



Finance Committee Meeting

Minutes

Date: Friday, May 4, 2018

Time: 12:00 pm- 3:00 pm

Location: U-SU Pasadena Rm. 307

Attendees: Committee Members, General Public

Type of Meeting: General

I. Organizational Items:

a. Call to order by: Aaron Castaneda, A.S.I. Vice President for Finance at 12:04pm

b. Roll Call

(Name)	(Position)	(Present, Excused Tardy, Excused Absent, Unexcused Tardy, Unexcused Absent)
Aaron Castaneda	Vice President for Finance	Present
David Zitser	President	Unexcused Tardy
Barbara Hong	Vice Chair for Finance	Present
Kenya Pineda	Charter College of Education Representative	Present
Neyda Umana	Vice President for Academic Governance	Unexcused Tardy AT 12:08PM
Marcos Montes	Vice President of External Affairs & Advancement	Present
Jazmin Ortiz	Secretary/ Treasurer	Present
Rene Romero	Vice president of Administration	Present
Joshua Luthi	Committee Member	Unexcused Absent
Lily Nguyen	College of Natural and Social Sciences Representative	Present
Marcus Rodriguez	Director of Programs and Leadership	Present
Christopher Koo	Committee Member	Present
Intef W. Weser	Executive Director	Present
Betty Kennedy	University President Designee	Present
John Tchong	CFO Designee	
Dena Florez	Office Manager Administration & Services	Present
Ansiris Salas	College of Business and Economics Representative	Present
Jeovany Aguilar	Cheif Justice	Excused Absent
Alan Ramirez	Committee Member	Present

c. Adoption of Agenda for Friday, May 4, 2018:

Offered By:	Jazmin	Seconded by:	Rene Romero			
Motion to approve the adoption of the agenda for Friday, May 4, 2018, with amendment of discussion of GIA increase proposal. Motion received ALL votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes for Friday, April 20, 2018

Offered By:	Jazmin	Seconded by:	Kenya Pineda			
Motion to approve the adoption of the minutes for Friday, April 20, 2018 Motion received ALL votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

e. Approval of Funding Committee Report for Friday, April 27, 2018

Offered By:	Lily	Seconded by:	Rene			
Motion to approve the adoption of the Funding Committee Report for Friday, April 27, 2018 Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum:

a. This time is allotted to members of the public to address the board.

III. New Business:

a. GIA increase proposal by Jazmin.

Discussion:

Rene: is it within our current budget?

Jazmin: No.

b. Action Item: Gravitas Animation Society - 9th Annual Student Animation Senior Showcase - 5/11/18 - \$2,097.10
Club PRESENT.

Offered By:	Rene Romero	Seconded by:	Kenya Pineda			
Motion to approve: Gravitas Animation Society - 9th Annual Student Animation Senior Showcase - 5/11/18 - \$2,097.10 Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

c. . Action Item: 2017 Tax Documents

- The committee will review and take action on the 2016-2017 Tax Documents prepared by MGO FY16-17 990 Cal State LA ASI

Offered By:	Kenya Pineda	Seconded by:	Lily			
Motion to approve the 2016-2017 Tax Documents prepared by MGO FY16-17 990 Cal State LA ASI send to the BOD						
Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

c. Action Item: Proposed 2018/2019 Operating Budget

- The committee will review and take action on the operating budget for next year.

Discussions:

[Student & university support]

Macos: Where did this numbers come from: \$2,000; \$1,000? (page 8)

Intef: these are the projections.

1. GIA increase proposal.

Offered By:	Marcos	Seconded by:	Rene Romero			
Motion to approve the amendment of GIA increase \$16,404,84.						
Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

Discussion:

Marcos: Jazmin put a lot of efforts on this.

Jazmin: there are a lot of researches behind this.

2. Golden Eagle Radio

Discussion:

Kenya: they are a student club. They should follow the same guidelines as other clubs;

Dena: I agree. They should have \$3,000 cap.

Christopher: I think we should have \$3,000 cap for all clubs.

