



# Board of Directors Meeting

## Minutes

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Thursday, March 15, 2018

Time: 3:15 - 5:45 pm

Location: U-SU Board Rm. 303 AB

Attendees: Board of Directors committee, General Public

Type of Meeting: Special

### I. Organizational Items:

a. Call to order by: David Zitser, ASI President at 3:17pm

#### b. Roll Call

|                       |  |                                  |
|-----------------------|--|----------------------------------|
| David Zitser          | <i>President</i>   | Present                          |
| <i>Vacant</i>         | <i>Vice President for Administration</i>                           | <i>Vacant</i>                    |
| Aaron Castaneda       | <i>Vice President for Finance</i>                                  | Present                          |
| Neyda Umana           | <i>Vice President for Academic Governance</i>                      | Present, Left 4:15 pm            |
| Marcos Montes         | <i>Vice President for External Affairs and Advancement</i>         | Present                          |
| Jazmin Ortiz          | <i>Secretary/ Treasurer</i>  | Excused Absent                   |
| Candy Noriega         | <i>College of Health and Human Services Rep.</i>                   | Present                          |
| Jocelyn Vargas        | <i>College of Health and Human Services Rep.</i>                   | Excused Tardy, Arrived 4:28 pm   |
| Cesar Dominguez       | <i>College of Business &amp; Economics Rep.</i>                    | Present                          |
| Ansiris Salas         | <i>College of Business &amp; Economics Rep.</i>                    | Present                          |
| Jesus Mora            | <i>College of Arts and Letters Rep.</i>                            | Present                          |
| Selene Castillo       | <i>College of Arts and Letters Rep.</i>                            | Present                          |
| Kenya Pineda          | <i>Charter College of Education Rep.</i>                           | Present                          |
| Lavernis Martin       | <i>Charter College of Education Rep.</i>                           | Excused Tardy, Arrived 4:05 pm   |
| Richard Shu           | <i>College of Engineering, Comp. Science &amp; Technology Rep</i>  | Present                          |
| Smitkumar Patel       | <i>College of Engineering, Comp. Science &amp; Technology Rep.</i> | Excused Tardy, Arrived 3:38 pm   |
| Lily Nguyen           | <i>College of Natural &amp; Social Sciences Rep.</i>               | Unexcused Tardy, Arrived 3:38 pm |
| Debbie Ascencion      | <i>College of Natural &amp; Social Sciences Rep.</i>               | Present                          |
| Yessenia Villacorta   | <i>Civic Engagement Officer</i>                                    | Present                          |
| Josh Salazar          | <i>Diversity and Inclusion Officer</i>                             | Excused Tardy, Arrived 4:05 pm   |
| Jeovany Aguilar       | <i>Chief Justice</i>   | Excused Absent                   |
| Dr. Jennifer Miller   | <i>University President's Designee</i>                             | Excused Tardy, Arrived 4:28 pm   |
| Intef W. Weser        | <i>Executive Director</i>  | Present                          |
| Marcus Rodriguez      | <i>Director of Programs and Leadership</i>                         | Present                          |
| Alix Alcazar          | <i>Executive Director Administrative Assistant</i>                 | Present                          |
| Guests of the Gallery | Jourdan Pineda, Karina Espinoza and Katrina Stanley.               |                                  |

**c. Adoption of Agenda:**

|   |                    |                     |                        |                  |          |                       |
|---|--------------------|---------------------|------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Neyda Umana</b> | <b>Seconded by:</b> | <b>Aaron Castaneda</b> |                  |          |                       |
| Motion to approve the adoption of the agenda for the Board of Director's meeting on Thursday, March 15, 2018.<br>Motion received 11 votes and passed. |                    |                     |                        |                  |          |                       |
| <b>All in Favor</b>   | <b>11</b>          | <b>Opposed</b>      | <b>0</b>               | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

**d. Approval of Minutes:**

|  |                    |                     |                    |                  |          |                       |
|--|--------------------|---------------------|--------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Neyda Umana</b> | <b>Seconded by:</b> | <b>Richard Shu</b> |                  |          |                       |
| Motion to approve the adoption of the minutes for Thursday, March 1, 2018.<br>Motion received 11 votes and passed. |                    |                     |                    |                  |          |                       |
| <b>All in Favor</b>  | <b>11</b>          | <b>Opposed</b>      | <b>0</b>           | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

**II. Public Forum:**

a. This time is allotted to members of the public to address the board

✚ Neyda Umana talked about a SOE event.

