



Board of Directors Meeting Minutes

Thursday, May 10, 2018

Time: 3:15 - 5:45 pm

Location: U-SU Board Rm. 303 AB

Attendees: Board of Directors committee, General Public

Type of Meeting: Special

I. Organizational Items:

a. Call to order by: David Zitser, ASI President at 3:15 pm

b. Roll Call

David Zitser	<i>President</i>	Present
Marcial Romero	<i>Vice President for Administration</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Neyda Umana	<i>Vice President for Academic Governance</i>	Present
Marcos Montes	<i>Vice President for External Affairs and Advancement</i>	Present
Jazmin Ortiz	<i>Secretary/ Treasurer</i>	Present
Candy Noriega	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Excused Tardy , Arrived 5:01 pm
Cesar Dominguez	<i>College of Business & Economics Rep.</i>	Excused Tardy , Arrived 3:55 pm
Ansis Salas	<i>College of Business & Economics Rep.</i>	Excused Tardy, Arrived 3:55 pm
Jesus Mora	<i>College of Arts and Letters Rep.</i>	Unexcused Tardy, Arrived 3:21 pm
Selene Castillo	<i>College of Arts and Letters Rep.</i>	Unexcused Absent
Kenya Pineda	<i>Charter College of Education Rep.</i>	Present
Lavernis Martin	<i>Charter College of Education Rep.</i>	Excused Tardy
Richard Shu	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Smithkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Excused Tardy, Arrived 3:20 pm
Lily Nguyen	<i>College of Natural & Social Sciences Rep.</i>	Present
Debbie Ascencion	<i>College of Natural & Social Sciences Rep.</i>	Unexcused Absent
Yessenia Villacorta	<i>Civic Engagement Officer</i>	Excused Absent
Josh Salazar	<i>Diversity and Inclusion Officer</i>	Excused Absent
Jeovany Aguilar	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Excused Tardy 3:19 pm
Intef W. Weser	<i>Executive Director</i>	Unexcused Tardy 3:17 pm
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Excused Tardy 3:30 pm
Alix Alcazar	<i>Executive Director Administrative Assistant</i>	Present
Guests of the Gallery	Jacquelyn Acosta and Christopher Koo.	

c. Adoption of Agenda:

Offered By: Aaron Castaneda		Seconded by: Kenya Pineda				
Motion to approve the adoption of the agenda for the Board of Director's meeting on Thursday, May 10, 2018. Amendment to move up action items D and E to A and B respectively passed. Motion received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

Offered By:		Aaron Castaneda		Seconded by:		Marcial Romero	
Amendment to move action items D and E to A and B respectively. Amendment received 9 votes and passed.							
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed	

- ✚ Aaron Castaneda motion to move the items to be before the approval of the budget so the Board could first take a vote on items that affect the budget.

d. Approval of Minutes:

Offered By: Lily Nguyen		Seconded by: Neyda Umana				
Motion to approve the minutes for Thursday, April 19, 2018. Motion received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

Offered By: Lily Nguyen		Seconded by: Aaron Castaneda				
Motion to approve the minutes for Thursday, April 26, 2018. Motion received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum:

- a. This time is allotted to members of the public to address the board

✚ None.

III. Standing Action Items:

- a. Policy Amendments- The Board will take action on the following policies as recommended by the Bylaws Committee

Offered By: Neyda Umana		Seconded by: Aaron Castaneda			
Motion to approve Policy 016.					
Amendment to change 5.7.1.3 from “recommended” and “not recommended” to “appointed” and “not appointed” passed.					
Amendment to the amendment to change language in respective sections from “recommendation” to “appointment” passed.					
Motion received 11 votes and passed.					
All in Favor	11	Opposed	0	Abstained	0
Motion: Passed					

Offered By: Marcos Montes		Seconded by: Marcial Romero			
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Amendment to change 5.7.1.3 from “recommended” and “not recommended” to “appointed” and “not appointed”
Amendment to the amendment to change language in respective sections from “recommendation” to “appointment”
passed.