CALL QUESTION

Offered By:	David	Seconded by:	Lily			
Motion to approve the amendment to change amount of \$0 to \$3,700.						
Motion received 2 votes, 6 opposed, 3 abstained and do not passed.						
All In Favor	2	Opposed	6	Abstained	3	Motion: Do not Pass

Offered By:	Kenya	Seconded by:	Rene			
Motion to approve the amendment to change amount to \$3,000. Motion received all votes and passed.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Discussion:

Betty: there are some departments truly need the funds. EOP have surplus this year, I suggest you may consider move \$4,000 from EOP to fund other departments.

3. General Meeting

Offered By:	Marcos	Seconded by:	Jazmin			
Motion to approve the amendment to reduce \$2,000 from marketing to the amount of \$6,000. Motion received all votes and passed.						
All in Favor	9	Opposed	1	Abstained	1	Motion: Passed

4. EOP

Offered By:	David	Seconded by:	Marcos			
Motion to amend the amendment to change from \$0 to \$2,800. Motion received 10 opposed, 1 abstained and do not pass.						
All in Favor	0	Opposed	10	Abstained	1	Motion: Do not pass

Discussion:

David: They do have surplus, but I suggest we still support EOP.

Offered By:	Lily	Seconded by:	Kenya			
Motion to approve the amendment to change to \$500. Motion received 8 votes, 3 opposed and passed.						
All in Favor		Opposed	3	Abstained	0	Motion: passed

Discussion:

Lily: I suggest we fund \$500 to show support without over the budget.

Kenya: I agree.

5. VRC

Offered By:	Kenya	Seconded by:	Marcos			
Motion to amend the amendment to change to \$12,000. Motion received 2 votes, 9 opposed, 0 abstained and do not pass.						
All in Favor	2	Opposed	9	Abstained	0	Motion: Do not Pass

Discussion:

David: can you clarify where you plan to spend \$10,000? Is it for scholarship?

Aaron: There are no restrictions on these amounts. They can be used for scholarships.

6. ASI Incentives:

Offered By:	Marcos	Seconded by:	Lily			
Motion to amend the amendment to change to \$1500. Motion received all votes and passed.						
All in Favor	9	Opposed	1	Abstained	1	Motion: Passed

Discussion:

Lily: what is this for?

Marcos: To promote our app/program costs. We can go down to \$0, but...

Offered By:	David	Seconded by:	Lily			
Motion to amend the amendment to change to \$0. Motion received 10 votes, 0 opposed, 1 abstained and passed.						
All in Favor	10	Opposed	0	Abstained	1	Motion: Passed

Offered By:	Marcos	Seconded by:	Lily			
Motion to approve the amendment to change to \$0. Motion received 9 votes, 1 opposed, 1 abstained and passed.						
All in Favor	9	Opposed	1	Abstained	1	Motion: Passed

7. API Garden Proposal

Offered By:	David	Seconded by:	Barbara			
Motion to approve the amendment to change to \$5,000. Motion received 3 votes, 6 opposed, 2 abstained and do not pass.						
All in Favor	3	Opposed	6	Abstained	2	Motion: Do not Pass

Discussion:

David: I do think this is a project ASI should consider to fund. But I do not think we should fully fund \$10,000.

Neyda: We have not fund this at all yet?

Aaron: No.

Christopher: I do not think we should fund this at all.

8. Leadership Development

Offered By:	Marcos	Seconded by:	Lily			
Motion to amendment to decrease \$2,350. Motion received 9 votes, 1 opposed, 1 abstained and passed.						
All in Favor	9	Opposed	1	Abstained	1	Motion: Passed

Discussion:

Marcos: next year, we will have off-campus retreat, so we can cut this budget.

Offered By:	Marcos	Seconded by:	Lily
Motion to amendment to decrease \$2,350.			
Motion received 5 votes, 2 opposed, 4 abstained and passed.			
All in Favor	5	Opposed	2
		Abstained	4
Motion: Passed			

9. Food Pantry

Offered By:	Jazmin	Seconded by:	Kenya
Motion to amendment to change to \$10,000			
Motion received 5 votes, 4 opposed, 1 abstained and passed.			
All in Favor	5	Opposed	4
		Abstained	1
Motion: Passed			

Discussion:

Marcos: I suggest we allocate more than \$15,000.