**III. Standing Action Items:**

a. **Appointment for Vacant ASI and Campus Committee Positions** - Board of Directors will appoint individuals to the following vacant ASI and student committee positions.

i. ASI Board of Director Appointment(s)

|   |                        |                     |                        |                  |          |                       |
|---|------------------------|---------------------|------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Cesar Dominguez</b> |                  |          |                       |
| Motion to appoint a Vice President for Administration.<br>Marcial Romero received 10 votes and was appointed. |                        |                     |                        |                  |          |                       |
| <b>All in Favor</b>   | <b>10</b>              | <b>Opposed</b>      | <b>2</b>               | <b>Abstained</b> | <b>2</b> | <b>Motion: Passed</b> |

ii. Judicial Branch Appointment(s)

|  |                        |                     |                    |                  |          |                       |
|--|------------------------|---------------------|--------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Lily Nguyen</b> |                  |          |                       |
| Motion to appoint an Associate Justice.<br>Mikaila Ishaaya received 3 votes and was not appointed. |                        |                     |                    |                  |          |                       |
| <b>All in Favor</b>  | <b>3</b>               | <b>Opposed</b>      | <b>10</b>          | <b>Abstained</b> | <b>2</b> | <b>Motion: Failed</b> |

iii. Cabinet of Commissioner Appointment(s)

Environmental Affairs Commissioner

|  |                        |                     |                            |                  |          |                       |
|--|------------------------|---------------------|----------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Yessenia Villacorta</b> |                  |          |                       |
| Motion to appoint an Environmental Affairs Commissioner.<br>Jay Doshi received 12 votes and was appointed. |                        |                     |                            |                  |          |                       |
| <b>All in Favor</b>  | <b>12</b>              | <b>Opposed</b>      | <b>1</b>                   | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

iv. University Wide Committee Appointment(s)

|   |                      |                     |                        |                  |          |                       |
|---|----------------------|---------------------|------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Marcos Montes</b> | <b>Seconded by:</b> | <b>Aaron Castaneda</b> |                  |          |                       |
| Motion to appoint Katrina Stanley to the OSD Presidential Advisory Committee.<br>Katrina Stanley received 14 votes and was appointed. |                      |                     |                        |                  |          |                       |
| <b>All in Favor</b>   | <b>14</b>            | <b>Opposed</b>      | <b>0</b>               | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

v. Internal Committee Appointment(s)

|  |                      |                     |                       |                  |          |                       |
|--|----------------------|---------------------|-----------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Marcos Montes</b> | <b>Seconded by:</b> | <b>Joshua Salazar</b> |                  |          |                       |
| Motion to appoint Smitkumar Patel to the Environmental Policy Committee.<br>Ansiris Salas withdrew her application to the Finance Committee.<br>Smitkumar Patel received 14 votes and was appointed. |                      |                     |                       |                  |          |                       |
| <b>All in Favor</b>  | <b>14</b>            | <b>Opposed</b>      | <b>0</b>              | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

b. **Policy Amendments** - The Board will take action on the following policy amendments recommended by the Bylaws Committee

- i. Review Policy 115 - The Board will review recommended edits to the Student Assistant Classification and Pay Plan policy approved by Personnel and the Bylaws Committee.

