLEASE PROVIDE WHO WILL BE INVITED ON PAGE 2.

DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT?  NO YES

Please be aware that student organization events are not covered for liability or other insurance by California State University, Los Angeles or the University-Student Union. Student organization officers or the advisor may be held personally liable. If the student organization would like to purchase Special Event Insurance for a particular event, please contact CSI.

**STATEMENT REGARDING PROCEEDS TO BENEFIT TRANSACTIONS**

As officers of this recognized student organization at Cal State LA, we affirm that all proceeds raised or assets assigned will be used solely for the benefit of the organization as a whole. Further, it is affirmed that no proceeds or assets of this organizations will accrue to the benefit of any officer, member, or any private person. We also affirm that all proceeds transactions for this event will comply with all University policies and procedures including but not limited to ICSUAM Policy 3141.01 and the Cal State LA Student Organization Funds Administration Policy.

**Describe the admission charge, registration, participation fee, or any proceeds that will be raised to benefit the organization. Please include how much the organization will be charging for any of these proceeds.**

NO PROCEEDS WILL BE COLLECTED FROM VENDOR

PRESIDENT: Juan Pablo Aguirre SIGNATURE: [Signature] DATE: 11/8/17  
TREASURER: Ricardo Alcantar Gil SIGNATURE: [Signature] DATE: 11/8/2017

**EVENT GUIDELINES**

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition, events and use of facilities. More information can be found online in the Student Organization Handbook.

- CONDUCT: The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or Student Conduct.
- ALCOHOL: In accordance with Administrative Procedure 019 - Alcoholic Beverages, any event (on or off campus) that involves the consumption of alcoholic beverages requires authorization from the University. Your organization must complete and submit a Request to Serve Alcoholic Beverages form in addition to this Event Registration Form. Please allow at least 3 weeks for this form to be reviewed by the University. Approved alcohol consumption events and events held where alcohol is available (but will not be consumed) require at least two TIPS certified members to be in attendance of the entire event. Additional guidelines may be enforced.
- PUBLICITY: All publicity material must have the name of the sponsoring group and the following statement: "The actions and opinions of this organization do not necessarily reflect those of the students, staff, faculty, or administration of Cal State LA."
- GENERAL RELEASE: If your event will require the use of general release waivers prior to organization member and guest participation, your organization is required to comply with all instructions provided by CSI, including submitting all completed forms and requested documents.

MY SIGNATURE BELOW INDICATES THAT I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

STUDENT ORG. OFFICER'S NAME: Ricardo Alcantar Gil SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY): [Signature] DATE: 11/9/2017  
ADVISOR'S NAME: Charles C Hayes SIGNATURE: [Signature] DATE: 11/9/2017

**ACKNOWLEDGMENT - FOR OFFICE USE ONLY**

CENTER FOR STUDENT INVOLVEMENT (U-SU 204) SIGNATURE: [Signature] DATE: 11.13.17  
CSI VERIFIES THE ORG. IS RECOGNIZED BY THE UNIVERSITY

ASSISTANT DEAN OF STUDENTS: WELLNESS & ENGAGEMENT

GENERAL RELEASE REQUIRED FOR ALL PARTICIPANTS?  NO  YES DATE REQUIRED:

**NOTIFICATIONS:**

- PUBLIC AFFAIRS DATE:  ATHLETICS DATE:
- DEPT. OF PUBLIC SAFETY DATE:  FACILITIES USE COORDINATOR DATE:

**NOTES OR UPDATES:**

CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
TEMPORARY FOOD FACILITY PERMIT

Print Form

Clear Form

Date of Event: 11/29/2017 Estimated Attendance: 100 +

Name of Event: Climate Change Education Expo

Type of Event: Educational Location: by University Student Union building

Sponsoring Organization: Climate Action and Education for Sustainability and Adaptable

Authorized Representative: Juan Pablo Aguirre Phone: ( ) x: Reserves

Time:  
Access Time: 11:30 a.m./p.m. to 3:30 a.m./p.m.  
Event Time: 12 a.m./p.m. to 3 a.m./p.m.