Jazmin: We should support them, but we also need to be aware of our budget.

10. Diversity to student engagement

Offered By:	Marcos	Seconded by:	Lily
Motion to approve the amendment to allocate additional \$2,500.			
Motion received 5 votes, 2 opposed, 4 abstained and passed.			
All in Favor	5	Opposed	2
		Abstained	4
Motion: Passed			

Discussion:

Marcos: so the college representatives to have a bit more to work with throughout the year.

11. Book Voucher

Offered By:	Marcos	Seconded by:	Lily
Motion to approve the amendment to change \$12,000 to \$15,000.			
Motion received 1votes, 8 opposed, 1 abstained and passed.			
All in Favor	1	Opposed	8
		Abstained	1
Motion: do not Pass			

Discussion:

Marcos: I think it is an important program.

Dena: I fully agree with Marcos.

12. Administration- staff development

Offered By:	Marcos	Seconded by:	Lily
Motion to approve the amendment to decrease \$1,096.			
Motion received 4votes, 2opposed, 4 abstained and passed.			
All in Favor	4	Opposed	2
		Abstained	4
Motion: Passed			

Discussion:

David: I would say not to cut it, because there are not many chances to support students to attend

conferences.

13. Prison BA Program Proposal

Offered By: Rene					Seconded by: Marcos	
Motion to approve the amendment to increase to \$1,391.25. Motion received 7 votes, 1 opposed, 2 abstained and passed.						
All in Favor	7	Opposed	1	Abstained	2	Motion: Passed

14. General Meeting- summer orientation& giveaways

Offered By: Marcos					Seconded by: Lily	
Motion to approve the amendment to decrease General Meeting- summer orientation& giveaways to \$0. Motion received 5 votes, 4 opposed, 1 abstained and passed.						
All in Favor	5	Opposed	4	Abstained	1	Motion: Passed

Discussion:

David: maybe we can allocate money to Preview day.

15. Preview Day

Offered By: David					Seconded by: Ansiris	
Motion to amendment to add new line item for Preview Day- \$650. Motion received 5 votes, 2 opposed, 2 abstained and passed.						
All in Favor	5	Opposed	2	Abstained	2	Motion: Passed

Discussion:

Ansiris: I was at Preview Day this year for other program, I think it is a great opportunity for ASI to set tabling.

Intef: I agree. We should tabling next year.

16. Incentives; Shared Governance

Offered By: Marcos					Seconded by: Lily	
Motion to amendment to add \$3,238 to incentives; add \$3,000 to Shared governance. Motion received All votes and passed.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

17. "HERE WE COME" program

Offered By: Kenya					Seconded by: Lily	
Motion to amendment to allocate \$400 to "HERE WE COME"; \$300 to "BOD GALA. Motion received 5 votes, 2 opposed, 2 abstained and passed.						
All in Favor	5	Opposed	2	Abstained	2	Motion: Passed

Offered By:	Kenya	Seconded by:	Marcos			
Motion to approve operating budget. Motion received All votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

IV. Reports

ASI Vice President for Finance: Aaron Castaneda

V. Adjournment

Offered By:	Kenya Pineda	Seconded by:	Lily			
Motion to adjourn at 2:31pm Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

**Finance Committee Meeting
(April 20, 2018)
Summary of Actions**

I. Organizational Items

- a. Roll Call
- b. Adoption of Agenda:
- c. Adoption of the Minutes
- d. Approval of Funding Committee Report

- a. Adoption of Agenda for Friday, April 20, 2018:
- b. Adoption of Agenda for Friday, May 4, 2018:

Offered By:	Jazmin	Seconded by:	Rene Romero			
Motion to approve the adoption of the agenda for Friday, May 4, 2018, with amendment of discussion of GIA increase proposal. Motion received ALL votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

c. Approval of Minutes for Friday, April 20, 2018

Offered By:	Jazmin	Seconded by:	Kenya Pineda			
Motion to approve the adoption of the minutes for Friday, April 20, 2018 Motion received ALL votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Funding Committee Report for Friday, April 27, 2018