|  |                        |                     |                    |                  |          |                       |
|--|------------------------|---------------------|--------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Cesar Dominguez</b> | <b>Seconded by:</b> | <b>Lily Nguyen</b> |                  |          |                       |
| Motion to approve Policy 115 - Student Assistant Classification and Pay Plan policy.<br>Motion received 13 votes and passed. |                        |                     |                    |                  |          |                       |
| <b>All in Favor</b>  | <b>13</b>              | <b>Opposed</b>      | <b>0</b>           | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

|  |                        |                     |                       |                  |          |                       |
|--|------------------------|---------------------|-----------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Cesar Dominguez</b> | <b>Seconded by:</b> | <b>Joshua Salazar</b> |                  |          |                       |
| Amendment to add an additional performance review.<br>Amendment received 0 votes and failed. |                        |                     |                       |                  |          |                       |
| <b>All in Favor</b>  | <b>0</b>               | <b>Opposed</b>      | <b>11</b>             | <b>Abstained</b> | <b>3</b> | <b>Motion: Failed</b> |

- ii. Review Policy 212 - The Board will review recommended edits to the Budgetary Control Policy approved by the Finance Committee and the Bylaws Committee.

|  |                        |                     |                     |                  |          |                       |
|--|------------------------|---------------------|---------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Kenia Pineda</b> |                  |          |                       |
| Motion to approve Policy 212- Budgetary Control.<br>Motion received 13 votes and passed. |                        |                     |                     |                  |          |                       |
| <b>All in Favor</b>  | <b>14</b>              | <b>Opposed</b>      | <b>0</b>            | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

- iii. Review Policy 022 - The Board will review recommended edits to the ASI Ethics Policy approved by the Executive Committee and the Bylaws Committee.

|   |                        |                     |                     |                  |          |                       |
|---|------------------------|---------------------|---------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Kenia Pineda</b> |                  |          |                       |
| Motion to approve Policy 022 ASI Ethics Policy.<br>Motion received 14 votes and passed. |                        |                     |                     |                  |          |                       |
| <b>All in Favor</b>   | <b>14</b>              | <b>Opposed</b>      | <b>0</b>            | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

**IV. New Business:**

- a. Action Item: The Board will take action on the 6&6 Budget review recommended by the Finance Committee.

|   |                        |                     |                       |                  |          |                       |
|---|------------------------|---------------------|-----------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Jocelyn Vargas</b> |                  |          |                       |
| Motion to approve 6&6 Budget.<br>Motion received 14 votes and passed. |                        |                     |                       |                  |          |                       |
| <b>All in Favor</b>   | <b>14</b>              | <b>Opposed</b>      | <b>0</b>              | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

- b. Discussion Item: The Board will discuss the Executive Officer Workflow Proposal as recommended by the Executive Committee

- ✚ The Board discussed the possible changes and provided feedback. There were some concerns about adding another meeting for College Representatives.

- c. Information Item: The Board will receive an update on the progress of the ASI Referendum.

- ✚ The Board unanimously decided to extend the meeting by five minutes.

- ✚ Aaron Castaneda gave an update regarding the referendum and what was discussed at the Student Fee Policy Committee.

**V. Reports**

- a. ASI President: David Zitser

- ✚ Meeting was over before report was given.

- b. ASI Vice President for Administration: Vacant

- ✚ Meeting was over before report was given.

- c. ASI Vice President for Finance: Aaron Castaneda

- ✚ Meeting was over before report was given.

- d. ASI Vice President for Academic Governance: Neyda Umana

- ✚ Meeting was over before report was given.

- e. ASI Vice President for External Affairs and Advancement: Marcos Montes

- ✚ Meeting was over before report was given.

- f. ASI Secretary/ Treasurer: Jazmin Ortiz

- ✚ Meeting was over before report was given.

- g. ASI Chief Justice: Jeovany Aguilar

- ✚ Meeting was over before report was given.

- h. ASI Board of Directors

- ✚ Meeting was over before report was given.
  - i. ASI Staff: Intef W. Weser and Marcus Rodriguez

Marcus Rodriguez:

- ✚ Meeting was over before report was given.

Intef W. Weser:

- ✚ Meeting was over before report was given.

- j. University Designee: Dr. Jennifer Miller, Dean of Students

- ✚ Meeting was over before report was given.

**VI. Information Items**

- ✚ None.