Type of Food Service:  
 Bake Sale     Snacks     Food Sale     Catering  
 Barbecue     Potluck     Other (describe below)

(Provide caterer's complete name and address in space above this box; see Paragraph 6.2(e) in Temporary Food Facility Guidelines for further instructions.)

Describe Other: \_\_\_\_\_

List all food and potentially hazardous food (see Temporary Food Facility Guidelines for definition) items to be sold/served (include ingredients), use back of page if necessary. Big Vegan burrito, Nacho Boat, Taco Trio

Where will this food be prepared or purchased [Note no Home Baked/Cooked Items are Allowed]? On campus, prepared by caterer

List all beverages to be sold/served: No

Where will beverages be prepared or purchased? W/a

Method/s of maintaining proper holding temperatures for potentially hazardous food/s during transportation and service: Caterer will provide grill and heating trays

**Agreement:** For the privilege of selling foods and/or beverages on campus, the Sponsoring Organization shall have attended a food handling orientation (offered at the beginning of Fall and Spring quarters), agrees to read, understand, and comply with the CSLA Temporary Food Facility Guidelines governing food sales or service. Failure to comply with the rules may result in the loss of food and/or beverage selling/serving privileges and possibly disciplinary action.

**Insurance:** (Student Organizations Only) As a prerequisite, the Sponsoring Student Organization agrees to obtain proper insurance coverage from the Associated Students, Inc. (ASI) at least two weeks prior to the event date and ASI agrees to include the Sponsoring Student Organization's activity in its insurance policy. This Temporary Food Permit will not be approved unless accompanied by a proof of ASI insurance.

**No liability will be assumed by California State University, Los Angeles, University-Student Union, or University Auxiliary Services for any food or beverage the sponsoring organization provides to the campus community.** This permit should be submitted at least 10 days prior to the activity for proper reviews and approvals; otherwise there is no guarantee of completion by the event date.

**All signatures shall be obtained in the following order.** Student organizations need all signatures; other organizations 1, 3 and 4 only.

1. Signature of Sponsoring Organization Chairperson: Juan Pablo Aguirre Authorized Representative to be present at event  
 Date: 11-9-17

2. Center for Student Involvement (UU 204) (Student Organizations Only): [Signature]  
 Date: 11/9/17

3. University Auxiliary Services, Inc. (Golden Eagle Bldg 314): [Signature]  
 Date: 11/9/17

4. Environmental Health & Safety (Corporate Yard Bldg. 244): [Signature] Permit No. 17-899 Date: 11/9/17

**THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS**  
**City of Los Angeles TEMPORARY Tax Registration Certificate**

**BUSINESS TAX**

**APPLICATION DATE: 07/19/2017**

<b>BUSINESS ACCOUNT NO.</b>	<b>Fund Class</b>	<b>DESCRIPTION</b>	<b>STARTED</b>	<b>STATUS</b>
0002997352	LGR2	GrossReceiptFund/ Class2 Ord 183419	01/01/2017	Pending

**CENA VEGAN**

**Expiration Date: 01/19/2018**

**Primary Business Address:**

230 AVENUE 26 BUILDING 248  
LOS ANGELES, CA 90031

**Mailing Address:**

230 AVENUE 26 AVENUE BUILDING 248  
LOS ANGELES, CA 90031

**Issued By: OFFICE OF FINANCE REGISTRATION WEBSITE**

**PLEASE READ ALL INFORMATION CAREFULLY**

Sections 21.08(b) / 21.7.6(4) Los Angeles Municipal Code

"This business tax registration certificate (and/or) Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of Article 1 of Chapter II of the Los Angeles Municipal Code (and/or) the Uniform Transient Occupancy Tax Ordinance, by registering with the Director of Finance for the purpose of paying business tax for the classification of business for which this certificate is issued (and/or) collecting from transients the Transient Occupancy Tax and remitting said tax to the Director of Finance. This certificate does not authorize the person to conduct any unlawful business or to conduct any lawful business in an illegal (or) unlawful manner or to conduct within the City of Los Angeles the business for which this certificate has been issued, nor to operate a hotel, without strictly complying with all the provisions of the ordinances of said City (or) all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of the City. **THIS BUSINESS TAX REGISTRATION CERTIFICATE (AND/OR) CERTIFICATE DOES NOT CONSTITUTE A PERMIT.** Any failure to comply with the requirements of Article 1 of Chapter II of the Los Angeles Municipal Code shall constitute grounds for suspension of this certificate."