Motion received 10 votes and passed.

All in Favor	10	Opposed	0	Abstained	1	Motion: Passed
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✚ Marcos Montes stated that this section only applies to external committees.

✚ Friendly amendment to change 5.7.1.3 from “an Candidate Response” to “a Candidate Response”.

Offered By:	Candy Noriega	Seconded by:	Lily Nguyen			
Amendment to the amendment to change language in respective sections from “recommendation” to “appointment”. Amendment to the amendment received 11 votes and passed.						
All in Favor	11	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:	Candy Noriega			
Motion to approve Policy 025. Motion received 11 votes and passed.						
All in Favor	11	Opposed	0	Abstained	0	Motion: Passed

✚ Friendly amendment to correct “proces” and “regrding” on section 4.0

IV. Action Items:

- a. Part-time to Full-time Transition Regarding the Administrative Assistant to the Executive Director - The Board consider the Personnel Committee recommendation to move and fund and move the position from part-time to fulltime.

Offered By:	Neyda Umana	Seconded by:	Marcos Montes			
Motion to approve Part-time to Full-time Transition Regarding the Administrative Assistant to the Executive Director. Motion received 10 votes and passed.						
All in Favor	10	Opposed	0	Abstained	0	Motion: Passed

✚ As voted at the Personnel Committee, this position will assist the Vice President for Academic Governance and will be up for review for possible reclassification.

- b. Full-Time Staff Evaluations – The Board will take action on the evaluations of the Full-Time Staff as recommended by Personnel Committee. (Closed Session) per Gloria Romero Act, §89307(d)(D)

Offered By:	Aaron Castaneda	Seconded by:	Jazmin Ortiz			
Motion to move to closed session.						
Motion received 11 votes and passed.						
All in Favor	11	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
Motion to approve Gustavo's performance evaluation and merit increase. Motion received 11 votes and passed.			
All in Favor	11	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
Motion to approve Ashley's performance evaluation and merit increase. Motion received 11 votes and passed.			
All in Favor	11	Opposed	0
Abstained	2	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda
Motion to approve Alix's performance evaluation. Motion received 13 votes and passed.			
All in Favor	13	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Jesus Mora	Seconded by:	Aaron Castaneda
Motion to approve Dena's performance evaluation and merit increase. Motion received 0 votes and passed.			
All in Favor	13	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Kenya Pineda	Seconded by:	Aaron Castaneda
Motion to approve Marcus' performance evaluation and merit increase. Motion received 13 votes and passed.			
All in Favor	13	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda
Motion to approve Intef's performance evaluation and no merit increase. Motion received 12 votes and passed.			
All in Favor	12	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
Motion to move to open session. Motion received 12 votes and passed.			
All in Favor	12	Opposed	0
Abstained	0	Motion: Passed	

- c. ASI Operating Budget 2018-2019 – The Board will take action on the ASI operating budget for the 2018-19 fiscal year as recommended by the Finance Committee

Offered By: Candy Noriega		Seconded by: Ansiris Salas				
Motion to approve the ASI Operating Budget 2018-2019. Amendment to decrease the staff-salary budget line item based on the approved evaluations and merit increases passed. Amendment to fund student staff conference for \$1,096 from surplus passed. Amendment to move \$1,547 from surplus to unrestricted passed. Motion received 13 votes and passed.						
All in Favor	13	Opposed	0	Abstained	0	Motion: Passed

Offered By:		Aaron Castaneda		Seconded by:		Marcial Romero	
Amendment to decrease the staff-salary budget line item based on the approved evaluations and merit increases. Amendment received 12 votes and passed.							
All in Favor		12	Opposed	0	Abstained	1	Motion: Passed

Offered By:		Kenya Pineda	Seconded by:		Lily Nguyen	
Amendment to fund student staff conference for \$1,096 from surplus. Amendment received 11 votes and passed.						
All in Favor	11	Opposed	2	Abstained	0	Motion: Passed

Offered By:		Marcos Montes		Seconded by:		Aaron Castaneda	
Amendment to move \$1,547 to unrestricted. Amendment received 12 votes and passed.							
All in Favor		12	Opposed	0	Abstained	1	Motion: Passed

- d. 2017 Tax Documents – The committee will review and take action on the 2016-2017 Tax Documents prepared by MGO – Time Certain 5:15 pm.