**VII. Adjournment**

|                                  |                        |                     |                      |                  |          |                       |
|----------------------------------|------------------------|---------------------|----------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>               | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Marcos Montes</b> |                  |          |                       |
| Consensus to adjourn at 5:48 pm. |                        |                     |                      |                  |          |                       |
| <b>All in Favor</b>              | <b>All</b>             | <b>Opposed</b>      | <b>0</b>             | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

Board of Directors Meeting  
Thursday, March 15, 2018  
Summary of Actions Taken

I. Organizational Items:

- a. Call to order by: David Zitser, ASI President at
- b. Roll Call
- c. Adoption of Agenda:

|   |                    |                     |                        |                  |          |                       |
|---|--------------------|---------------------|------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Neyda Umana</b> | <b>Seconded by:</b> | <b>Aaron Castaneda</b> |                  |          |                       |
| Motion to approve the adoption of the agenda for the Board of Director's meeting on Thursday, March 15, 2018.<br>Motion received 11 votes and passed. |                    |                     |                        |                  |          |                       |
| <b>All in Favor</b>   | <b>11</b>          | <b>Opposed</b>      | <b>0</b>               | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

d. Approval of Minutes:

|  |                    |                     |                    |                  |          |                       |
|--|--------------------|---------------------|--------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Neyda Umana</b> | <b>Seconded by:</b> | <b>Richard Shu</b> |                  |          |                       |
| Motion to approve the adoption of the minutes for Thursday, March 1, 2018.<br>Motion received 11 votes and passed. |                    |                     |                    |                  |          |                       |
| <b>All in Favor</b>  | <b>11</b>          | <b>Opposed</b>      | <b>0</b>           | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

|   |                        |                     |                        |                  |          |                       |
|---|------------------------|---------------------|------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Cesar Dominguez</b> |                  |          |                       |
| Motion to appoint a Vice President for Administration.<br>Marcial Romero received 10 votes and was appointed. |                        |                     |                        |                  |          |                       |
| <b>All in Favor</b>   | <b>10</b>              | <b>Opposed</b>      | <b>2</b>               | <b>Abstained</b> | <b>2</b> | <b>Motion: Passed</b> |

|  |                        |                     |                    |                  |          |                       |
|--|------------------------|---------------------|--------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Lily Nguyen</b> |                  |          |                       |
| Motion to appoint an Associate Justice.<br>Mikaila Ishaaya received 3 votes and was not appointed. |                        |                     |                    |                  |          |                       |
| <b>All in Favor</b>  | <b>3</b>               | <b>Opposed</b>      | <b>10</b>          | <b>Abstained</b> | <b>2</b> | <b>Motion: Failed</b> |

|  |                        |                     |                            |                  |          |                       |
|--|------------------------|---------------------|----------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>   | <b>Aaron Castaneda</b> | <b>Seconded by:</b> | <b>Yessenia Villacorta</b> |                  |          |                       |
| Motion to appoint an Environmental Affairs Commissioner.<br>Jay Doshi received 12 votes and was appointed. |                        |                     |                            |                  |          |                       |
| <b>All in Favor</b>  | <b>12</b>              | <b>Opposed</b>      | <b>1</b>                   | <b>Abstained</b> | <b>1</b> | <b>Motion: Passed</b> |

|   |                      |                     |                        |                  |          |                       |
|---|----------------------|---------------------|------------------------|------------------|----------|-----------------------|
| <b>Offered By:</b>  | <b>Marcos Montes</b> | <b>Seconded by:</b> | <b>Aaron Castaneda</b> |                  |          |                       |
| Motion to appoint Katrina Stanley to the OSD Presidential Advisory Committee.<br>Katrina Stanley received 14 votes and was appointed. |                      |                     |                        |                  |          |                       |
| <b>All in Favor</b>   | <b>14</b>            | <b>Opposed</b>      | <b>0</b>               | <b>Abstained</b> | <b>0</b> | <b>Motion: Passed</b> |