This certificate is void upon any change of ownership or location. Annual taxes are due and payable January 1st each year and delinquent if not paid on or before the last day of February each year. Quarterly taxes are due and payable on the first day of January, April, July, and October of each year, and delinquent if not paid on or before the last day of the month due.

**STATE BOARD OF EQUALIZATION NOTICE**

Sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your

# ENVIRONMENTAL HEALTH PERMIT

City of Pasadena, Public Health Department  
1845 N. Fair Oaks Avenue  
Pasadena, CA 91103  
(626) 744-6004

Business Name and Address:

**CENA VEGAN  
45 NORTH SAN GABRIEL BOULEVARD  
PASADENA CA 91107**

Business Account Number:

103

License Reference Number:

3952

Description:

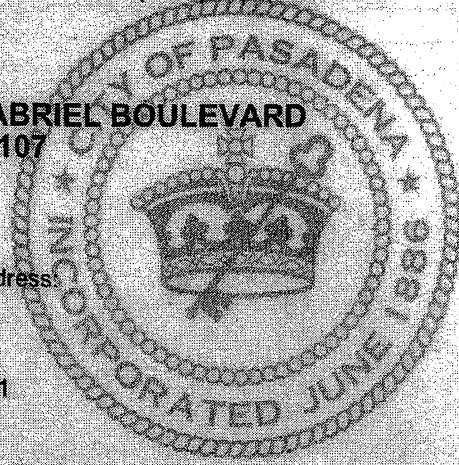
SHARED KITCHEN FACILITY

Owner's Name and Mailing Address:

CENA VEGAN, LLC  
PO BOX 412726  
LOS ANGELES, CA 90041

Expiration Date:

**05/31/2018**



Notify Environmental Health of any change of ownership, type of business activity, business name, or billing address by calling (626) 744-6004. Failure to notify Environmental Health may result in penalties, permit denial or revocation, and business closure. **PERMITS TO OPERATE AND ANNUAL FEE PAYMENTS ARE NOT TRANSFERABLE.** Permits become void on change of ownership. New owners must apply and pay for a new permit(s) prior to beginning operation.

**POST IN A CONSPICUOUS PLACE  
NON-TRANSFERABLE**



City of Pasadena, Public Health Department  
1845 N. Fair Oaks Avenue  
Pasadena, CA 91103 (626) 744-6004

## ENVIRONMENTAL HEALTH PERMIT

Business Account Number:

103

License Reference Number:

3952

Description:

SHARED KITCHEN FACILITY

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Expiration Date:

05/31/2018

Owner's Name and Mailing Address:

CENA VEGAN, LLC  
PO BOX 412726  
LOS ANGELES, CA 90041

Business Name and Address:

CENA VEGAN  
45 NORTH SAN GABRIEL BOULEVARD  
PASADENA CA 91107

\*\*\* KEEP THIS COPY FOR YOUR RECORDS \*\*\*

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA STATE BOARD OF EQUALIZATION

**SELLER'S PERMIT**



ACCOUNT NUMBER

05/02/2016 SR AC 102-912024

CENA VEGAN, LLC  
5020 HARTWICK ST.  
LOS ANGELES, CA 90041

**NOTICE TO PERMITTEE:**  
*You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES OWED BY THE NEW OPERATOR OF THE BUSINESS.

