



Bylaws/ COP Subcommittee Meeting Minutes

Wednesday, March 7, 2018

1:45 pm – 3 pm; U-SU 203 ASI Conference Room

Attendees: Bylaws and Judicial Review Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 2:02 PM.

b. Roll Call

Jeovany Aguilar	Chief Justice	<input checked="" type="checkbox"/> Present
Gabriel Babuch	Associate Justice	<input checked="" type="checkbox"/> Present
Rachel Duffy	Associate Justice	<input checked="" type="checkbox"/> Present
Adriana Navarette	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present
Vacant	Committee Member	<input checked="" type="checkbox"/> Vacant
Richard Shu	Board of Directors Representative	<input checked="" type="checkbox"/> Excused Absence
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Carol Roberts-Corb	University President's Designee	<input checked="" type="checkbox"/> Present
Guests of the Gallery	John Le	

c. Approval of Agenda (action):

>Additional Notes (if necessary)

Offered By:	Adriana N.	Seconded by:	Gabriel B.
Motion to approve the adoption of the agenda with stated edits for Wednesday, March 7, 2017 with two friendly amendments (postponing November 27 th minutes, constraining discussion for individual items)			
Discussion:			
Vote Tally:			
All in Favor:	ALL	Opposed:	0
		Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED			

d. Approval of Minutes (action):

Offered By:	Gabriel B.	Seconded by:	Adriana N.
Motion to approve the minutes from February 21 st 2017, friendly amendment to get Adriana's name spelled correctly.			
Discussion:			
Vote Tally:			
All in Favor:	ALL	Opposed:	0
		Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED			

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Bylaws Committee members.

- a. None.

III. Old Business

- a. **Removal of Appointed Members Language in Governing Codes of Procedures** - The committee will continue reviewing the language regarding removal of appointed members reflected in each Code of Procedures addressing allowable consecutive unexcused absences, unexcused absences, unexcused tardies, or unexcused early departures during any one (1) semester.
 - Absences and tardies for removal, showing up 15 min late means you are tardy
 - Limiting all absences to 3 absences whether excused or unexcused
 - Allowed two excused absences, and one unexcused? Or 3 unexcused—you can only have one unexcused absence (for biweekly meetings)
 - Need something about consecutive absences—absent for two consecutive excused, the second is automatically unexcused
 - 15 min after starting, before meeting ends, three excused tardies or early departures
 - Maximum 1 unexcused absence, max 1 can be an unexcused early departure or tardy, or if you miss two meetings in a row, you will get a performance review from your direct report,**

Offered By:	Gabriel B.	Seconded by:	Adriana N.					
Motion to approve these recommendations and forwarding them to the Exec Committee.								
Discussion:								
Vote Tally:								
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion:	<input checked="" type="checkbox"/> PASSED	<input type="checkbox"/> FAILED

IV. New Business

- a. **Strategic Planning Initiatives:** The committee will review a draft of the strategic initiatives and look for how Bylaws and JRC plays a role in supporting their success.
 - Strategic plan 5 year plans
 - Finish significant portion this year for the incoming ASI
 - Consensus to postpone, tabling
 - Assessing strategic initiative, sent to some admin, feedback about initiative
 - 3 goals
 - Increasing associate justice pay and moving them up the hierarchy?
 - Adding more associate justices in order to keep committees following procedure.
 - Parliamentarian trainings?
 - Giving out handouts, testing people on Robert’s Rules knowledge
 - Coming in during orientations to help out with parliamentary training
- b. **General Election Grievance Meeting Schedule** – The committee will consider scheduling meeting windows to accommodate potential 2018-19 General Election Grievances.
 - Mondays and Wednesdays at this time? Wednesdays that we do not meet for Bylaws.
- c. **Policy 020 Preview** - The committee will take a short preview if potential updates to the ASI Officer Performance Review & Removal Procedure.

- Officer performance in the beginning with removal in the second part, attendance training
- Receiving new major policies in the near future

V. Action

VI. Reports

- a. Chief Justice: **Jeovany Aguilar**
- b. Associate Justices
 - a. **Gabriel**
 - b. **Rachel**
- c. ASI Executive Director: **Intef Weser**
- d. ASI Elections and Orientations Commissioner: **Adriana Navarette**

VII. Adjournment

-Adjourned at 2:59

Associated Students, Inc.
 Bylaws/COP Subcommittee Meeting
Summary of Actions Taken
Wednesday, March 7, 2018

Organizational Items

a. Approval of Agenda (action):

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All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

b. Approval of Minutes (action):

Offered By:	Gabriel B.	Seconded by:	Adriana N.			
Motion to approve the minutes from February 21 st 2017, friendly amendment to get Adriana's name spelled correctly.						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

c. Motion

Offered By:	Gabriel B.	Seconded by:	Adriana N.			
Motion to approve these recommendations and forwarding them to the Exec Committee.						
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

VIII. CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Wednesday, March 7, 2018 in the ASI Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: _____.

Prepared by:

Recording Secretary and Committee Chair

Confirmed by:

Secretary/Treasurer