Offered By:	Lily	Seconded by:	Rene			
Motion to approve the adoption of the Funding Committee Report for Friday, April 27, 2018 Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

e. New Business:

- a. Action Item: Gravitas Animation Society - 9th Annual Student Animation Senior Showcase - 5/11/18 - \$2,097.10

Offered By:	Rene Romero	Seconded by:	Kenya Pineda			
Motion to approve: Gravitas Animation Society - 9th Annual Student Animation Senior Showcase - 5/11/18 - \$2,097.10 Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

b. . Action Item: 2017 Tax Documents

- The committee will review and take action on the 2016-2017 Tax Documents prepared by MGO FY16-17 990 Cal State LA ASI

Offered By:	Kenya Pineda	Seconded by:	Lily			
Motion to approve the 2016-2017 Tax Documents prepared by MGO FY16-17 990 Cal State LA ASI send to the BOD						
Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

c. Action Item: Proposed 2018/2019 Operating Budget

- The committee will review and take action on the operating budget for next year.

II. GIA increase proposal.

Offered By:	Marcos	Seconded by:	Rene Romero			
Motion to approve the amendment of GIA increase \$16,404,84.						
Motion received all votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

III. Golden Eagle Radio

CALL QUESTION

Offered By:	David	Seconded by:	Lily			
Motion to approve the amendment to change amount of \$0 to \$3,700.						
Motion received 2 votes, 6 opposed, 3 abstained and do not passed.						
All In Favor	2	Opposed	6	Abstained	3	Motion: Do not Pass
Offered By:	Kenya	Seconded by:	Rene			
Motion to approve the amendment to change amount to \$3,000.						
Motion received all votes and passed.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. General Meeting

Offered By:	Marcos	Seconded by:	Jazmin			
Motion to approve the amendment to reduce \$2,000 from marketing to the amount of \$6,000.						
Motion received all votes and passed.						
All in Favor	9	Opposed	1	Abstained	1	Motion: Passed

V. EOP

Offered By:	David	Seconded by:	Marcos
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Motion to amend the amendment to change from \$0 to \$2,800.

Motion received 10 opposed, 1 abstained and do not pass.

All in Favor	0	Opposed	10	Abstained	1	Motion: Do not pass
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Offered By:	Lily	Seconded by:	Kenya
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Motion to approve the amendment to change to \$500.

Motion received 8 votes, 3 opposed and passed.

All in Favor		Opposed	3	Abstained	0	Motion: passed
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VI. VRC

Offered By:	Kenya	Seconded by:	Marcos
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Motion to amend the amendment to change to \$12,000.

Motion received 2 votes, 9 opposed, 0 abstained and do not pass.

All in Favor	2	Opposed	9	Abstained	0	Motion: Do not Pass
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VII. ASI Incentives:

Offered By:	Marcos	Seconded by:	Lily
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Motion to amend the amendment to change to \$1500.

Motion received all votes and passed.

All in Favor	9	Opposed	1	Abstained	1	Motion: Passed
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Offered By:	David	Seconded by:	Lily
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Motion to amend the amendment to change to \$0.

Motion received 10 votes, 0 opposed, 1 abstained and passed.

All in Favor	10	Opposed	0	Abstained	1	Motion: Passed
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Offered By:	Marcos	Seconded by:	Lily
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Motion to approve the amendment to change to \$0.

Motion received 9 votes, 1 opposed, 1 abstained and passed.