*Not valid at any other address*

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).  
For information on your rights, contact the Taxpayers' Rights Advocate office at 1-888-324-2798 or 1-916-324-2798.**

BOE-442-R REV. 16 (11-14)

**A MESSAGE TO OUR NEW PERMIT HOLDER**

**As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:**

- Visiting our website at [www.boe.ca.gov](http://www.boe.ca.gov)
- Visiting a field office
- Attending a Basic Sales and Use Tax Law class offered at one of our field offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

**As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,**

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California State Board of Equalization (BOE)
- You are responsible for following the regulations set forth by the BOE

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a BOE representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a BOE office, or giving it to a BOE representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the BOE, please contact the Taxpayers' Rights Advocate office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

**Please post this permit at the address for which it was issued and at a location visible to your customers.**

CALIFORNIA STATE BOARD OF EQUALIZATION  
Sales and Use Tax Department



# CERTIFICATE OF LIABILITY INSURANCE

PKN  
R045DATE (MM/DD/YYYY)  
10/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> GROSSLIGHT INSURANCE INC 256326 P:(310) 473-9611 F:(310) 312-4993 1333 WESTWOOD BLVD LOS ANGELES CA 90024	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (310) 473-9611	FAX (A/C, No): (310) 312-4993
	<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC#</b>
INSURER A: Sentinel Ins Co LTD		11000
<b>INSURED</b> CENA LLC 2816 HONOLULU AVE UNIT 630 VERDUGO CITY CA 91046	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>COMMERCIAL GENERAL LIABILITY</b>			72 SBM IB2864	06/11/2017	06/11/2018	EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	<input checked="" type="checkbox"/> General Liab		X				MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR						AGGREGATE	\$
	<b>EXCESS LIAB</b>							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DED							\$
	RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			E.L. DISEASE- EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage Form SS0008 attached to this policy.

**CERTIFICATE HOLDER**

University-Student Union, Cal State LA  
 UAS, the California State University  
 Los Angeles  
 5151 STATE UNIVERSITY DR LOS ANGELES  
 LOS ANGELES, CA 90032

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Susan S. Castaneda*











**STUDENT ASSOCIATION FOR CLIMATE ACTION & EDUCATIONAL OUTREACH  
FOR SUSTAINABILITY & ADAPTABLE RESOURCES**

# **CLIMATE CHANGE EDUCATION EXPO**

*A gathering of scientists, business leaders,  
entrepreneurs, professors, and students*



**WEDNESDAY, NOVEMBER 29TH  
UNIVERSITY STUDENT UNION PLAZA  
12PM TO 3PM**

**NASA/JPL**

**SOCAL EDISON**

**CENA VEGAN**

# ORDERING IS EASY AS...

## 1. CHOOSE YOUR PLANT-BASED MEAT

### Carne Asada

Cooked with savory grilled onion and notable hints of citrus.

### Pollo Asado

Delicately seasoned and finished over mesquite to thrill the tastebuds.

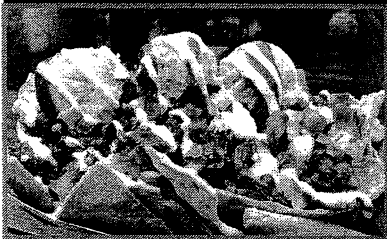
### Al Pastor

Complex, rich and slightly spicy with onion and a touch of pineapple.

### Barbacoa (Gluten-free)

Simmered in rich adobo with onion. It's smoky, sweet, spicy and highly addictive.

## 2. ADD IT TO ONE OF THESE ITEMS



### Big Vegan Burrito - \$8

A huge flour tortilla filled with your choice of meat plus: Refried beans, Rice, Pico de gallo, Choice of salsa, Chipotle crema (upon request).

### Nacho Boat - \$8

Chips topped with your choice of meat plus: Refried beans, Pico de gallo, Chipotle crema.

### Taco Trio - \$8

Get three fresh-made corn tortillas filled with your choice of meat and save a buck. And yes, you can mix meats!

### One Taco a la Carte - \$3

One fresh-made corn tortilla filled with your choice of meat.



