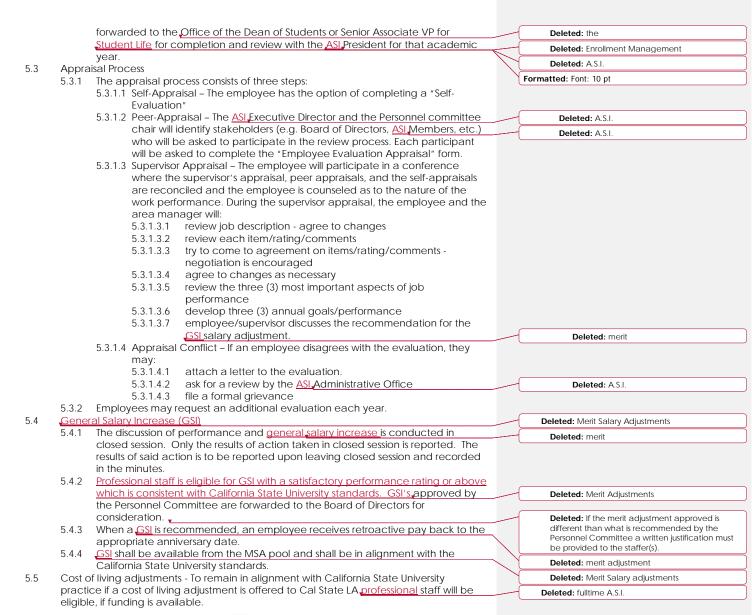
1.0		alifornia dministrat ERFC	Students, Incorporated State University, Los Angeles Ive Manual RMANCE APPRAISAL	Policy 106		
I			means for feedback to employees and as a measure for lary increase (GSI) through a process of peer evaluation			Deleted: merit
2.0	Refer None	ences:				
3.0	POLICY: <u>ASI shall, through an appraisal process, provide for feedback to employees on expectations and</u> areas of concern. <u>Through this process</u> , ASI seeks to garner information to empower employees in areas that will contribute to <u>ASI and in the development of the employee</u> .					Deleted: A.S.I. Deleted: . Deleted: .
4.0		ITIONS:			\backslash	Deleted: .
	None	9				Deleted: A.S.I.
	5.1		erformance appraisal is a means by which the corporation Review employee's job description for completeness an Evaluate job performance of an employee, including a deficiencies. Assist the employee in the development of skills.	nd appropriateness.		
1			Identify performance problems and recommend corre			Deleted: merit salary adjustments Deleted: A
I		5.1.5	Recommend <u>general salary increase (GSI) that are con</u> employee's performance.			Deleted: full-time
	5.2		isal Frequency	rmanaa issuas tha		Deleted: evaluation
		5.2.1	Appraisals shall occur 90-days after hire; pending perfo supervisor shall secure guidance and approval for add			Deleted: April
		<u>5.2.2</u>	90-day interdictory period. <u>Midyear review will be conducted for all professional st</u> <u>fall semester finals. The review will be follow the apprai</u> <u>The Evenuting Disaster and Professional Staff members</u>	sal process outlined below.		Deleted: The Executive Director and Full Time Staff member evaluation timeline will be reviewed by the first Personnel Committee meeting in the Spring quarter.
			<u>The Executive Director and Professional Staff member n</u> performance evaluation timeline will be reviewed by th			Formatted: Font: Century Gothic
			Committee meeting in the fall semester.			Formatted: Font: Century Gothic
		5.2.3 5.2.4	Official appraisals shall occur on a yearly basis for all pr The Executive Director official performance appraisal v		/ //	Formatted: Font: Century Gothic Formatted: Font: Century Gothic
1		0.211	completed one month prior to the final board meeting	for that academic year.	/	Formatted: Font: Century Gothic
			In the event that the evaluation is not completed, the e	evaluation will be		Formatted: Font: Century Gothic
	te Studerer"	As	ciof3- sociated Students, Inc. – Performance Appraisal – Pe	- for the Education of States of Sta		







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5.6	Topping out - Employees are not eligible for <mark>GSI</mark> after they have reached the top of the range.		Deleted: merit salary adjustments
5.7	Salary Range/Classifications 5.7.1 Each position will have an associated salary range.		
	5.7.2 The classification, title and salary range shall conform to California State University classification standards.		
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Policy History:			Formatted: Font: Bold, Underline
Approved: May 31, 2001			Formatted: Font: Century Gothic, 10 pt
Revised: Ma			
Approved:	February 28, 2013		
Approved: r	November 4, 2015	•	Formatted: No bullets or numbering



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<u>Asi</u>



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