Offered By: Aaron Castaneda		Seconded by: Kenya Pineda				
Motion to approve the 2016-2017 Tax Documents prepared Motion received 14 votes and passed.						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

- e. ASI Strategic Plan- The Board will take action on the ASI Strategic Plan as recommended by the Strategic Planning Committee

Offered By: Aaron Castaneda		Seconded by: Kenya Pineda				
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Motion to approve the ASI Strategic Plan.
Motion received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	0	Motion: Passed
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- f. State Bills - The Board will take action on a stance of support for the following Bills
- i. Lactation Accommodations (AB 2785) by Asm. Rubio
 - ii. Cost to Attend (AB 3213) by Asm. Bonta
 - iii. On-campus Student Health Centers: Abortion (SB 320) by Sen. Leyva
 - iv. Student Housing Density Bonuses (SB 1227) by Sen. Skinner
 - v. Affordable Student Housing (SB 922) by Sen. Nguyen
 - vi. Dream Resource Liaison (AB 2477) by Asm. Rubio
 - vii. California Promise (SB 346) by Sen. Glazer
 - viii. Homeless Youth (SB 918) by Sen. Wiener
 - ix. College Hunger (SB 1275) by Sen. Stern
 - x. Cal Grant Expansion (SB 1471) Sen. Hernandez

Offered By:	Jocelyn Vargas	Seconded by:	Kenya Pineda
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Motion to support all ten bills.
Motion received 14 votes and passed.

All in Favor	14	Opposed	0	Abstained	0	Motion: Passed
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- g. Executive Officer Workflow Proposal - The Board will take action on the Executive Officer Workflow Proposal as recommended by the Executive Committee

Offered By:	Marcos Montes	Seconded by:	Marcial Romero
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Motion to approve the Executive Officer Workflow Proposal purpose 1 and 2 with the other committee membership Executive workflow and hours.
Amendment to add two students at large to the Finance Committee passed.
Amendment to change the proposal to state that the internal committee requirement must be an ASI standing committee passed.
Amendment to remove the student at large position from the Personnel Committee passed.
Motion received 8 votes and failed.

All in Favor	8	Opposed	2	Abstained	4	Motion: Failed
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Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
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Amendment to add two students at large to the Finance Committee.
Amendment received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	1	Motion: Passed
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Offered By:	Marcos Montes	Seconded by:	Aaron Castaneda
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Amendment to change the proposal to state that the internal committee requirement must be an ASI standing committee.
Amendment received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	1	Motion: Passed
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Offered By:	Marcial Romero	Seconded by:	Marcos Montes
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Motion to extend the meeting by 10 minutes.

Motion received 13 votes and passed.

All in Favor	12	Opposed	1	Abstained	0	Motion: Passed
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Offered By:	Marcial Romero	Seconded by:	Candy Noriega
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Amendment to remove the student at large position from the Personnel Committee.

Amendment received 8 votes and passed.

All in Favor	8	Opposed	3	Abstained	2	Motion: Passed
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- h. ASI Shared Governance Resolution — The Board will take action on the ASI Shared Governance Resolution

Offered By:	Jocelyn Vargas	Seconded by:	Kenya Pineda
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Motion to approve the ASI Shared Governance Resolution

Motion received 12 votes and passed.