## 3. CUSTOMIZE YOUR ORDER

Add extra meat or guacamole to any item - \$2

\$1 if buying one taco a la carte

## BEBIDAS

Sodas - \$2

Water - \$1

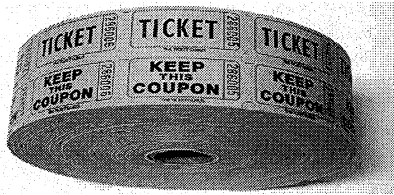


**Climate Change Education Expo Fall 2017**

Event Type: Educational  
 Date: 11/29/2017  
 Time: 12:00pm - 3:00pm  
 Location: University Student Union Plaza

Description	Quantity	Price (\$)	Subtotal (\$)	Tax Rate (9.5%)	Total Cost (\$)
Paper Tickets	1	\$8.95	\$8.95	9.50%	\$9.80
Banner					
Green Paper Roll	1	\$24.56	\$24.56	9.50%	\$26.89
White Paper Roll	1	\$24.83	\$24.83	9.50%	\$27.19
Black Paper Roll	1	\$24.55	\$24.55	9.50%	\$26.88
Presentation Boards	5	\$13.49	\$67.45	9.50%	\$73.86
Table Cloths	4	\$19.99	\$79.96	9.50%	\$87.56
<b>OPERATIONAL</b>					\$252.18
Student Org. T-shirts	30	\$7.75	\$232.50	9.50%	\$254.59
Weebly	1	\$96.00	\$96.00	9.50%	\$104.64
<b>COMMUNICATIONS</b>					\$359.23
Cena Vegan Service	120	\$9.00	\$1,080.00	N/A	\$1,080.00
<b>CATERING</b>					\$1,080.00
<b>Grand Estimated Total</b>					<b>\$1,691.41</b>

Click to expand details for Ticket Gurus



Roll over image to zoom in

The Ticket Gurus

### Double Raffle Ticket Roll : roll of 2000-(Green)

42 customer reviews

Price: \$8.95 prime



FREE Shipping on orders over \$25—or get FREE Two-Day Shipping with Amazon Prime

In Stock.

Want it Saturday, Nov. 11? Order within 1 hr 57 mins and choose Two-Day Shipping at checkout. Details  
Sold by martystango and Fulfilled by Amazon. Gift-wrap available.

Color: Green



- The TICKET GURUS double roll tickets are sold exclusively on Amazon thru an exclusive distribution network. These are made exclusively for Amazon members, to guarantee the best double roll tickets on the market. All contents and manufactured here in the USA
- 2,000 tickets per roll, consecutively numbered--Each ticket is 2" long and 1" wide--The back of the "ticket" part has a place for Name/Address/City/Phone--Paper is a cardstock quality to maximize performance.
- All rolls are perforated for easy tearing--Paper is a single color dyed source paper made exclusively for these roll tickets--Paper is dyed throughout for added security feature.
- Great for fundraisers: 50/50 drawing--uses are endless--player keeps "Keep this coupon" whereas the "coupon" is placed in the drawing
- Made with pride in USA and has "Ticket Gurus" printed on each ticket for authenticity purposes.

Compare with similar items

New (1) from \$8.95 & FREE shipping on orders over \$25.00. Details



College student? Get FREE shipping and exclusive deals. [LEARN MORE](#)



Rainbow Kraft  
**Rainbow Kraft 0066141 Roll, 100' Size, Green**

★★★★★ 52 customer reviews | 24 answered questions

Price: **\$24.56** /prime

FREE Shipping on orders over \$25—or get FREE Two-Day Shipping with Amazon Prime

Usually ships within 5 to 7 days.  
 Ships from and sold by Amazon.com. Gift-wrap available.

