

Proposal for adjusting Executive Workflow

Purpose: This proposal serves 3 purposes. The first is to better utilize the time of Executives by pulling them out of the committees that aren't necessarily in their areas and have them focus on the committees/areas that they are. That in turn would allow the Executives to focus more on their respective areas. The second purpose is to adjust the Internal Committee requirement for Non-Executive Board of Directors from 1 committee to 2 committees so that the vacancies from removing Executives will still be filled and remove the External Committee requirement for all Executives. The third purpose is to give the Executive Committee an additional responsibility. That responsibility is to emphasize its role as the filter for the Board of Directors by having all items that are planned to go to the Board of Directors go to the Executive Committee beforehand.

Changes here will be reflected in the Bylaws, Board of Directors Code of Procedures, and each committee's Code of Procedures

Purpose 1

President

Original List of Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Shared Governance Council, Legislative Affairs & Advocacy Committee, Club Funding Sub-Committee, Cabinet of College Representatives, Strategic Planning Committee, CSSA

New List Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Shared Governance Council, Legislative Affairs & Advocacy Committee, Club Funding Sub-Committee, Cabinet of College Representatives, Strategic Planning Committee, CSSA

Change: President can send a representative to committees that they cannot attend.

Vice President for Administration

Original List of Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Shared Governance Council, Cabinet of Commissioners, Strategic Planning Committee

New List of Committees: Board of Directors, Executive Committee, Personnel Committee, Cabinet of Commissioners

Change: Removal of Shared Governance Council, Strategic Planning Committee, and Finance Committee

Vice President for Finance

Original List of Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Shared Governance Council, Club Funding Sub-Committee, Strategic Planning Committee

New List of Committees: Board of Directors, Executive Committee, Finance Committee, and Club Funding Sub-Committee.

Change: Removal of Shared Governance Council, Personnel Committee, and Strategic Planning

Vice President for Academic Governance

Original List of Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Shared Governance Council, Cabinet of Academic Senators, Strategic Planning Committee.

New List of Committees: Board of Directors, Executive Committee, Shared Governance Council, & Cabinet of Academic Senators

Change: Removal of Personnel Committee, Finance Committee, and Strategic Planning Committee

Vice President for External Affairs & advancement

Original List of Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Legislative Affairs & Advocacy Committee, Strategic Planning Committee, CSSA

New List of Committees: Board of Directors, Executive Committee, Legislative Affairs & Advocacy Committee, CSSA

Change: Removal of Personnel Committee, Finance Committee, and Strategic Planning

Secretary & Treasurer

Original List of Committees: Board of Directors, Executive Committee, Personnel Committee, Finance Committee, Shared Governance Council, Strategic Planning Committee, and Biweekly & Workflow Committee

New List of Committees: Board of Directors, Executive Committee, Strategic Planning Committee, and Biweekly & Workflow Ad-Hoc Committee

Change: Removal of Personnel Committee, Finance Committee, and Shared Governance Council

Each Exec (excluding President) now only participates in 4 committees.

Purpose 2

Bylaws Adjustment

Article VI - **AUTHORITY, ACTIONS AND DUTIES OF DIRECTORS**

Section 3 – Duties of Directors

Clause 1 – The Representatives-at-large shall:

C. Be a member of at least **two** of the Associated Students, Inc. committees.

Clause 2 - The Representatives of College shall:

D. Be a member of at least **two** of the Associated Students, Inc. committees.

- Adjust the Executive Committee Internal Requirements from 0 to 1 Internal Committee.
- Executives will have the base committees in Purpose 1 plus a committee they can choose at their own discretion.

Not Recommended by the Executive Committee

~~Purpose 3~~

Bylaws

~~Section 1. Executive Committee. The Executive Committee shall coordinate the information, program, projects, and problems to be considered by the ASI Board of Directors. **No Item recommended by ASI Standing Committee can reach the Board of Directors unless it has been reviewed by the Executive Committee.** The Executive Committee shall also provide general policy guidelines, and make specific decisions, in place of the entire Board of Directors only when the Board cannot be called together to act on an emergency matter.~~

~~————*To make the process more efficient, see recommendations on the reordering of times for committee meetings below.*~~

~~Committee Reordering Proposal~~

~~————Legend:~~

~~SGC = Shared Governance Council~~

~~CCR = Cabinet of College Reps~~

~~COC = Cabinet of Commissioners~~

~~EPC = Environmental Policy Committee~~

CAS = Cabinet of Academic Senators

BOD = Board of Directors

(a) = 1st Time Slot

(b) = 2nd Time Slot

(c) = 3rd Time Slot

Current Model:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1	Bylaws & JRC	Personnel Exec		SGC CCR	Club Funding		
Week 2		Leg SPC		BOD	COC Finance EPC		
Week 3	Bylaws & JRC	Personnel Exec		SGC CCR	Club Funding		
Week 4		Leg SPC		BOD	COC Finance EPC		

Proposed Model:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1		Personnel (a) SPC (b)	COC (a) Leg (b)	SGC (a-b) Finance (c)			
Week 2		Exec (a) Bylaws & JRC (b)		CCR (a) CAS (b) Club Funding (c)	BOD (c)		
Week 3		Personnel (a) SPC (b)	COC (a) Leg (b)	SGC (a-b) Finance (c)			
Week 4		Exec (a) Bylaws & JRC (b)		CCR (a) CAS (b) Club Funding (c)	BOD (c)		

CCR & CAS => SGC => Exec => BOD