All in Favor	9	Opposed	1	Abstained	1	Motion: Passed
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VIII. API Garden Proposal

Offered By:	David	Seconded by:	Barbara
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Motion to approve the amendment to change to \$5,000.						
Motion received 3 votes, 6 opposed, 2 abstained and do not pass.						
All in Favor	3	Opposed	6	Abstained	2	Motion: Do not Pass

IX. Leadership Development

Offered By:	Marcos	Seconded by:	Lily			
Motion to amendment to decrease \$2,350.						
Motion received 9 votes, 1 opposed, 1 abstained and passed.						
All in Favor	9	Opposed	1	Abstained	1	Motion: Passed

Offered By:	Marcos	Seconded by:	Lily			
Motion to amendment to decrease \$2,350.						
Motion received 5 votes, 2 opposed, 4 abstained and passed.						
All in Favor	5	Opposed	2	Abstained	4	Motion: Passed

X. Food Pantry

Offered By:	Jazmin	Seconded by:	Kenya			
Motion to amendment to change to \$10,000						
Motion received 5 votes, 4 opposed, 1 abstained and passed.						
All in Favor	5	Opposed	4	Abstained	1	Motion: Passed

XI. Diversity to student engagement

Offered By:	Marcos	Seconded by:	Lily			
Motion to approve the amendment to allocate additional \$2,500.						
Motion received 5 votes, 2 opposed, 4 abstained and passed.						
All in Favor	5	Opposed	2	Abstained	4	Motion: Passed

XII. Book Voucher

Offered By:	Marcos	Seconded by:	Lily			
Motion to approve the amendment to change \$12,000 to \$15,000.						
Motion received 1 votes, 8 opposed, 1 abstained and passed.						
All in Favor	1	Opposed	8	Abstained	1	Motion: do not Pass

XIII. Administration- staff development

Offered By:	Marcos	Seconded by:	Lily			
Motion to approve the amendment to decrease \$1,096.						
Motion received 4 votes, 2 opposed, 4 abstained and passed.						

All in Favor	4	Opposed	2	Abstained	4	Motion: Passed
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XIV. Prison BA Program Proposal

Offered By:	Rene	Seconded by:	Marcos
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Motion to approve the amendment to increase to \$1,391.25.

Motion received 7 votes, 1 opposed, 2 abstained and passed.

All in Favor	7	Opposed	1	Abstained	2	Motion: Passed
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XV. General Meeting- summer orientation& giveaways

Offered By:	Marcos	Seconded by:	Lily
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Motion to approve the amendment to decrease General Meeting- summer orientation& giveaways to \$0.

Motion received 5 votes, 4 opposed, 1 abstained and passed.

All in Favor	5	Opposed	4	Abstained	1	Motion: Passed
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XVI. Preview Day

Offered By:	David	Seconded by:	Ansiris
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Motion to amendment to add new line item for Preview Day- \$650.

Motion received 5 votes, 2 opposed, 2 abstained and passed.

All in Favor	5	Opposed	2	Abstained	2	Motion: Passed
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Discussion:

Ansiris: I was at Preview Day this year for other program, I think it is a great opportunity for ASI to set tabling.

Intef: I agree. We should tabling next year.

XVII. Incentives; Shared Governance

Offered By:	Marcos	Seconded by:	Lily
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Motion to amendment to add \$3,238 to incentives; add \$3,000 to Shared governance.

Motion received All votes and passed.

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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XVIII. "HERE WE COME" program

Offered By:	Kenya	Seconded by:	Lily
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Motion to amendment to allocate \$400 to "HERE WE COME"; \$300 to "BOD GALA.

Motion received 5 votes, 2 opposed, 2 abstained and passed.

All in Favor	5	Opposed	2	Abstained	2	Motion: Passed
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Approve the operating budget

Offered By:	Kenya	Seconded by:	Marcos			
Motion to approve operating budget. Motion received All votes and passed.						
All in Favor	all	Opposed	0	Abstained	0	Motion: Passed

II. Adjournment

Offered By:	David Zitser	Seconded by:	Lily Nguyen			
Motion to adjourn at 2:12pm. Motion received 9 votes , 2 opposed and passed.						
All in Favor	9	Opposed	2	Abstained	0	Motion: passed

DRAFT

CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc., Cal State Los Angeles held on April 20, 2018 in the U-SU Alhambra Room, 305 and were approved by consensus by the finance committee on May 4, 2018.

Prepared by:

Barbara Hong – Vice chair for Finance

Aaron Castaneda – Vice President for Finance

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