Color: **Green**



- Great for art classrooms and bulletin boards
- Use for party decorations or collages
- High quality recyclable paper
- Smooth surface is perfect for felt pens, markers and even finger painting
- Sold as a single roll

New (10) from \$19.36 + \$4.99 shipping

prime student College student? Get FREE shipping and exclusive deals. [LEARN MORE](#)



Rainbow Kraft  
**Rainbow Kraft 0066001 Paper Roll Duo-Finish, Fiber, Light-Weight, 40 lb., 36" x 100' Size, 36.8" Height, 2.8" Width, 2.8" Length, White**

★★★★★ 27 customer reviews | 16 answered questions

Price: **\$24.83** /prime

FREE Shipping on orders over \$25—or get FREE Two-Day Shipping with Amazon Prime

In Stock.

Want it Saturday, Nov. 11? Order within 18 hrs 43 mins and choose Saturday Delivery at checkout. Details  
 Ships from and sold by Amazon.com. Gift-wrap available.

New (14) from \$19.83 + \$4.99 shipping

Specifications for this item

Brand Name	Rainbow Kraft	Model Number	214986
Color	White	Number of Items	1
EAN	0100063776093, 0029444660014	Part Number	0066001
Height	36.8 inches	UNSPSC Code	60111400
Item Weight	3.75 pounds	UPC	029444660014, 10063776093
Length	2.8 inches	Width	2.8 inches
Material	Paper		

[See more product details](#)

[Click to open expanded view](#)



Rainbow Kraft  
**Rainbow Kraft 0066301 Roll, 100' Size, Black**

★★★★★ 52 customer reviews | 24 answered questions

Price: **\$24.55** /prime

FREE Shipping on orders over \$25—or get FREE Two-Day Shipping with Amazon Prime

In Stock.

Want it Saturday, Nov. 11? Order within 19 hrs 41 mins and choose Saturday Delivery at checkout. Details  
 Ships from and sold by Amazon.com. Gift-wrap available.

Color: **Black**



- Great for art classrooms and bulletin boards
- Use for party decorations or collages
- High quality recyclable paper
- Smooth surface is perfect for felt pens, markers and even finger painting

New (14) from \$19.55 + \$4.99 shipping



**Deals on business, industrial and scientific supplies**  
 Save on janitorial, safety, break room supplies and more. Shop now.

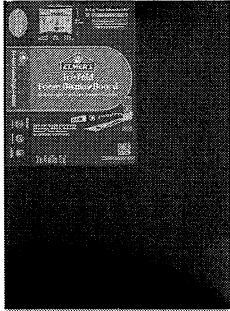
FANCIS  
**High quality craft knife set**  
[Shop now](#)



Fancis Precision Craft Knife Set  
 56 Pieces - Professional Hobby  
 Knives  
 ★★★★★ 111  
 \$16.99 /prime

[Click to open expanded view](#)





Call over images to zoom in.

Elmer's

### Elmer's Tri-Fold Premium Foam Display Board, Black, 36x48 Inch

149 customer reviews | 28 answered questions

Price: **\$15.49** excl. tax

**FREE Shipping** on orders over \$25—or get **FREE Two-Day Shipping** with Amazon Prime

**In Stock.**

**Want it Saturday, Nov. 11?** Order within 20 hrs 10 mins and choose **Saturday Delivery** at checkout. Details. Ships from and sold by Amazon.com. Gift-wrap available.

Size: **1-Pack**

1-Pack 2-Pack 3-Pack 4-Pack

Color: **Black**



- Self-standing premium foam display board
- Lightweight foam construction folds for easy storage and transport
- Smooth surfaces for markers, paints, and adhesives
- Rigid tri-fold design for stability
- Folds to 36 x 24 inches for storage

Compare with similar items.

New 15% from \$18.49 & FREE shipping on orders over \$25.00. Details

**Prime Student** College student? Get FREE shipping and exclusive deals. **Learn More**

Elmer's  
the customer's choice

Share

Qty: 10

**Add to Cart**

Limit on 1-Click ordering for this item.

