



# Personnel Committee Meeting

## Minutes

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Tuesday

Type of meeting: Special

Time: 3:15-

### I. Organizational Items:

a. Called to Order by Jesus Mora

#### b. Roll Call

Nia Johnson	<i>President</i>	×Present
Jesus Mora	<i>Vice President for Administration</i>	×Present
Jacqueline Acosta	<i>Vice President for Academic Governance</i>	×Present
Aaron Castaneda	<i>Vice President of Finance</i>	×Present
Jennifer Martell	<i>Secretary/ Treasurer</i>	×Present
Veronica Garcia-Martinez	<i>Vice President of External Affairs &amp; Advancement</i>	xUnexcused Absence
Pablo Ortega	<i>Human Resources</i>	×Present
Dr. Jennifer Miller	<i>University President's Designee</i>	xExcused Absence
Intef W. Weser	<i>Executive Director</i>	×Present
Marcus Rodriguez	<i>Director of Government Affairs &amp; Leadership Programs</i>	xExcused Absence
Dena Florez	<i>Office Manager of Administration &amp; Services</i>	×Present

#### c. Adoption of Agenda for Tuesday:

Offered By:	Jacqueline Acosta	Seconded by:	Jennifer Martell				
Motion to approve the adoption of Agenda							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

#### d. Approval of Minutes (action):

Offered By:	Jesus Mora	Seconded by:	Jacqueline Acosta				
Motion to approval of the minutes for Tuesday, May 1, 2018							
All in Favor	5	Opposed	None	Abstained	0	Motion:	Passed

### II. Public Forum/Announcement:

a. This time is allotted for members of the public or representatives to make announcements to the executive committee members.

✚ None

### III. Action Items:

a. Action Item:

<b>Offered By:</b>	<b>Aaron Castaneda</b>	<b>Seconded by:</b>	<b>Jacqueline Acosta</b>			
Amendment to minutes for Tuesday, May 1, 2018 for Item 2: ASI Executive Director Evaluation to state the percentage increase which is 0%						
<b>All in Favor</b>	<b>5</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**IV. Reports:**

- a. Vice President for Administration Report: Videos on successful managerial positions
- b. Executive Director Report: included in Agenda

**V. Discussion:**

- a. Review Committee Code and Policies
- b. Management Training
- c. Hiring for Administrative Assistant to the Executive Director and Senior Coordinator of Student Engagement & Outreach

**VI. Adjournment**

<b>Offered By:</b>	<b>Jesus Mora</b>	<b>Seconded by:</b>	<b>Jacqueline Acosta</b>			
Motioned to adjourn the meeting at 4:15 pm						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

Associated Students, Inc.  
Personnel Committee Meeting  
Summary of Actions Taken  
Tuesday, June 26, 2018

**I. Organizational Items:**

- a. Called to Order by Jesus Mora
- b. Roll Call
- c. Adoption of Agenda for Tuesday:

<b>Offered By:</b>	<b>Jacqueline Acosta</b>	<b>Seconded by:</b>	<b>Jennifer Martell</b>			
Motion to approve the adoption of Agenda						
<b>All in Favor</b>	<b>5</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**d. Approval of Minutes (action):**

<b>Offered By:</b>	<b>Jesus Mora</b>	<b>Seconded by:</b>	<b>Jacqueline Acosta</b>			
Motion to approval of the minutes for Tuesday, May 1, 2018						
<b>All in Favor</b>	<b>5</b>	<b>Opposed</b>	<b>None</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**VI. Adjournment**

<b>Offered By:</b>	<b>Jesus Mora</b>	<b>Seconded by:</b>	<b>Jacqueline Acosta</b>			
Motioned to adjourn the meeting at 4:15 pm						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

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**CERTIFICATION**

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Official Minutes taken for the Personnel Committee Meeting of the Associated Students, Inc., California State University, and Los Angeles held on Tuesday, May 1, 2018 in the University Student Union 303AB. Consensus by the ASI Personnel Committee on: Tuesday,

Prepared by:

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**Dena Florez  
Recording Secretary**

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**Jazmin Ortiz  
Secretary/Treasurer**