|  |                      |                     |                       |  |  |  |
|--|----------------------|---------------------|-----------------------|--|--|--|
| <b>Offered By:</b>   | <b>Marcos Montes</b> | <b>Seconded by:</b> | <b>Joshua Salazar</b> |  |  |  |
| Motion to appoint Smitkumar Patel to the Environmental Policy Committee.<br>Ansiris Salas withdrew her application to the Finance Committee.<br>Smitkumar Patel received 14 votes and was appointed. |                      |                     |                       |  |  |  |

|              |    |         |   |           |   |                |
|--------------|----|---------|---|-----------|---|----------------|
| All in Favor | 14 | Opposed | 0 | Abstained | 0 | Motion: Passed |
|--------------|----|---------|---|-----------|---|----------------|

|             |                 |              |             |
|-------------|-----------------|--------------|-------------|
| Offered By: | Cesar Dominguez | Seconded by: | Lily Nguyen |
|-------------|-----------------|--------------|-------------|

Motion to approve Policy 115 - Student Assistant Classification and Pay Plan policy.  
Motion received 13 votes and passed.

|              |    |         |   |           |   |                |
|--------------|----|---------|---|-----------|---|----------------|
| All in Favor | 13 | Opposed | 0 | Abstained | 1 | Motion: Passed |
|--------------|----|---------|---|-----------|---|----------------|

|             |                 |              |                |
|-------------|-----------------|--------------|----------------|
| Offered By: | Cesar Dominguez | Seconded by: | Joshua Salazar |
|-------------|-----------------|--------------|----------------|

Amendment to add an additional performance review.  
Amendment received 0 votes and failed.

|              |   |         |    |           |   |                |
|--------------|---|---------|----|-----------|---|----------------|
| All in Favor | 0 | Opposed | 11 | Abstained | 3 | Motion: Failed |
|--------------|---|---------|----|-----------|---|----------------|

|             |                 |              |              |
|-------------|-----------------|--------------|--------------|
| Offered By: | Aaron Castaneda | Seconded by: | Kenia Pineda |
|-------------|-----------------|--------------|--------------|

Motion to approve Policy 212- Budgetary Control.  
Motion received 13 votes and passed.

|              |    |         |   |           |   |                |
|--------------|----|---------|---|-----------|---|----------------|
| All in Favor | 14 | Opposed | 0 | Abstained | 0 | Motion: Passed |
|--------------|----|---------|---|-----------|---|----------------|

|             |                 |              |              |
|-------------|-----------------|--------------|--------------|
| Offered By: | Aaron Castaneda | Seconded by: | Kenia Pineda |
|-------------|-----------------|--------------|--------------|

Motion to approve Policy 022 ASI Ethics Policy.  
Motion received 14 votes and passed.

|              |    |         |   |           |   |                |
|--------------|----|---------|---|-----------|---|----------------|
| All in Favor | 14 | Opposed | 0 | Abstained | 0 | Motion: Passed |
|--------------|----|---------|---|-----------|---|----------------|

|             |                 |              |                |
|-------------|-----------------|--------------|----------------|
| Offered By: | Aaron Castaneda | Seconded by: | Jocelyn Vargas |
|-------------|-----------------|--------------|----------------|

Motion to approve 6&6 Budget.  
Motion received 14 votes and passed.

|              |    |         |   |           |   |                |
|--------------|----|---------|---|-----------|---|----------------|
| All in Favor | 14 | Opposed | 0 | Abstained | 0 | Motion: Passed |
|--------------|----|---------|---|-----------|---|----------------|

|             |                 |              |               |
|-------------|-----------------|--------------|---------------|
| Offered By: | Aaron Castaneda | Seconded by: | Marcos Montes |
|-------------|-----------------|--------------|---------------|

Consensus to adjourn at 5:48 pm.

|              |     |         |   |           |   |                |
|--------------|-----|---------|---|-----------|---|----------------|
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |
|--------------|-----|---------|---|-----------|---|----------------|

## CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc., Cal State Los Angeles held on Thursday, March 15, 2018 in the U-SU Board Room 303 AB and were approved by consensus by the ASI Board of Directors on Thursday, April 12, 2018.

Prepared by:

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**Alix Alcazar – Recording Secretary**

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**Jazmin Ortiz - Secretary/Treasurer**

DRAFT