**Ship To:**  
Los Angeles, 90001

**Add to List**

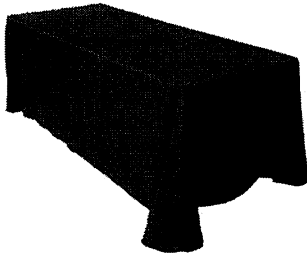
**Other Sellers on Amazon**

**\$18.77** **Add to Cart**  
Free Shipping  
Sold by Amazon Ship Direct & Promoted.

**\$18.82** **Add to Cart**  
Free Shipping  
Sold by Educator, LLC

New 15% from \$21.95 & FREE shipping on orders over \$25.00. Details

Home > Linen Tablecloth > Hunter Green Tablecloth



LinenTablecloth

# LinenTablecloth 90 x 132-Inch Rectangular Polyester Tablecloth Hunter Green

Share

4.5 out of 5 stars (1,825 customer reviews) | 129 answered questions

**Amazon's Choice** for "green table cloth"

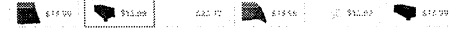
Price: **\$13.99** prime

FREE shipping on orders over \$25—or get **FREE Two-Day Shipping** with Amazon Prime

In Stock

Want it tomorrow, Nov. 10? Order within 20 hrs 52 mins and choose **One-Day Shipping** at checkout. Details  
Ships from and sold by Amazon.com. Gift-wrap available.

Color: **Hunter Green**



Package Quantity: 1

- polyester
- 90 x 132 in. sides
- Rounded corners so they won't "puddle" on the floor
- 100% Polyester (Dacron)
- Seamless, one-piece design
- Stain & wrinkle resistant, machine washable

Compare with similar items

View 13 from \$13.99 & FREE shipping on orders over \$25.00. Details

Qty: 1

Add to Cart

There are 1 items waiting for this purchase

Ship to: Los Angeles, 90001

Add to List

Other Sellers on Amazon

**\$20.00** FREE shipping

Buy it now **FABRIC BRAND- Better Service!**

More to see: \$13.99 (1) FREE shipping on orders over \$25.00. Details



3120 E Pico Blvd., Los Angeles, CA 90023  
 323.266.2910 fax 323.266.2425  
 Since 1963 • leosilkscreen@sbcglobal.net

date: 1/15/07

notes:

Sizes

# R E C E I P T

sold to

11/15/07  
 11/15/07

LEOSUSA.COM

quantity	description	price	amount
30	11/15/07		
<b>30 Total</b>			
<b>SUBTOTAL</b>			328.50
<b>TAX 8.75</b>			28.74
<b>SERV CHARGE</b>			10.72
<b>TOTAL</b>			367.96



## Sign Up to Continue

### Starter

Connect your own domain,  
remove Weebly branding,  
and get advanced site  
stats

1 year domain FREE

**\$8**  
per month  
(when paid annually)

Full Name

Email

Password

**SIGN UP**

By signing up, you agree to our Terms of  
Service and Privacy Policy



JP Aguirre <jpaguirre.us@gmail.com>

**New Invoice: #000052 from Cena Vegan**

1 message

**Cena Vegan** <invoicing@messaging.squareup.com>  
Reply-To: Cena Vegan <info@cenavegan.com>  
To: jpaguirre.us@gmail.com

Thu, Nov 9, 2017 at 10:56 AM



Cena Vegan

**New Invoice**

\$1,080.00 due on November 9, 2017

[Pay Invoice](#)

**120 food vouchers**

Invoice #000052  
November 9, 2017

**Customer**

JP Aguirre  
[jpaguirre.us@gmail.com](mailto:jpaguirre.us@gmail.com)

120 food vouchers @ \$9 each to be used at Cena Vegan during the CSULA Climate Education Expo on:  
Wednesday, November 29, 2017  
12 - 3pm

**Food vouchers x 120 (\$9.00 ea.)** **\$1,080.00**

Note: May be used for the following items: Taco Trio, Nacho Boat, Big Vegan Burrito (includes optional addition of guacamole)

11/9/2017

Gmail - New Invoice: #000052 from Cena Vegan

**Sub-Total** \$1,080.00

**Total Due** \$1,080.00

**Cena Vegan**  
PO Box 412726  
Los Angeles, CA 90041-9998 United States  
**info@cenavegan.com**

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