All in Favor	12	Opposed	0	Abstained	0	Motion: Passed
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V. Reports

- a. ASI President: David Zitser
 - Meeting was over before report was given.
- b. ASI Vice President for Administration: Marcial Romero
 - Meeting was over before report was given.
- c. ASI Vice President for Finance: Aaron Castaneda
 - Meeting was over before report was given.
- d. ASI Vice President for Academic Governance: Neyda Umana
 - Meeting was over before report was given.
- e. ASI Vice President for External Affairs and Advancement: Marcos Montes
 - Meeting was over before report was given.
- f. ASI Secretary/ Treasurer: Jazmin Ortiz
 - Meeting was over before report was given.
- g. ASI Chief Justice: Jeovany Aguilar
 - Meeting was over before report was given.
- h. ASI Board of Directors
 - Meeting was over before report was given.
- i. ASI Staff: Intef W. Weser and Marcus Rodriguez
 - Marcus Rodriguez:
 - Meeting was over before report was given.
 - Intef W. Weser:
 - Meeting was over before report was given.
- j. University Designee: Dr. Jennifer Miller, Dean of Students
 - Meeting was over before report was given.

VI. Adjournment

Offered By:		Seconded by:				
Consensus to adjourn at 5:55 pm						
All in Favor	12	Opposed	0	Abstained	0	Motion: Passed

CERTIFIED

**Board of Directors Meeting
Thursday, May 10, 2018
Summary of Actions Taken**

I. Organizational Items:

a. Call to order by: David Zitser, ASI President at 3:15 pm

b. Roll Call

c. Adoption of Agenda:

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda			
Motion to approve the adoption of the agenda for the Board of Director's meeting on Thursday, May 10, 2018.						
Amendment to move up action items D and E to A and B respectively passed.						
Motion received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero			
Amendment to move action items D and E to A and B respectively. Amendment received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes:

Offered By:	Lily Nguyen	Seconded by:	Neyda Umana			
Motion to approve the minutes for Thursday, April 19, 2018.						
Motion received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Lily Nguyen	Seconded by:	Aaron Castaneda			
Motion to approve the minutes for Thursday, April 26, 2018.						
Motion received 9 votes and passed.						
All in Favor	9	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Neyda Umana	Seconded by:	Aaron Castaneda			
Motion to approve Policy 016.						
Amendment to change 5.7.1.3 from “recommended” and “not recommended” to “appointed” and “not appointed” passed.						
Amendment to the amendment to change language in respective sections from “recommendation” to “appointment” passed.						
Motion received 11 votes and passed.						
All in Favor	11	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Marcos Montes	Seconded by:	Marcial Romero			
Amendment to change 5.7.1.3 from “recommended” and “not recommended” to “appointed” and “not appointed” Amendment to the amendment to change language in respective sections from “recommendation” to “appointment” passed. Motion received 10 votes and passed.						
All in Favor	10	Opposed	0	Abstained	1	Motion: Passed

Offered By:	Candy Noriega	Seconded by:	Lily Nguyen
Amendment to the amendment to change language in respective sections from "recommendation" to "appointment". Amendment to the amendment received 11 votes and passed.			

All in Favor	11	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Aaron Castaneda	Seconded by:	Candy Noriega
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Motion to approve Policy 025.

Motion received 11 votes and passed.

All in Favor	11	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Neyda Umana	Seconded by:	Marcos Montes
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Motion to approve Part-time to Full-time Transition Regarding the Administrative Assistant to the Executive Director.

Motion received 10 votes and passed.

All in Favor	10	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Aaron Castaneda	Seconded by:	Jazmin Ortiz
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Motion to move to closed session.

Motion received 11 votes and passed.

All in Favor	11	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
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Motion to approve Gustavo's performance evaluation and merit increase.

Motion received 11 votes and passed.

All in Favor	11	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
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Motion to approve Ashley's performance evaluation and merit increase.

Motion received 11 votes and passed.

All in Favor	11	Opposed	0	Abstained	2	Motion: Passed
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Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda
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Motion to approve Alix's performance evaluation.

Motion received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Jesus Mora	Seconded by:	Aaron Castaneda
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Motion to approve Dena's performance evaluation and merit increase.

Motion received 0 votes and passed.

All in Favor	13	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Kenya Pineda	Seconded by:	Aaron Castaneda
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Motion to approve Marcus' performance evaluation and merit increase.

