



Associated Students, Inc. - Calendar of Meetings

Budget Review Timeline 2017-18

Updated: 2/9/2018

Meeting	Description	Meeting Date	Location	Time
Finance Committee		Friday, June 30, 2017	U-SU Board Rm 303 AB	Noon-2 pm
June Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	7/20-7/27		
Finance Committee		Friday, July 21, 2017	U-SU Los Angeles Rm 308 BC	Noon-2 pm
June Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of July 31st		
July Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	8/20-8/25		
Draft of 2016-17 Financial Statement Provided by MGO		Friday, August 25, 2017		
July Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of August 28th		
Finance Committee	MGO Presents Financial Statement to FC for action	Friday, September 1, 2017	U-SU Alhambra Rm 305	Noon - 2pm
ASI Board of Directors	MGO Presents Financial Statement to Board for action	Thursday, September 7, 2017		
Finance Committee		Friday, September 15, 2017	U-SU Alhambra Rm 305	Noon - 2pm
August Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	9/20-9/27		
Finance Committee		Friday, September 29, 2017	U-SU Alhambra Rm 305	Noon - 2pm
August Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of October 2nd		
Finance Committee		Friday, October 13, 2017	U-SU Alhambra Rm 305	Noon - 2pm
September Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	10/20-10/27		
Finance Committee		Friday, October 27, 2017	U-SU Alhambra Rm 305	Noon - 2pm
September Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of October 30th		
3 & 9 Budget Review July - Sept - Draft Development	Aaron, David, Dena, and Intef	October 30 - November 17, 2017		
3 & 9 Review sent to University Budget Office	Mae Santos & John Tcheng	November 6-17, 2017		
ASI Board of Directors - 3 & 9 Review Draft Made Available	Aaron	Thursday, November 16, 2017		
Finance Committee	3 & 9 Review Presented as Information	Friday, November 17, 2017	U-SU Los Angeles Rm 308A	Noon - 2pm
October Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	11/20-11/27		
October Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of November 27th		
ASI Board of Directors	3 & 9 Review Presented as Information	Thursday, November 30, 2017		
November Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	12/20-1/1/2018		
November Monthly Progress & Financial Statement Review	Email to Aaron, David, Dena, and Intef	Week of January 1st		
December Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	January 22-26, 2018		

November & December Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of January 29th		
6 & 6 Budget Review Oct – Dec - Draft Development	Aaron, David, Dena, and Intef	January 29–February 15		
6 & 6 Review sent to University Budget Office	Mae Santos & John Tcheng	February 9-23		
Finance Committee	Committee & Administrative Area Budget Input presented by respective committee chairs	Friday, January 26, 2018	U-SU Los Angeles Rm 308A	Noon - 2 pm
ASI Board of Directors	6 & 6 Review Presented as Information	Wednesday, February 1, 2017		

Finance Committee	Committee & Administrative Area Budget Input presented by respective committee chairs	Friday, February 2, 2018	U-SU Alhambra Rm 305	Noon - 2 pm
ASI Board of Directors	6 & 6 Review Presented for Information/Action	Thursday, February 15, 2018		
January Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	February 20-27		
University Support Proposals Due	Per Policy 206 Univ. Support Areas will submit 2018-19 proposals	Friday, February 16, 2018	These areas will present to Finance Committee between February 16 - March 16, 2018	
ASI VPF, President, ED, and OM of Admin. And Services Budget Prep	Meetings will be open and notice provided by VPF	Monday, January 8 - March 12, 2017	Meetings will be open and notice provided by VPF	
Finance Committee	2018-19 Budget Draft One	Friday, February 16, 2018	U-SU Alhambra Rm 305	Noon - 2 pm
January Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of February 26th		
ASI Board of Directors	6 & 6 Review Presented for Action	Wednesday, March 1, 2017		
Finance Committee	2018-19 Budget Draft Two	Friday, March 2, 2018	U-SU Los Angeles Rm 308A	Noon - 2 pm
February Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	March 20-27, 2018		
ASI Board of Directors	2018-19 Budget First Draft	Thursday, March 15, 2018	U-SU Board Room 303 AB	3:15 - 5:45 pm
Finance Committee	2018-19 Budget Draft Three	Friday, March 16, 2018	U-SU Alhambra Rm 305	Noon - 2 pm
February Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of April 2nd		
Finance Committee	2018-19 Budget Draft Four	Friday, April 6, 2018	U-SU Los Angeles Rm 308A	Noon - 2 pm
9 & 3 Budget Review January - March Draft Development	Aaron, David, Dena, and Intef	April 2-20		
ASI Board of Directors	2018-19 Budget Final Draft for Approval	Thursday, April 12, 2018	U-SU Board Room 303 AB	3:15 - 5:45 pm
Finance Committee		Friday, April 20, 2018	TBD	Noon - 2 pm
March Financial Statement from BFS	Reviewed & Reconciled by Intef and Dena	April 20-27		
9 & 3 Budget Review sent to University Budget Office	Mae Santos & John Tcheng	April 6-20		
ASI Board of Directors	9 & 3 Budget Review	Thursday, April 26, 2018	U-SU Board Room 303 AB	3:15 - 5:45 pm
Finance Committee	9 & 3 Budget Review	Friday, May 4, 2018	TBD	Noon - 2 pm
ASI Board of Directors	9 & 3 Budget Review	Thursday, May 10, 2018	U-SU Board Room 303 AB	3:15 - 5:45 pm
March Monthly Progress & Financial Statement Review	Aaron, David, Dena, and Intef	Week of April 30th		

*The 2018/2019 operating budget must be approved by the ASI Board of Directors and submitted to the University President no less than sixty (60) days prior to the end of the fiscal year.