

## November Project List - G. Salazar

## Admin:

- Analytical reports for social media & website pdf reports
- Preparing log sheet for Spring 2018 projects
- Updating Studio 47 page for kiosk information
- Updating Inventory & supplies for Studio 47

## Marketing:

- ASI polo shirts development for winter retreat
- ASI Notebooks & Promo items
- Prepare Artwork for December ACUI design awards This includes layout, photography and editing (multiple projects at once)
- ASI General Marketing: development for Spring 2018
- ASI Spring 2018 Calendar of Events development
- David Zitser photoshoot setup for 11/17 & 12/1
- ASI Window Decals: Window decals for front door & Posting Board.
- Elections: Elections marketing collaterals: A-frames, Postcards, Poster.

## **ASI Calendar of Events:**

Requesting Offset printer paper stocks options.

-Gus

**GUS SALAZAR** 

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