Motion received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda
Motion to approve Intef's performance evaluation and no merit increase. Motion received 12 votes and passed.			
All in Favor	12	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
Motion to move to open session. Motion received 12 votes and passed.			
All in Favor	12	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Candy Noriega	Seconded by:	Ansiris Salas
Motion to approve the ASI Operating Budget 2018-2019. Amendment to decrease the staff-salary budget line item based on the approved evaluations and merit increases passed. Amendment to fund student staff conference for \$1,096 from surplus passed. Amendment to move \$1,547 from surplus to unrestricted passed. Motion received 13 votes and passed.			
All in Favor	13	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Marcial Romero
Amendment to decrease the staff-salary budget line item based on the approved evaluations and merit increases. Amendment received 12 votes and passed.			
All in Favor	12	Opposed	0
Abstained	1	Motion: Passed	

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen
Amendment to fund student staff conference for \$1,096 from surplus. Amendment received 11 votes and passed.			
All in Favor	11	Opposed	2
Abstained	0	Motion: Passed	

Offered By:	Marcos Montes	Seconded by:	Aaron Castaneda
Amendment to move \$1,547 to unrestricted. Amendment received 12 votes and passed.			
All in Favor	12	Opposed	0
Abstained	1	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda
Motion to approve the 2016-2017 Tax Documents Motion received 14 votes and passed.			
All in Favor	14	Opposed	0
Abstained	0	Motion: Passed	

Offered By:	Aaron Castaneda	Seconded by:	Kenya Pineda
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Motion to approve the ASI Strategic Plan.
Motion received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	0	Motion: Passed
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Offered By: Jocelyn Vargas

Seconded by: Kenya Pineda

Motion to support all ten bills.
Motion received 14 votes and passed.

All in Favor	14	Opposed	0	Abstained	0	Motion: Passed
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Offered By: Marcos Montes

Seconded by: Marcial Romero

Motion to approve the Executive Officer Workflow Proposal purpose 1 and 2 with the other committee membership Executive workflow and hours.
Amendment to add two students at large to the Finance Committee passed.
Amendment to change the proposal to state that the internal committee requirement must be an ASI standing committee passed.
Amendment to remove the student at large position from the Personnel Committee passed.
Motion received 8 votes and failed.

All in Favor	8	Opposed	2	Abstained	4	Motion: Failed
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Offered By: Aaron Castaneda

Seconded by: Marcial Romero

Amendment to add two students at large to the Finance Committee.
Amendment received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	1	Motion: Passed
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Offered By: Marcos Montes

Seconded by: Aaron Castaneda

Amendment to change the proposal to state that the internal committee requirement must be an ASI standing committee.
Amendment received 13 votes and passed.

All in Favor	13	Opposed	0	Abstained	1	Motion: Passed
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Offered By: Marcial Romero

Seconded by: Marcos Montes

Motion to extend the meeting by 10 minutes.
Motion received 13 votes and passed.

All in Favor	12	Opposed	1	Abstained	0	Motion: Passed
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Offered By: Marcial Romero

Seconded by: Candy Noriega

Amendment to remove the student at large position from the Personnel Committee.
Amendment received 8 votes and passed.

All in Favor	8	Opposed	3	Abstained	2	Motion: Passed
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Offered By: Jocelyn Vargas

Seconded by: Kenya Pineda

Motion to approve the ASI Shared Governance Resolution
Motion received 12 votes and passed.

All in Favor	12	Opposed	0	Abstained	0	Motion: Passed
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Adjournment

Offered By:		Seconded by:				
Consensus to adjourn at 5:55 pm						
All in Favor	12	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc., Cal State Los Angeles held on Thursday, May 10, 2018 in the U-SU Board Room 303 AB and were approved by consensus by the ASI Board of Directors on Thursday, June 7, 2018.

Prepared by:

Alix Alcazar – Recording Secretary

Confirmed by:

Jennifer Martell- Secretary/Treasurer

CERTIFIED